

2017

QUARTERLY REPORT EXECUTIVE SUMMARY

FIRST QUARTER

stalbert.ca

City of St. Albert Cultivate Life

2017 QUARTERLY REPORT

FIRST QUARTER EXECUTIVE SUMMARY

The City of St. Albert 2017 Corporate Quarterly Report– Quarter One is provided to meet Council's need for regular and formal communication from the City Manager. The report provides pertinent information on progress for the quarter ending March 31, 2017 related to City of St. Albert Strategic Plan approved by Council in February 2017 with Council Policy C-CG-02 City of St. Albert Strategic Plan.

The Financial Summary is also part of the Quarter One Report and an online performance dashboard that can be accessed through the City's website or the following link:

StATRACKER - Performance Dashboard - City of St. Albert

Quarter One Progress Update

The following section provides an overview of progress made in Quarter One 2017 towards City of St. Albert Strategic Plan. For a more detailed progress update, please review the 2017 Quarterly Report – City of St. Albert Strategic Plan Project Status Update – Quarter One.

Pillar of Sustainability: Social



We are a friendly community and inclusive community of passionate equals, where everyone feels a sense of belonging. We believe that community starts with the person next door.

Quarter One activities include:

- *City's Emergency Plans* – The City has been developing emergency plans to be prepared for disaster situations, should they arise. The following aspects reached significant milestones or where completed in Quarter One.
    - The 72-Hour Emergency Planning Guide is being adapted for a Quick Action Guide (70% complete).
    - The ICS 300 course is completed.
    - The Risk Communication workshop was held with 39 participants.
    - The Municipal Emergency Plan has been revised and the Emergency Management Bylaw has been reviewed by Legislative Services.
    - A Letter of Understanding (LOU) was developed for alternate Reception Centre location (Alliance Church). LOU's have been signed off with the two school boards and the Salvation Army facility.

A Bylaw update was presented to Council on February 21, 2017. The new Emergency Management Bylaw received 1st reading March 21, the 2nd and 3rd reading on April 3rd.

- *Transit Governance Review* – The City of St. Albert has been working with regional partners to assess the possibility and opportunity for a regional transit commission. A Task Force has been established and a work plan developed for monthly meetings. Administration from both St. Albert and Edmonton are meeting more frequently to provide Task Force members with information as per the accepted work plan. The main goal of the Task Force is to create a draft MOU and Corporate structure that establishes the governing principles for a new Transit entity. The meetings thus far have established the general frame work for the MOU and guiding principles which provides a focal point through which the governing structure can be established. The work plan identifies a completion date prior to a Quarter Three Council presentation.

Pillar of Sustainability: Economic



We prosper and excel through a strong and diverse economy that is supported by forward-thinking commerce, outstanding local businesses and a dynamic downtown core.

Quarter One activities include:

- *Servicing Requirements for Growth* - Administration is currently working in conjunction with Sturgeon County to look at priority growth areas within the shared boundary region. This foundation work will provide an input into the long-term management and delineation of growth servicing requirements that will be required to support the long-term sustainable development of the region. Administration is investigating the legal process for annexation, servicing options that reduce levy costs, criteria for consideration of lands, and the amount of lands to support the long-term population grow for both communities. In the final meeting of the Intermunicipal Affairs Committee (IAC) in 2016, the IAC directed the Intermunicipal Affairs Strategic Advisory Group to develop a draft agreement related to a process for negotiating a boundary adjustment for the February 8, 2017 IAC Meeting. Notice of Intent to Annex scheduled for April 18, 2017 Council. If approved by Council on April 18, 2017 this item will be known as Annexation - Sturgeon County in future updates.
- *Employment Lands Action Plan* – Administration is working to create a clear and actionable plan for the Employment Lands. Work has been completed to determine the economic impacts of starting development in the Employment Lands and what engineering requirements are needed before development could begin. This plan is slated to be complete by the end of 2017.

Pillar of Sustainability: Built Environment



We build our community towards the future to sustain balanced development, with a reverent eye to the past, honouring our unique settlement history and distinct identity.

Quarter One activities include:

- *Park & Ride Transit Centre Project* – Administration is developing a plan to build another park & ride transit centre. Administration has had numerous meeting with the City of Edmonton and project sponsors, to keep the project moving along. Redesign of the plan is occurring based on higher than originally anticipated costs for the land purchase and mandated improvements to the site and surrounding roads. An RFP for engineering services was released in Quarter One, 2017

and will be reviewed and awarded in Quarter Two, 2017. Once this contractor produces a report, we will have a clearer understanding of costs and impacts on budget.

- *Fixed Network Automated Meter Infrastructure (AMI) Water Meter System* – Administration is technology that would enable reading of water meters electronically to allow online access to water consumption data. It will also assist with detecting leakage in a timely manner and provide support to consumers in monitoring/reducing water consumption. The project was tendered in February and closes beginning of April. Evaluation of tenders and negotiation of contract is scheduled to be completed in April and May. Project initiation Quarter Three of 2017 and will include a significant public education component to be managed by the proponent, with guidance and oversight of the City. Completion of all meter replacements and installation of a fixed base network system to be by end of 2018.

Pillar of Sustainability: Natural Environment



We protect, embrace and treasure our deeply-rooted connections with the natural environment through championing environmental action.

Quarter One activities include:

- *City Facility Energy Conservation Project – Solar Power Retrofits* - Administration is assessing the feasibility of placing an approximately 200 kW solar array on either the Fountain Park Pool or the Dez Legget Transit Centre in 2017. Assessment factors include a structural roof assessment as well as the timing of the next roof maintenance/replacement. Administration has also put an expression of interest in through the Municipal Climate Change Action Centre (MCCAC) for a Municipal Solar Grant which is provided as a rebate once the installation is completed.
- *Sturgeon River Watershed - Integrated Watershed Management Plan* - The Sturgeon River Watershed Alliance Steering Committee completed a draft resolution requesting provincial support for watershed planning for consideration by the Alberta Urban Municipalities Association and the Alberta Association of Municipal Districts and Counties in 2017. This resolution was presented and passed at the AUMA Mayors Caucus on March 8th. The Alberta Government announced on March 22nd, World Water Day, $12 million in guaranteed funding over three years for the 11 Watershed Councils including the North Saskatchewan Watershed Alliance.

Pillar of Sustainability: Culture



We are proud of our storied history that has fed and nurtured our festive and culturally-rich community.

Quarter One activities include:

- *Canada's 150th Public Art Project* – Administration is coordinating a Canada 150 public art project. A preliminary timeline is in development with consideration and implementation of opportunities for community engagement in celebration of our country and our community.

Governance Strategy

Council is committed to ensure that the City of St. Albert is a responsive, accountable government that delivers value to the community.

Quarter One activities include:

- *Advocacy Plan for Ray Gibbon Drive* – An advocacy plan has been developed and efforts continue. Ray Gibbon Drive was included in the unfunded capital projects list of the Provincial Government's 2017 Budget, which indicates that it meets priority criteria and fits within the three pillars of the Provincial Capital Plan. Some of these projects will receive funding for planning as part of the Budget 2017 Capital Plan. An update to the advocacy plan is being developed to reflect this new development and plan for the next phase of advocacy.
- *Annexation Negotiations with Sturgeon County* - Initial work is being done to prepare for the first Negotiating Committee meeting, which will take place after the Intent to Annex is filed by St. Albert with the Municipal Government Board.

Service Delivery Strategy

Council is committed to ensure that the City of St. Albert is a responsive, accountable government that delivers value to the community.

Quarter One activities include:

- *Community Satisfaction Survey* - The 2017 Community Satisfaction Survey was conducted by Banister Research. The questionnaire was revised to measure how well the City is meeting residents' expectations for service levels. The survey was conducted from February 27 to March 22, 2017. Results of the survey will be presented to Committee of the Whole on June 19, 2017.
- *Service Levels Documentation* - In 2016, a departmental project was launched to document all existing service levels for Recreation and Parks services. Eight subcommittees were formed to document all existing standards for the external Recreation and Parks services including: Customer Service, Communications, Commercial Services, Community Group Relations, Events, Recreation Facilities, Programming, Parks and Natural Areas. Standards are being documented in partnership with other corporate departments and are anticipated to be documented by the end of 2017 for all subcommittees except Events and Parks and Natural Areas; which were delayed to align with key foundational work being completed in these areas through 2017. Documented standards will be submitted through the annual review of C-CAO-15: Program and Service Review.

Performance Indicators

The online StATRACKER Performance Dashboard (statracker.stalbert.ca) provides residents with a range of performance indicators as part of the City's efforts to increase transparency and inform residents of the overall performance of the City. This tool is reviewed on a regular basis and will continue to evolve as the City's performance measurement program matures.

The StATRACKER Performance Dashboard also includes indicators related to the City of St. Albert Strategic Plan. The purpose of these strategic indicators is to measure change over time in terms of progress toward (or away from) the Community Vision and outcomes described for each Pillar of Sustainability (Social, Economic, Built Environment, Natural Environment and Culture) within the City of St. Albert Strategic Plan. These indicators can be accessed under the "Strategic" heading on the StATRACKER dashboard.

The online dashboard can be accessed on the City's website or via the following link:

StATRACKER- Performance Dashboard - City of St. Albert

The following indicators were updated with new data in Quarter One:

- Annual Non-Residential Tax Assessment
- Annual St. Albert Business Licenses
- Building Construction Value Per Quarter
- City Aquatics Facility Usage
- City of St. Albert Annual Waste Tonnage
- City Permanent Employee Retention Rate
- Criminal Code Incidents Per 1000 Capita Per Quarter
- Drop-in Program Participants Per Quarter
- Landfill Diversion Rate
- New Business Licences Per Quarter
- Number of Community Organizations in St. Albert
- Percent Non-Residential Tax Assessment
- Registered Participants for Cultural Programs

- Registered Program Participants Per Quarter
- Renovation Construction Value Per Quarter
- Rental and Programmed Hours at Cultural Spaces
- Rental and Programmed Hours at Recreation Spaces
- Revenue Recovery as a Percent of Total Transit Cost
- Servus Place Facility Traffic
- Total Emergency Response Time
- Total Number of 911 Calls Received Per Quarter
- Transit Commuter Ridership per Quarter
- Vehicle Injury Accidents per 1000 Capita Per Quarter

For a more detailed progress update for Quarter One projects and progress, access the 2017 Quarterly Report, City of St. Albert Strategic Plan Projects Status Update Report.

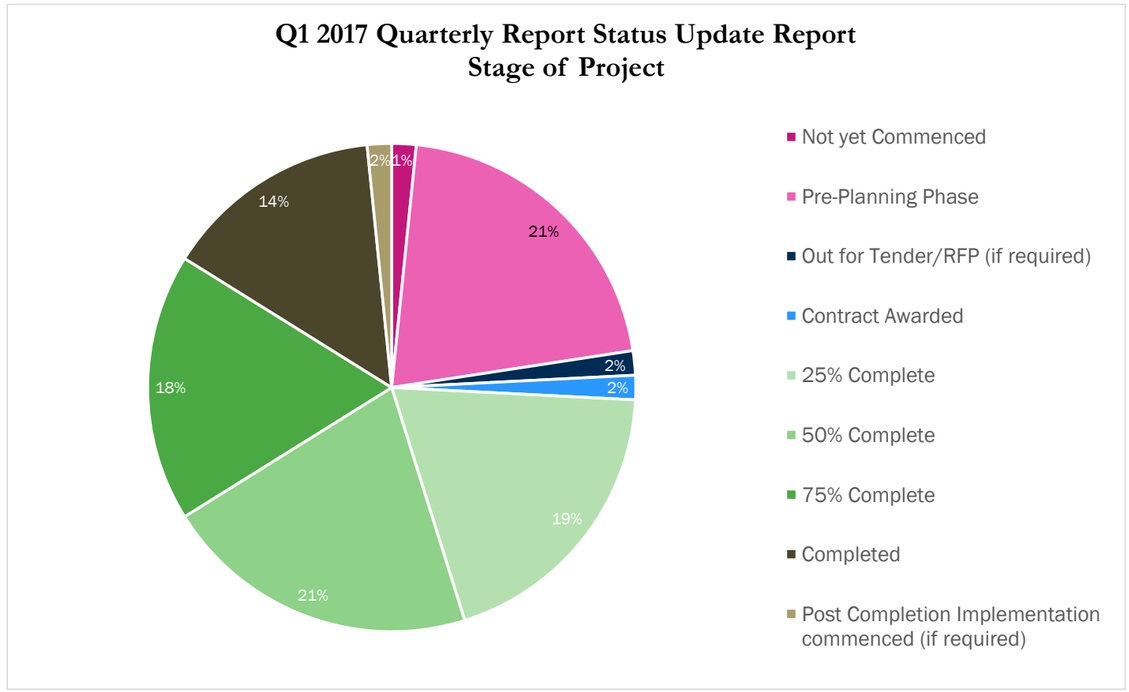


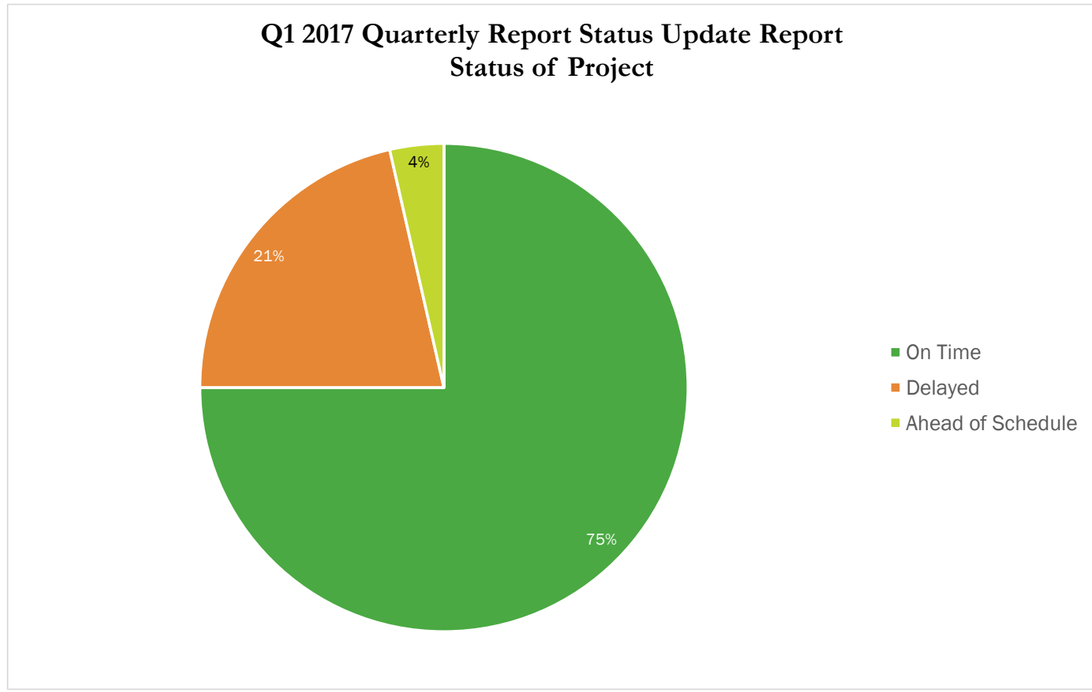
2017

QUARTERLY REPORT
CITY OF ST. ALBERT STRATEGIC PLAN
PROJECTS STATUS UPDATE REPORT

FIRST QUARTER

City of St. Albert Strategic Plan Projects Status Update Report
Quarter One 2017 Summary





City of St. Albert Strategic Plan Projects
Status Update Report
Quarter One 2017

Project Name	Project Description	Planned Completion (Month-YYYY)	Anticipated Completion (Month-YYYY)	Stage of Project	Status of Project	Quarter One Progress Update
SOCIAL PILLAR						
City's Emergency Plans	Further develop and implement the City's emergency plans.	Apr 2017	Apr 2017	Completed	On Time	The 72 Hour Emergency Planning Guide is being adapted for a Quick Action Guide (70% complete). The ICS 300 course completed. The Risk Communication workshop was held with 39 participants. The Municipal Emergency Plan has been revised and the Emergency Management Bylaw has been reviewed by Legislative Services. A Letter of Understanding (LOU) was developed for alternate Reception Centre location (Alliance Church). LOU's have been signed off with the two school boards and the Salvation Army facility. A Bylaw update was presented to Council on February 21, 2017. The new Emergency Management Bylaw received 1st reading March 21, the 2nd and 3rd reading on April 3rd.
Community Diversity and Inclusion Initiatives	Develop, promote and support community events that embrace diversity and culture.	Dec 2017	Dec 2017	50% Complete	On Time	Received a Grant of $10,000 from the Alberta Human Rights Commission for the 2nd year to implement further initiatives in our Diversity & Inclusion campaign. It Starts With Me Campaign in this quarter covered Disabilities and Gender. Snapshot Bulletins were distributed and uploaded to website and City staff attended a session on Understanding Disabilities.
Community Wide Bullying Strategy	Support development of a community wide bullying strategy.	Dec 2019	Dec 2019	25% Complete	On Time	It Starts With Me education and awareness campaign incorporates anti-bullying in all of the initiatives. Focus for this quarter has been on Protected Grounds and Encouraging Welcoming Behaviour.
Establish a Youth Council	To provide information and advice to Council in relation to issues involving or affecting youth related to policy, initiatives, building relationships with youth focused organizations, education outreach and reporting to Council once a year.	Nov 2016	Oct 2017	75% Complete	Delayed	The Youth Council Bylaw was passed by City Council on March 20, 2017. Appointments to the Youth Council are anticipated to take place Fall 2017.
Homelessness Prevention Strategy in St. Albert and Sturgeon County	Research and develop a homelessness prevention strategy	Dec 2016	Dec 2016	75% Complete	On Time	No update this quarter.

City of St. Albert Strategic Plan Projects
Status Update Report
Quarter One 2017

Project Name	Project Description	Planned Completion (Month-YYYY)	Anticipated Completion (Month-YYYY)	Stage of Project	Status of Project	Quarter One Progress Update
Mental Health Awareness	Mental Health Strategy	Dec 2019	Dec 2019	50% Complete	On Time	Community & Social Development partnered with The St. Albert Community Foundation to host a Youth Mental Health event with Guest Speaker - Sheldon Kennedy. Sheldon Kennedy presented to over 250 students at Lorne Akins school on the importance of speaking and reaching out if youth are facing issues. A similar message was provided at the Arden evening event with 255 in attendance. A panel discussion took place and Community resources (CSD and AHS information) was available. Proceeds from this event will contribute to an endowment for Youth Mental Health. Mental Health First Aid - 26 City staff and local agency volunteer Coordinators were trained. Applied Suicide Intervention Skills Training - 36 Agency and school staff were trained. CSD hosted 'Behavioural Strategies and Tools to help Reduce Anxiety in Children' - 92 residents and school staff attended.
Open Payment Fare System Project (Smart Card)	Implement a regional Open Payment fare collection system in partnership with the City of Edmonton and Strathcona County.	Dec 2019	Dec 2019	Contract Awarded	On Time	The tender submissions were reviewed and scored. The top vendor was notified near the end of Quarter One, 2017. The next stage involves the working group entering into negotiations with the vendor to work out the costs, review budget, review terms and conditions of the project, timelines, and other project details prior to actually moving forward with the project. This negotiation phase is expected to take between 60 and 90 days (end of Quarter Two).
Policing Committee	Establish a formal policing Committee pursuant to the Police Act	Dec 2017	Dec 2017	50% Complete	On Time	As per Council direction, Administration is currently working with the RCMP and Solicitor General on the draft Bylaw to present to Council. The presentation is currently scheduled for the May 1, 2017 meeting. There have been some delays in the draft due to the complexity and ambiguity of the guiding legislation and agreements relating to policing services. If Council passes the Bylaw further work will be required on the selection of the public committee as well as training. The current target is to have a committee formally in place and working prior to the end of 2017.
Poverty Reduction Strategy	Develop a community wide Poverty Reduction Strategy.	Dec 2019	Dec 2019	25% Complete	On Time	A 'Subsidies available to St. Albert Residents' document was distributed to school counsellors and front line human service workers in the community.
Protection of Person's and Property Bylaw Review	Review the Bylaw and report to Council on findings and recommendations if any.	Jun 2017	Jun 2017	50% Complete	On Time	Administration presented the review findings to Council on July 7, 2016, Council approved the recommendation provided and has directed Administration to prepare a new Protection of Person's Bylaw Draft for Council consideration by June 30, 2017. Administration is still on target for this date.

City of St. Albert Strategic Plan Projects
Status Update Report
Quarter One 2017

Project Name	Project Description	Planned Completion (Month-YYYY)	Anticipated Completion (Month-YYYY)	Stage of Project	Status of Project	Quarter One Progress Update
Site Options for Affordable Housing.	Advocate for expansion of North Ridge Lodge and identify options for another facility similar to Chateau Mission Court.	Dec 2018	Dec 2018	25% Complete	On Time	This project is now linked to the Corporate Land Strategy as it relates to the identification and acquisition of land for additional seniors housing facilities. The Housing Diversity Action Plan was approved by Council in 2015 and the initiatives contained in this action plan related to land have been incorporated into the 2016-2035 Corporate Land Strategy Action Plan, which was approved by Council on April 25, 2016. Standing Committee of the Whole will review the Corporate Land Strategy, including Site Options for Affordable Housing, on May 10, 2017. Direction from Standing Committee of the Whole to Council is scheduled to be considered in June 2017.
Transit Governance Review	Participate in the Regional Transit Commission Assessment. Business Case analysis for creating a Capital Region Transit Commission is being completed by the CRB, Transit Committee.	Dec 2020	Phase 1 - Oct 2017 Phase 2 - Dec 2019 Phase 3 - Dec 2020	50% Complete	Delayed	A Task Force has been established and a work plan developed for monthly meetings. Administration from both Municipalities are meeting more frequently to provide Task Force members with information as per the accepted work plan. The main goal of the Task Force is to create a draft MOU and Corporate structure that establishes the governing principles for a new Transit entity. The meetings thus far have established the general frame work for the MOU and guiding principles which provides a focal point through which the governing structure can be established. The work plan identifies a completion date prior to a Quarter Three Council presentation.
ECONOMIC PILLAR						
Downtown District update in LUB (DARP)	Update Downtown District in LUB to incorporate all of downtown.	Mar 2017	Nov 2017	50% Complete	Delayed	This work is postponed pending the downtown parking and downtown development scenario work. The downtown development scenario work is currently exploring 5 different build out scenarios which include the future built form, utility servicing needs and the fiscal impact. As the downtown development scenario project and the direction provided from this study will inform the Downton District Update, work on the District Update is delayed. A Downtown District update advisory was provided in Quarter One 2017. The servicing constraints study received in March 2017 allows further movement on FIA & scenario development. Downtown Strategy anticipated in late Quarter Two/early Quarter Three needed prior to finalization of DT Updates for LUB in Quarter Four 2017.
Downtown Parking Technical Study/Action Plan	Develop a strategy to ensure effective provision and management of parking resources over time for Downtown.	Mar 2017	Jul 2017	75% Complete	Delayed	At the January 8, 2016 Council Retreat, Administration explored the issue of downtown parking with Council. A draft of the Downtown Parking Strategy has been completed; however, the finalization is contingent on finalization of servicing assumptions and development scenarios (as identified in the Downtown District summery). Upon completion of the downtown development scenario work, and incorporation into the draft review, the Study will be presented to Council. Servicing assumptions received in March. Administration returning to Council for a DT Parking Strategy workshop (May 8 SCOW). Completion will be tied to overall DARP Implementation Strategy, which is contingent on DT Development Scenarios.

City of St. Albert Strategic Plan Projects
Status Update Report
Quarter One 2017

Project Name	Project Description	Planned Completion (Month-YYYY)	Anticipated Completion (Month-YYYY)	Stage of Project	Status of Project	Quarter One Progress Update
Employment Lands Action Plan	Develop a clear and actionable plan for the Employment Lands.	Dec 2017	Dec 2017	Pre-Planning Phase	On Time	Work has been completed to determine the economic impacts of starting development in the Employment Lands and what engineering requirements are needed before development could begin.
Incubation Strategy	A strategy that outlines how the City of St. Albert ensures that local businesses and start and grow	Sep 2017	Sep 2017	25% Complete	On Time	Stakeholder engagement with NABI, the Chamber of Commerce, EDAB and internal staff has been completed. The strategy is set to be presented to Council in May.
Land Use Bylaw Review and Update (Housing)	Review the Land Use Bylaw	Jun 2017	Jun 2017	50% Complete	On Time	A developer focused public engagement session was held in December 2015 and a public open house was held in January 2016. A workshop was held in Quarter Two 2016, where stakeholder input was reviewed and Council was provided with an opportunity to provide input. Additionally, the consultants finalized a Land Use District Analysis Summary document and LUB Residential District Amendment Strategies were presented for Council's consideration on July 11, 2016. Nineteen notices of motion and amendments were provided from three Council members, including two requests for additional information. Lack of clarity in direction and delays in decision making slowing process. On August 22, 2016, the LUB Residential District Amendment Strategies returned to Council. Motion C494-2016 was passed, allowing additional time for direct dialog with individual Councillors. The Strategies returned to Standing Committee of the Whole on October 11, 2016, with Council's suggested amendments for debate. Working with consultant, Admin has created new draft language. Developer Workshop and Open Houses planned April 19/20. Return to Council May 8, 2017 SCOW. Public Hearing scheduled June 26. Anticipate amendments & postponed motions to carry work to September 2017.
Servicing Requirements for Growth	Explore front-end funding options for the servicing of lands for commercial and industrial development.	Sep 2018	Sep 2018	25% Complete	On Time	Administration is currently working in conjunction with Sturgeon County to look at priority growth areas within the shared boundary region. This foundation work will provide an input into the long-term management and delineation of growth servicing requirements that will be required to support the long-term sustainable development of the region. The team is investigating the legal process for annexation, servicing options that reduce levy costs, criteria for consideration of lands, and the amount of lands to support the long-term population grow for both communities. In the final meeting of the IAC in 2016, the IAC directed the IASAG to develop a draft agreement related to a process for negotiating a boundary adjustment for the February 8, 2017 IAC Meeting. Notice of Intent to Annex scheduled for April 18, 2017 Council. If approved by Council on April 18, 2017 this item will be known as Annexation - Sturgeon County in future updates.

City of St. Albert Strategic Plan Projects
Status Update Report
Quarter One 2017

Project Name	Project Description	Planned Completion (Month-YYYY)	Anticipated Completion (Month-YYYY)	Stage of Project	Status of Project	Quarter One Progress Update
Shop Local Concept	Help develop, support and promote the concept of Shop Local in St. Albert.	Sep 2017	Sep 2017	50% Complete	On Time	The "Show Us What You Got" campaign has been intitiated and will continue until at least Sept 30. Advertising educating residents on the importances of shopping in St. Albert will run online and in print from April 1-June30.
BUILT ENVIRONMENT PILLAR (See the Financial Summary for Capital Project Status updates)						
Asset Management Framework	Establish a corporate policy for life cycle replacement of assets and ensure documentation is in place to guide Administration's plans and budgets.	Aug 2016	Sep 2018	25% Complete	Delayed	A draft Terms of Reference has been developed for the Administrative Committee on Asset Management and the Administrative Committee will present these revisions to SLT (anticipated to be completed Quarter two 2017). An inventory of minor asset classes has been completed by Engineering Services and a lifecycle plan is being evaluated. Information Technology Service has completed the development of a life cycle administration policy related to their respective assets that supports their approved level of service. the Utility Department is updating the asset condition data base used to evaluate lifecycle of those assets. the Enginee0ing Department is updating the condition ratings of the transportation assets which is used to evaluate lifecycle of those assets. the Engineering Department is work with other Departments to enhance our GIS and condition assessments to improve the lifecycle decisions.
Capital Partnership Program	This shared funding program is designed to stimulate new capital projects to help prepare St. Albert for the anticipated community growth.	Dec 2016	Mar 2017	Completed	Completed	At the December 12, 2016 Council meeting, Council passed the motion that will repealing the Capital Partnership Program Advisory Bylaw, upon completion of the final task assigned to the Committee, review of the detailed business case for the St. Albert Performing Arts Theatre. The Capital Partnership Program Advisory Committee recommended to Council to not proceed any further with the St. Albert Performing Arts Theatre proposal. This recommendation was reviewed and accepted by Council on March 20, 2017. Upon this conclusion Capital Partnership Program Advisory Committee Bylaw 15/2013 has been repealed and Council Policy C-FS-18 Capital Partnership Program Principles has been recinded.

City of St. Albert Strategic Plan Projects
Status Update Report
Quarter One 2017

Project Name	Project Description	Planned Completion (Month-YYYY)	Anticipated Completion (Month-YYYY)	Stage of Project	Status of Project	Quarter One Progress Update
Capital Project Estimating and Process Review	This project analyses the actual estimates provides within a 3-year horizon for key growth projects and also examines the process utilized, to determine if process changes will improve the overall result	Dec 2018	Dec 2018	50% Complete	On Time	Initial consultant report has been presented to Council, implementation plan is planned to be presented on April 24, 2017.
Corporate Land Strategy Workplan	This on-going project is in place to guide the work required to prepare Council to make decisions related to land to ensure that council priorities that involve land are addressed.	Dec 2017	Dec 2017	50% Complete	On Time	A Corporate Land Management Policy is in development and a draft was presented to Council in January 2017. Members of Council provided feedback to the Policy and further discussion will be held on May 10, 2017 at Standing Committee of the Whole. The final draft of the Policy is scheduled to be presented in June 2017. On May 10, 2017, Standing Committee of the Whole will also review the Corporate Land Strategy with a specific focus on discussing the existing areas requiring completion within the Strategy, namely: Timing & Costs regarding unservicing corporate lands, Assigning lands for 10-Year Capital Plan projects, Hold or Dispose of Unassigned lands, and Direction regarding addressing land needs.
Digital Display Update	Review the Land Use Bylaw	Mar 2017	Apr 2017	75% Complete	Delayed	Council direction was received to review digital displays. This item went to Council on August 22, 2016. Based upon that meeting, Council directed Administration to re-engage with the public to ensure all concerns are addressed. In November 2016, Admin held world town hall with representatives of UDI and the Sign and Real Estate industries, and posted an online survey for public input, which is now closed. Went before Council on February 27, 2017. Returned April 3, 2017.
Fixed Network Automated Meter Infrastructure (AMI) Water Meter System	Implement reading of water meters electronically to allow online access to water consumption data. It will also assist with detecting leakage in a timely basis and provide support to consumers in monitoring/reducing water consumption.	Jul 2018	Dec 2018	Out for Tender/RFP (if required)	Delayed	Project was tendered in February and Closes beginning of April. Evaluation of tenders and negotiation of contract to be completed in April and May. Project initiation Quarter Three of 2017. Will include a significant Public education component to be managed by the proponent, with guidance and oversight of the City. Completion of all meter replacements and installation of a fixed base network system to be by end of 2018.
Growth Areas For Transit Service	Support growth-area transit service to higher density residential areas.	Sep 2017	Sep 2017	50% Complete	On Time	Schedule adherence monitoring has been done to determine priorities for growth service additions. Improvement of transit service levels to new growth areas will coincide with the local route restructure plan that is currently in development. Consultation with the Transit Advisory Committee has been reinstated and will continue into Quarter Two, 2017. Changes to local routes will align with the new Transit Service Policy approved in Quarter One, 2017.

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Millennium Park Phase 1, Placemaking Design Concept	Draft ITT and TOR with coordination with Founders Walk, Heritage Walk, and Red Willow Park West projects with Millennium Park Placemaking Phase 1.	Mar 2017	Aug 2017	75% Complete	Delayed	Dialog was selected as the placemaking consultant. Workshops and numerous engagement opportunities and engagement took place throughout July and August 2016. The Planning department completed Part Three " Big Move + Bold Strokes" by hosting two workshops regarding on September 7, 2016. During the workshops, the project consultant DIALOG invited participants to provide comment on the Vision, Principles and proposed activities found within the park. To start Part 4 of Phase 1, the Planning Department hosted a Community Knowledge Building Public Lecture on Placemaking on September 21 at the Arden Theatre. Engagement sessions held September 28 and October 5, 2016, where a refined concept was be displayed. Draft design report and costing received late January. Admin currently working with consultant on phasing revisions and corrections to report. The item is tentatively scheduled to go to Council August 21, 2017.
Fountain Park Pool Penninsula Removal	That an architectural/engineering review and construction estimate is performed to determine the costs, feasibility and timelines required to remove the peninsula in the Fountain Park Pool, and up to $15,000 be allocated for this, to be funded through the Stabilization Reserve.	Apr 2017	Apr 2017	Completed	On Time	At the request of Council, Administration engaged a third party consultant to provide costs of removing the peninsula. The peninsula is a physical amenity located within the leisure pool at Fountain Park. A report that outlines the cost and impact of removing the peninsula has been received from the consultant. An administration backgrounder report with the details has been submitted to Council for further direction.
New Facility Predictive Assessment Model (Action Plan for expansion of recreational facilities)	Implement an action plan to determine time and population triggers to expand recreational facilities with supporting cost estimates.	Jun 2017	Jun 2018	Pre-Planning Phase	Delayed	As a result of Council Motion C273-2016 Administration is preparing for a workshop in November 2016 to discuss criteria and scoring. Due to lack of assigned resources this item has been postponed to June 2017.
North Ridge Phase 2 or 3 amendment, 43 City Annex North (City Land)	City owned land background studies and Area Structure Plan amendment.	Sep 2019	Sep 2019	Not yet Commenced	On Time	The Badger ASP work was postponed until 2018 by Council on July 4, 2016.
Park & Ride Transit Centre Project	Develop a park and ride location and plan. Provision of park and ride facility on surplus Transportation Utility corridor lands for St. Albert Transit users aiming to increase ridership.	Dec 2019	Dec 2019	Pre-Planning Phase	On Time	Administration has had numerous meeting with the City of Edmonton and project sponsors, to keep the project moving along. Redesign of the plan is occurring based on higher than originally anticipated costs for the land purchase and mandated improvements to the site and surrounding roads. An RFP for engineering services was released in Quarter One, 2017 and will be reviewed and awarded in Quarter Two, 2017. Once this contractor produces a report, we will have a clearer understanding of costs and impacts on budget.

City of St. Albert Strategic Plan Projects
Status Update Report
Quarter One 2017

Project Name	Project Description	Planned Completion (Month-YYYY)	Anticipated Completion (Month-YYYY)	Stage of Project	Status of Project	Quarter One Progress Update
Park and Ride Transit Centre Land Agreement	Develop a park and ride location and plan. Develop a lease agreement with the City of Edmonton and the province of Alberta for lands within the Transportation Utility Corridor.	Sep 2017	Sep 2017	Completed	On Time	Council from the City of Edmonton approved the purchase of the land in Quarter One, 2017 within their boundaries (even though the land is owned by the province, the COE had to approve the purchase first). A final agreement has been signed off, so the focus will be on finalizing the purchase agreement with the province.
Parks and Open Space Guidelines	Update the 1994 Parks & Open Space Guidelines document to align with current and future vision of Parks and Open Spaces in the City of St. Albert	Dec 2017	Jul 2017	50% Complete	Ahead of Schedule	Work on review of the Parks and Open Space Guidelines has begun with review and update of elements within the document underway. The data is currently being analyzed.
Safe Journey to School Program Implementation	Implement recommendations from the Safe Journey to School program.	Nov 2021	Nov 2021	25% Complete	On Time	Implementation of the Safe Journeys to School program will be ongoing until 2021 pending Council approval of related project charters. Some 2016 tasks will be carried forward into 2017 due to seasonal impacts (such as pedestrian crossing road markings) and pedestrian ramp construction. School zone warning flashers have been installed; however identification of operational issues exist with some equipment that will be rectified in early 2017; school traffic data is being compiled and reported on and will be used for evaluation and enforcement coordination. The piloting of rectangular rapid flashing beacon crossings (RRFB's) has started and recommendations for further placement will be made in Quarter One of 2017.
Schedule C Signage Review	Review the Land Use Bylaw	Dec 2016	Jun 2017	75% Complete	Delayed	This item requires completion of the Digital Display review (scheduled to be before Council on February 27, 2017). In November 2016, Admin held world town hall with representatives of UDI and the Sign and Real Estate industries, and posted an online survey for public input, which is now closed. This item is anticipated to go to Council in Quarter Two 2017 (June SCOW). Somewhat delayed due to elongation of approval process for Digital Displays LUB amendments.
Transit Route Restructure	Local route and service restructuring.	Sep 2017	Sep 2017	50% Complete	On Time	Draft service levels were reviewed by Council in Quarter Four, 2016, and then approved in Quarter One, 2017. The revised service level policy will guide future route development and restructuring. Internal redesign and route restructuring is ongoing.
Urban Village Guidelines	Update existing Urban Design Guidelines to ensure currency and relevance for upcoming development.	Jun 2017	Jun 2017	75% Complete	On Time	A draft of the Urban Village Guidelines has been completed and is under review. In Quarter Three 2016 Staff reviewed the Urban Village Guidelines provided by the Consultant. A short check list of items require attention, and are being reviewed by the DO's and Housing. This project has exhausted the funds assigned, and any updates will be completed by Planning staff through Quarter One 2017. Principals being incorporated into the Community Design Principles (1st Council presentation June 26, 2017).

City of St. Albert Strategic Plan Projects
Status Update Report
Quarter One 2017

Project Name	Project Description	Planned Completion (Month-YYYY)	Anticipated Completion (Month-YYYY)	Stage of Project	Status of Project	Quarter One Progress Update
Whistle Cessation	Assess opportunities for whistle cessation to reduce noise pollution within the community.	Nov 2016	Nov 2019	Pre-Planning Phase	Delayed	Specific site improvements identified solely as "safety" enhancements have started in 2016 and will continue into the construction season of 2017. Actions are focused around sign and road-marking placement. September 19, 2016 Council approved Whistle Cessation Bylaw 15/2016, consolidated funds related to safety crossing improvements and whistle cessation, and will proceed in working with Transport Canada for potential grant funding related to safety improvements. December 20, 2016: Three grant applications, totaling an estimated value of $790,000 of funds, were made to Transport Canada through the Rail Safety Improvement Program (RSIP). Transport Canada will be communicating back to the City in Quarter One of 2017 on response to the applications which had two applications focused on completion of Engineering and Design work in 2017 (construction tentative for 2018), and one application for design and construction of necessary rail corridor fencing in 2017.
NATURAL ENVIRONMENT PILLAR						
City Facility Energy Conservation Project - Solar Power Retrofits	Placement of solar photovoltaic arrays on existing City facilities to provide 15-20% of energy requirements. Grants through the Alberta Municipal Solar Program will be used to reduce the original capital costs and improve the simple payback by 6 to 10 years.	Dec 2017	Dec 2017	Pre-Planning Phase	On Time	Administration is assessing the feasibility of placing an approximately 200 kW solar array on either the Fountain Park Pool or the Dez Legget Transit Centre in 2017. Assessment factors include a structural roof assessment as well as the timing of the next roof maintenance/replacement. Administration has also put an expression of interest in through the Municipal Climate Change Action Centre (MCCAC) for a Municipal Solar Grant which is provided as a rebate once the installation is completed.
Organic Waste Collection at City Owned Facilities	Coordinate organic waste collection at City owned facilities.	Jul 2017	Jul 2017	Pre-Planning Phase	On Time	Administration is planning a organic waste collection pilot for several City Owned Facilities in 2017. This requires a revision to the contract with the waste collection contractor for City Owned Facilities and is anticipated to be completed by the end of Quarter Two.
Sedimentation and Erosion Control Project 2010 - 2021	Complete the Sedimentation and Erosion Control Plan to reduce the accumulation of sediments in the Sturgeon River. The 10-year Capital Plan identifies eight high priority outfall locations for retrofits to control sediment entering the Sturgeon River. Two outfalls have been completed since 2010. In 2015, the project will be reassessed and updates to timelines and budget will be recommended, if necessary.	Dec 2021	Dec 2021	25% Complete	On Time	A new outfall and grit interceptor was put in as part of the major storm water rehabilitation project along Perron Street. This project started in November 2016 and is scheduled to be complete by April 2017. With the completion of this grit interceptor, four out of the eight high priority storm water outfalls will be completed.

City of St. Albert Strategic Plan Projects
Status Update Report
Quarter One 2017

Project Name	Project Description	Planned Completion (Month-YYYY)	Anticipated Completion (Month-YYYY)	Stage of Project	Status of Project	Quarter One Progress Update
Sturgeon River Watershed - Integrated Watershed Management Plan	Following recommendation from the State of the Sturgeon River Report (2012), the purpose of this project is to work with the region and establish an inter-municipal taskforce/technical committee to harmonize inter-municipal plans, bylaws and policies related to watershed management issues.	Dec 2020	Dec 2020	25% Complete	On Time	The Sturgeon River Watershed Alliance Steering Committee completed a draft resolution requesting provincial support for watershed planning for consideration by the Alberta Urban Municipalities Association and the Alberta Association of Municipal Districts and Counties in 2017. This resolution was presented and passed at the AUMA Mayors Caucus on March 8th. The Alberta Government announce on March 22nd, World Water Day, $12 million in guaranteed funding over three years for the 11 Watershed Councils including the North Saskatchewan Watershed Alliance.
CULTURE PILLAR						
Canada's 150th Public Art Project	Plan and install a public art piece to commemorate Canada's 150 th Birthday.	Aug 2018	Aug 2018	Pre-Planning Phase	On Time	A Public Art Associate has been hired to coordinate the Canada 150 public art project. A preliminary timeline is in development with consideration and implementation of opportunities for community engagement in celebration of our country and our community.
GOVERNANCE STRATEGY						
Advocacy plan for Ray Gibbon Drive	Develop an advocacy plan for the twinning of Ray Gibbon Drive.	Jun 2017	Jun 2017	Post Completion Implementation commenced (if required)	On Time	Ray Gibbon Drive was included in the unfunded capital projects list of the Provincial Government's 2017 Budget, which indicates that it meets priority criteria and fits within the three pillars of the Provincial Capital Plan. Some of these projects will receive funding for planning as part of the Budget 2017 Capital Plan. An update to the advocacy plan is being developed to reflect this new development and plan for the next phase of advocacy.
Agenda Management Software	Implementation of software to facilitate more efficient processes for agenda report and Council meeting agenda development and distribution as well as management of workflows and tracking of actions resulting from Council Meeting decisions.	Jun 2017	Jun 2017	Pre-Planning Phase	On Time	Further modules of the system which assist with other aspects of Council processes are planned for implementation in early 2017. Voting module expected to be launched in first half of 2017.
Annexation Negotiations with Sturgeon County	Lead the Annexation Negotiating Committee to an uncontested annexation application to the Municipal Government Board.	Jun 2020	Jun 2020	Pre-Planning Phase	On Time	Initial work is being done to prepare for the first Negotiating Committee meeting, which will take place after the Intent to Annex is filed by St. Albert with the Municipal Government Board.

City of St. Albert Strategic Plan Projects
Status Update Report
Quarter One 2017

Project Name	Project Description	Planned Completion (Month-YYYY)	Anticipated Completion (Month-YYYY)	Stage of Project	Status of Project	Quarter One Progress Update
Capital Region Board Growth Plan Update	Actively participate in the Capital Region Board (CRB) Growth Plan update.	Oct 2017	Oct 2017	75% Complete	On Time	The plan was approved by the Capital Region Board on October 13, 2016, and has been submitted to the Government of Alberta for approval. The Capital Region Board is still awaiting provinicial approval before next steps can be taken.
Capital Region Board Transition	Actively participate in the transition from the Capital Region Board to the new Growth Management Board.	Oct 2017	Oct 2017	25% Complete	On Time	The Transition Task Force met on March 8 and will meet until May 25, 2017 to set the Capital Region Board up for the changes in membership and mandate in the new regulation, which will come into effect Fall 2017. The City of St. Albert is providing an initial submission to the Task Force for its April 13, 2017 meeting.
Collective Bargaining with all trade unions: IAFF 2130, CUPE 941 and CUPE 5141	Collective Bargaining with all trade unions: IAFF 2130, CUPE 941 and CUPE 5141	N/A	N/A	Completed	On Time	Collective Bargaining Negotiations with all three unions have been successfully completed and a three year collective agreement for each bargaining unit achieved. IAFF (2015-2017), Both CUPE groups (2016-2018).
Compensation Review	Design, evaluate and establish a total compensation strategy. Incorporate compensation methodology and analysis, and a comprehensive benchmarking survey in order to build competitive pay structures and evaluation methodology.	Dec 2017	Dec 2017	Pre-Planning Phase	On Time	The Compensation Review project is a multi-layered and complex project that will necessitate a phased approach. The first phase of the Compensation Review has been initiated. This phase will establish competencies for senior level staff within the organization (City Manager and leaders). This phase has been completed. Competencies will then be integrated and linked into our compensation review process. The phases of the project that follow are currently being scoped and an implementation plan is under development that will include job classification and evaluation. This project is linked to the review of Council Policy C-HR-02 Non-union Employee Remuneration that will brought to Council in Quarter Four 2017.
E-Purchasing Cards	Implement e-purchasing card to streamline the payment process and tighten controls in expenditures.	Dec 2017	Dec 2017	Planning/Implementation	On Time	The new BMO webportal will be rolled out to two or three more departments in Quarter Two/Quarter Three. Depending upon the Agresso Purchasing card module implementaion timeline, we may delay additional role out of the BMO webportal to more departments as the Agresso Purhasing card module will take its place.

City of St. Albert Strategic Plan Projects
Status Update Report
Quarter One 2017

Project Name	Project Description	Planned Completion (Month-YYYY)	Anticipated Completion (Month-YYYY)	Stage of Project	Status of Project	Quarter One Progress Update
Facility Safety and Security	Implement facility safety and security initiatives including enhanced facility access controls, staff training, monitoring and internal/external communication measures.	Dec 2017	Dec 2017	75% Complete	On Time	Access control security as contemplated in the original project charter is now complete and fully functional with the exception of Servus Place and Fountain Park. Both those locations await the issuance of new cards for all staff before connection to the Feenics access system. System testing and commissioning is complete at IT, the Collective, and St. Albert Place with the exception of the SAP front door interface, a specialty item that was finally connected last week. We have also included access control on the main door at Charter Place as part of the renovations and will have that up and running when staff move in. Some system changes are required to suit certain operating areas and are in process of being implemented. Discussions on previously planned and budgeted enhancements including the pro-active cameras, and an enhanced emergency communications system have begun and formal plans for the former are expected by the 3rd quarter.
Financial Software Project	Implementation of identified modules and experience packs to enhance our business process and increase our forecast and analysis ability	May 2017	Dec 2019	Planning/Implementation	Delayed	Two financial system modules were implemented in Quarter One of 2017, which allow for paperless requests and a notification process that enhances business processes and controls. Administration is half way in implementing two additional modules that allow document archiving and analysis. The project is on time and within budget.
Fiscal Responsibility and Accountability	Explore options to increase fiscal responsibility and accountability within government.	Jun 2018	Mar 2017	Completed	Ahead of Schedule	Administration has purchased modules for implementation. The financial system has been upgraded and the application upgrade will be done once every year to stay current. A project plan has been developed for phasing in each of the modules with completion in Quarter Two 2018. This project should be considered closed as it specifically related to the major upgrade to Agresso Milestone 4. Please refer to the "Financial Software Project" in this report for future updates.
Long Range Financial Capital Plan	Phase I - Develop a long range financial plan for both operating and capital finances (municipal and utility) that that aligns with the strategic framework and supports the City of St. Albert Strategic Plan.	Dec 2021	Dec 2021	Pre-Planning Phase	On Time	A high-level workplan was presented to Council for approval of Year 1 (2017) funding. The City Manager presented the plan to Standing Committee of the Whole on March 13 and Council approved funding for $300,000 from 2016 Surplus. The entire plan is expected to take three years to complete.
SERVICE DELIVERY STRATEGY						
Talent Management Strategy	Develop a Talent Management Strategic Plan	Dec 2017	Dec 2017	Pre-Planning Phase	On Time	Development of the various phases of the talent management strategy are underway. Implementation of a phased approach will continue throughout 2017 and 2018 and will be linked to the Compensation Review. Competency Development will be a focus for 2017 and it will be aligned to the performance management system as well as the compensation review process.

City of St. Albert Strategic Plan Projects
Status Update Report
Quarter One 2017

Project Name	Project Description	Planned Completion (Month-YYYY)	Anticipated Completion (Month-YYYY)	Stage of Project	Status of Project	Quarter One Progress Update
Community Satisfaction Survey	A statistically representative sample of the community is surveyed every two years. Survey results are presented to Council in October, prior to budget deliberations. Survey results are shared with Departments after Council has received them.	Jun 2017	Jun 2017	75% Complete	On Time	The 2017 Community Satisfaction Survey was conducted by Banister Research. The questionnaire was revised to measure how well the City is meeting residents' expectations for service levels. The survey was conducted from February 27 to March 22. Results of the survey will be presented to Committee of the Whole on June 19, 2017.
Community Sustainability Framework	Develop a Community Sustainability Plan and related policies to engage the public in better defining a long-term vision for the community.	Jan 2017	Jan 2017	Completed	On Time	Administration is continuing to embed the Community Vision and Pillars of Sustainability across all major planning, budgeting and reporting elements within the strategic framework. A Coffee Table Book celebrating the Community Vision, including photos submitted by residents and comments collected through the public engagement process, is completed and will be distributed to schools, community groups and participants in 2017. The final celebration was held on January 12, 2017 with the placement of a time capsule / public art in St. Albert Place that will be opened in 50 years.
Continuous Improvement Project 2016 Public Engagement Phase 3	To obtain community feedback on draft Community Engagement Policy, recommend changes to the Council policy and develop principles to propose for inclusion into the Community Engagement Management Plan.	Dec 2016	Mar 2017	Completed	Delayed	On December 12, 2017, Council approved the Community Engagement Committee's Advice to Council. The Committee submitted a new Public Participation Policy, which they amended based on community input, and Administration presented the Public Participation Management Plan to Council as information. The C-CAO-20 Public Participation Policy was approved by Council on March 20, 2017. Approving this policy resulted in amendments to Council policy C-CG-06 City of St. Albert Strategic Framework, the Public Communication policy, the Public Communication policy, which is scheduled to return to Council on June 19 for approval and to the Planning and Development consultation policy which is scheduled to return to Council by Quarter Two 2018.
Continuous Improvement Project 2016 Purchasing Process Review	The objective of this project is to review various streams used for the purchase of goods and services to identify opportunities for improvements. Review will encompass entire process from need identification to vendor payment and financial coding as well as review and analysis of current and possible new corporate structure as it relates to purchasing.	Dec 2018	Dec 2018	Planning	On Time	The purchasing review project has a redefined, smaller scope that will encompass reviewing current signing authority levels within the City in order to streamline them, so that Accounts Payable workflow can be implemented by 2018. This is a complex, multi faceted project that will invole reviewing business processes and workloads. Recommendations from this smaller scope expect to be provided to SLT in Quarter Three.



2017

QUARTERLY REPORT
FINANCIAL SUMMARY

FIRST QUARTER

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FINANCIAL SUMMARY

Executive Summary

The City of St. Albert continues to maintain a strong financial position. The first three months of 2017 resulted in a forecasted surplus of $1.1 million. This is primarily due to:

- A decrease in snow removal and electricity costs
- An increase in fees, certificates, and permit planning revenue.
- An increase in grants received by the city.

The majority of the surplus is driven by an increase in revenue and cost savings primarily driven by external factors. The City takes a conservative approach in budgeting for revenue to ensure unexpected changes in revenue do not adversely affect the tax rate.

Municipal

Revenue

$18.4 million in operating revenue recognized as of March 31, 2017, which is 32 percent of forecast.

Expenditure

$49.1 million spent as of March 31, 2017, which is 32 percent of forecast.

A breakdown of significant variances by Division is found on page 5.

Capital

There are 183 municipal capital projects that have been ongoing and scheduled for 2017. To date, $45.9 million has been spent out of a $156 million cumulative budget.

Utility

Revenue

$9.3 million recognized as of March 31, 2017, which is 23 percent of forecast.

Expenditure

$9.8 million has been spent as of March 31, 2017, which is 25 percent of forecast.

A breakdown of significant variances by Division is found on page 11.

Capital

There are a total of 51 utility capital projects for 2017. To date, $26.7 million has been spent out of a $107.5 million cumulative budget.

Reserves

The balance as of March 31, 2017 was $139.1 million, with a year end uncommitted balance of $75.5 million.

Investments

The City has $161.3 million in cash and investments and earned $827 thousand in investment income, which is 31% of the current budget.

Debt

The City's outstanding debt as of March 31, 2017 was $40.6 million. In 2016, Council approved additional debt financing of $30.0 million for the Phase 3 North Interceptor secured through 2017 and 2018 as the project progresses.

CITY OF ST. ALBERT

MUNICIPAL OPERATING SUMMARY BY DIVISION

FOR THE PERIOD ENDING MARCH 31, 2017

In Thousands of Dollars

Division Description	Actual YTD	Budget	Forecast	Variance	
				$	%
Revenue					
Council	$5	$394	$232	$(162)	41.2%
City Manager's Office	16	1,105	1,104	$(1)	0.1%
Corporate Strategic Services	103	1,325	1,335	10	(0.8%)
Community & Protective Services	6,322	27,012	27,322	310	(1.1%)
Planning & Engineering Services	888	4,171	4,428	257	(6.2%)
Infrastructure Services	3,504	10,790	10,790	0	0.0%
Finance & Assessment Services	398	1,210	1,189	(21)	1.7%
Economic Development	940	1,047	1,047	0	0.0%
Common & Fiscal	6,233	9,746	9,746	0	0.0%
Total Revenue	$18,409	$56,800	$57,193	$393	(0.7%)
Expenses					
Council	$234	$1,180	$1,020	$160	13.6%
City Manager's Office	886	4,023	4,028	$(5)	(0.1%)
Corporate Strategic Services	2,967	13,030	13,052	$(22)	(0.2%)
Community & Protective Services	12,882	65,019	65,214	(195)	(0.3%)
Planning & Engineering Services	1,913	11,034	10,884	150	1.4%
Infrastructure Services	8,209	35,682	35,227	455	1.3%
Finance & Assessment Services	856	4,034	3,998	36	0.9%
Economic Development	433	1,813	1,679	134	7.4%
Capital Financing	10,830	15,413	15,413	0	0.0%
Common & Fiscal	9,848	3,624	3,627	(3)	(0.1%)
Total Expenses	$49,058	$154,852	$154,142	710	0.5%
Excess of Revenue over Expenses					
Council	$(229)	$(786)	$(788)	$(2)	(0.3%)
City Manager's Office	(870)	(2,918)	(2,924)	(6)	(0.2%)
Corporate Strategic Services	(2,864)	(11,705)	(11,717)	(12)	(0.1%)
Community & Protective Services	(6,560)	(38,007)	(37,892)	116	0.3%
Planning & Engineering Services	(1,025)	(6,863)	(6,456)	407	5.9%
Infrastructure Services	(4,705)	(24,892)	(24,437)	455	1.8%
Finance & Assessment Services	(458)	(2,824)	(2,809)	15	0.5%
Economic Development	507	(766)	(632)	134	17.5%
Capital Financing	(10,830)	(15,413)	(15,413)	-	0.0%
Common & Fiscal	(3,615)	6,122	6,119	(3)	0.0%
Total Revenue Over Expenses	$(30,649)	$(98,052)	$(96,949)	$1,103	1.1%

*Variance represents the difference between budget and forecast amounts.

Municipal Operating Variance Analysis (in Thousands of Dollars)

Council - $2 in excess of budget

Revenue - $162 lower than budget

- Lower than budget
  - $162 related to audit committee created and bylaw established, offset by corresponding expense.

Expense - $160 lower than budget

- Lower than budget
  - $162 related to audit committee created and bylaw established, offset by corresponding revenue.
- In excess of budget
  - $2 related to allotment for other grants.

City Manager's Office - $6 in excess of budget

Revenue - $1 lower than budget

- Lower than budget
  - $5 related to lower than anticipated response to issues surrounding 80 Salisbury Avenue, offset by corresponding expense.
- In excess of budget
  - $4 related to project Metro Mayor's Alliance as additional expenditures are expected, offset by corresponding expense.

Expense - $5 in excess of budget

- In excess of budget
  - $6 related to salaries in legal services related to staff coverage.
  - $4 related to project Metro Mayor's Alliance as additional expenditures are expected, offset by corresponding revenue.
- Lower than budget
  - $5 related to lower than anticipated response to issues surrounding 80 Salisbury Avenue, offset by corresponding revenue.

Corporate Strategic Services - $12 in excess of budget

Revenue - $10 in excess of budget

- In excess of budget
  - $5 as deferred revenue relating to Smart City Alliance project offset by corresponding expense.
  - $5 in sponsorship relating to Spruce Up St Albert.

Expense - $22 in excess of budget

- Lower than budget
  - $15 related to corporate savings for telephones and mobile devices.
  - $13 related to timing of GIS projects.
- In excess of budget
  - $28 salary and wages related to admin support in Innovation & Technology and increased recruitment needs in Human Resources.
  - $15 in professional services – legal in Human Resources due to timing of invoices from prior year.
  - $5 in office supplies, other travel and contracted services relating to Smart City Alliance project offset by corresponding revenue.
  - $2 for additional corporate memberships for staff in Human Resources.

Community & Protective Services - $116 lower than budget

Revenue - $310 in excess of budget

- In excess of budget
  - $207 in unbudgeted grants for Canada 150 celebration (Eco Exonnexions, Tree Canada), Mental Health, RCST and FSEPP grants.
  - $60 due to ambulance contract market adjustment.

- $40 in lesson fees due to additional aquatics programs offered and fees related to community development.

Expense - $195 in excess of budget

- In excess of budget
  - $164 in fire casual wages due to coverage of staff on leave.
  - $27 in program supplies related to additional trees purchased from the Tree Canada Grants.
  - $9 increase in membership cost for Fire staff.

Planning & Engineering Services - $407 lower than budget

Revenue - $257 in excess of budget

- In excess of budget
  - $212 related to fees, certificates, and permits adjusted to reflect revised methodology on estimates.
  - $32 related to recovered costs for Fortis recoveries.
  - $14 related to miscellaneous revenues to match actuals for truck and municipal permits.

Expense - $150 lower than budget

- Lower than budget
  - $186 due to corporate adjustment for electricity.
  - $55 in salaries and wages related to several vacancies, offset by temporary wages and contract dollars.
- In excess of budget
  - $40 in contract staff to complete three month backlog of electrical inspections.
  - $32 increase due to LED lighting installation on St. Albert Trail.
  - $10 related to cover new HR policy of staff paid out for banked overtime.
  - $4 related to inspection services bank charges to match increase in revenues.
  - $4 related to printing, copying, and binding.

Infrastructure Services - $455 lower than budget

Revenue - $0 net change

Expense - $455 lower than budget

- Lower than budget
  - $434 in snow and ice removal as there was only one residential clear this winter, budgeted for two.
  - $65 related to less sand, salt, and gravel required.
- In excess of budget
  - $43 related to corporate adjustment for electricity and natural gas.

Finance and Assessment - $15 lower than budget

Revenue - $21 lower than budget

- Lower than budget
  - $15 related to lower late payment penalties forecasted.
  - $6 related to tax certificates, inquiries, and notification fees to reflect decrease in forecasted volume.

Expense - $36 lower than budget

- Lower than budget
  - $40 in salaries and wages related to positions on gradual return to work.
- In excess of budget
  - $4 in contracted services miscellaneous due to increased costs of professional reference materials.

Economic Development - $134 lower than budget

Revenue - $0 net change

Expense - $134 lower than budget

- Lower than budget
    - $98 in salaries and wages related to vacant positions within the department.
    - $36 related to other grants in business development initiatives as organization pulled out.

Common & Fiscal - $3 in excess of budget

Revenue - $0 net change

Expense - $3 in excess of budget

- In excess of budget
    - $3 related to corporate adjustment for natural gas.

CITY OF ST. ALBERT

MUNICIPAL CAPITAL EXPENDITURE SUMMARY
FOR THE PERIOD ENDING MARCH 31, 2017

In Thousands of Dollars

Year	To Date	Budget	Forecast	Variance		# Projects
	A	B	C	$	%	
2017	663	55,882	55,882	-	0.0%	60
2016	16,519	28,523	28,523	-	0.0%	64
2015 & Prior	28,751	71,552	71,562	(10)	0.0%	59
TOTAL	**45,933**	**155,957**	**155,967**	**($10)**	**0.0%**	183

*Variance represents the difference between budget and forecasted amounts.

Municipal Capital Project Financial Highlights

- There are a total of 183 municipal capital projects that have been ongoing and scheduled for 2017.

- For Quarter 1, an estimated forecast increase of $10 thousand to accommodate transfer of related revenues and expenses from the operating budget relating to project 415506 Smart City Master Plan & Alliance.

Municipal Capital Project Highlights

417415 Barrier Wall Study and Replacement

Currently waiting on the contract award report. During this time, the kick off meeting will be organized and an initial site walk will occur. After the site walk, the following assessments will be completed:

- Geotechnical investigation
- Tree assessment/landscape design assessment
- Noise study
- Survey and utility locates
- Engagement plan development

416311 Riel Park Amenities Building

Construction at the amenities building is nearing completion and turn over of the facility is expected to take place in Quarter 2, and then operationalized at that time. During the upcoming months, landscaping will be completed, public art installed with an official opening expected for fall 2017.

For further details of other capital projects, please visit https://stalbert.ca/dev/construction

Municipal Capital Summary

Several key indicators relating to the City's capital budget are as follows.

1. Budget vs. Forecast Comparison

In comparing the capital budget to forecast for 183 projects, there is 1 project anticipated to be less than 90% spent, 182 projects between 97.5-102.5%.

Between 97.5% & 102.5%	182	99%
Less than 90%	1	1%
Grand Total	**183**	**100%**

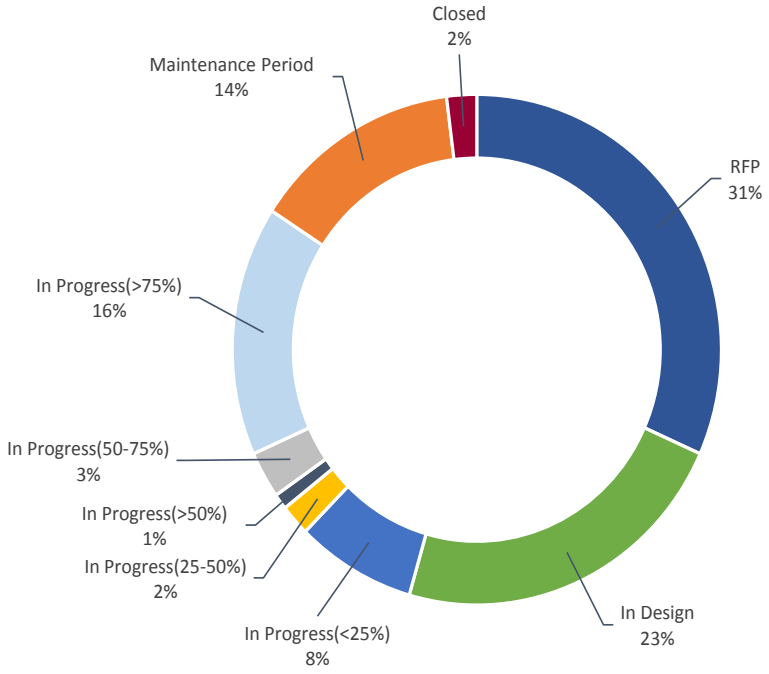
2. Project Status

The project status is differentiated by two types, *progress* and *schedule*.

Progress Status – identifies the current progress or stage at which the project is currently in. For Quarter 1, majority of projects are currently just underway with preparatory work beginning.

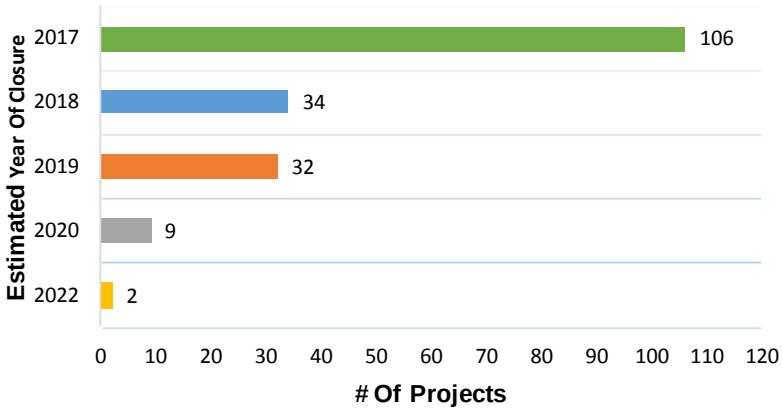
Schedule Status – Identifies the timeframe or schedule of project. The schedule status indicates that the quarter had 136 projects on schedule, and 47 behind schedule. No project are on hold.

On Schedule	136	74%
Behind Schedule	47	26%
Grand Total	**183**	**100%**



3. Estimated Year of Project Closure - Identifies the timeframe of when projects will be closed.

As majority of the City's projects are multi-year in nature, an estimated timeframe of when projects will be closed has been identified. At Quarter 1, it is estimated that 106 projects will be completed and closed at the end of the year.



CITY OF ST. ALBERT

UTILITY OPERATING SUMMARY BY DIVISION

FOR THE PERIOD ENDING MARCH 31, 2017

In Thousands of Dollars

Division Description	Actual YTD	Budget	Forecast	Variance	
				$	%
Revenue					
Utility Finance	$41	$319	$319	0	0.0%
Water	3,192	14,239	14,217	$(22)	0.2%
Wastewater	2,910	12,780	12,808	28	(0.2%)
Storm	1,575	6,045	6,107	62	(1.0%)
Solid Waste Management	1,605	6,465	6,496	31	(0.5%)
Total Revenue	$9,323	$39,848	$39,947	$99	0.2%
Expenses					
Utility Finance	$41	$319	$319	0	0.0%
Water	3,230	9,440	9,466	$(26)	(0.3%)
Wastewater	3,329	10,402	10,440	(38)	(0.4%)
Storm	613	1,550	1,612	(62)	(4.0%)
Solid Waste Management	2,581	6,349	6,399	(50)	(0.8%)
Total Expenses	$9,794	$28,060	$28,236	$(176)	0.6%
Transfer to Reserve					
Water	$38	$4,799	$4,751	$(48)	(1.0%)
Wastewater	(419)	2,378	2,368	(10)	(0.4%)
Storm	962	4,495	4,495	0	0.0%
Solid Waste Management	(976)	116	97	(19)	(16.7%)
Total Transfer to Reserve	$(471)	$11,788	$11,711	$(77)	0.7%

*Variance represents the difference between budget and forecast amounts.

Utilities Operating Variance Analysis (in Thousands of Dollars)

Utility Finance - $0 net budget

No anticipated variances.

Water - $48 in excess of budget

Revenue - $22 lower than budget

- Lower than budget
  - $75 in recovered costs to better reflect anticipated collections based on usage and number of customers.
- In excess of budget
  - $36 in Water Connection Fees as a result of corresponding permits issued.
  - $17 in Transfer from Operations to offset wage settlements.

Expense - $26 in excess of budget

- In excess of budget
  - $17 in salaries and wages as a result of wage settlements, offset by Transfer from Operations.
  - $8 due to corporate adjustment for energy costs as a result of trends and rates.

Wastewater - $10 in excess of budget

Revenue - $28 in excess of budget

- In excess of budget
  - $28 in Transfer from Operations to offset wage settlements.

Expense - $38 in excess of budget

- In excess of budget
  - $28 in salaries and wages as a result of wage settlements, offset by Transfer from Operations.
  - $10 due to corporate adjustment for energy costs as a result of trends and rates.

Storm - $0 net budget

Revenue - $62 in excess of budget

- In excess of budget
  - $62 in Transfer from Operations to offset wage settlements.

Expense - $62 in excess of budget

- In excess of budget
  - $62 in salaries and wages as a result of wage settlements, offset by Transfer from Operations.

Solid Waste Management - $19 in excess of budget

Revenue - $31 in excess of budget

- In excess of budget
  - $31 in Transfer from Operations to offset wage settlements.

Expense - $50 in excess of budget

- In excess of budget
  - $31 in salaries and wages as a result of wage settlements, offset by Transfer from Operations.
  - $18 due to an increase in casual wages to assist in program areas.

CITY OF ST. ALBERT

UTILITY CAPITAL EXPENDITURE SUMMARY
FOR THE PERIOD ENDING MARCH 31, 2017

In Thousands of Dollars

Year	To Date	Budget	Forecast	Variance		# Projects
	A	B	C	$	%	
2017	70	16,241	16,241	-	0.0%	16
2016	1,739	60,811	60,811	-	0.0%	14
2015 & Prior	24,874	30,411	30,411	-	0.0%	21
TOTAL	**26,684**	**107,463**	**107,463**	**-$**	**0.0%**	51

*Variance represents the difference between budget and forecasted amounts.

Utility Capital Project Financial Highlights

- There are a total of 51 Utility capital projects that are ongoing and scheduled for 2017.
- For Quarter 1, there are no anticipated changes in forecast and expected to remain on budget.

Utility Capital Project Financial Highlights

415451 & 416451 Stormwater Infrastructure Rehabilitation (Forest Lawn)
The contractor is forming and placing rebar for the next pour of the concrete channel, which will begin in quarter 2. The second concrete pour is anticipated to take place during this time, as well as the sides of the channel. The generator will be used to ensure the placed material does not freeze and will assist in the curing of the concrete.

416452 Stormwater Management Level of Service Requirements and 416453 Sedimentation and Erosion Control Plan (Perron Street)
The alignment of the Perron Street storm sewer will need to be revised due to unexpected utility conflicts. Third party utilities (Fortis, Telus, Shaw, etc.) that are located adjacent to and across the back alley are deeper, more numerous and more complicated than anticipated. In order to complete this project on budget, the alignment will be shifted west approximately eight metres into the parking lot. This removes most of the utility conflicts and will allow for a more productive installation of the pipe.

416443 North Interceptor Trunkline Phase 3 (Project 9)
Temporary relocation of the St. Albert Centre Exchange to Muir Drive will take place in quarter 2. The directionally drilled siphon pipes have been successfully installed under the Sturgeon River between the north and south connection points. Concrete contractor will begin to frame the siphon chambers on either side of the connection points over the next several months. Utility locates are taking place to identify existing underground infrastructure conflicts. Opening ceremony held by general contractor to commemorate the commencement of the shaft construction at Bishop Street and Sturgeon Road.

For further details of other capital projects, please visit https://stalbert.ca/dev/construction

Utility Capital Summary

Several key indicators relating to the City's capital budget are as follows.

1. Budget vs. Forecast Comparison

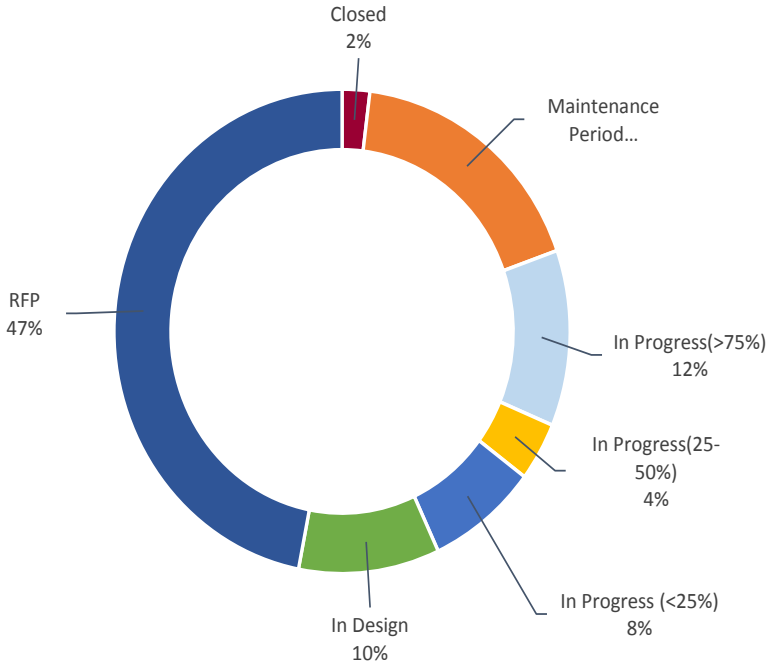
In comparing the capital budget to forecast for 51 projects, all projects are anticipated to be between 97.5-102.5% spent.

Between 97.5% & 102.5%	51	100%
Grand Total	**51**	**100%**

2. Project Status

The project status is differentiated by two types, *progress* and *schedule*.

Progress Status – identifies the current progress or stage at which the project is currently in. For Quarter 1, majority of projects have yet to be commenced and/or currently in the planning stages.

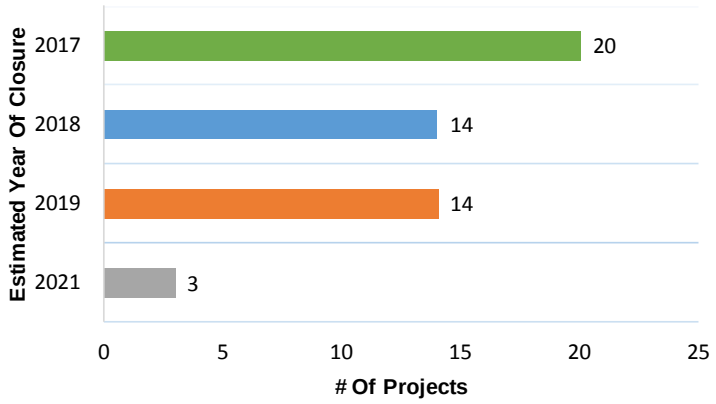


Schedule Status – Identifies the timeframe or schedule of project. The schedule status indicates that the quarter had 41 projects on schedule, and 10 behind schedule.

On Schedule	41	80%
Behind Schedule	10	20%
Grand Total	**51**	**100%**

3. Estimated Year of Project Closure - Identifies the timeframe of when projects will be closed.

As majority of the City's projects are multi-year in nature, an estimated timeframe of when projects will be closed has been identified. At Quarter 1, it is estimated that 20 projects will be completed and closed at the end of the year.



CITY OF ST. ALBERT

STATEMENT OF RESERVES

FOR THE PERIOD ENDING MARCH 31, 2017

In Thousands of Dollars

		YTD Balance	Opening Balance	Adjustments	Uncommitted Balance
Operating					
O1	**Stabilization**	**$4,978**	**$5,013**	**$(2,211)**	**$2,802**
O3	**Operating Programs**				
	Operating Carry Forward	4,021	4,396	(4,396)	-
	Preventative Social Services Fund	109	109	(7)	101
	Games Legacy	23	23	(19)	4
	Community Significant Event Stimulus Fund	87	41	46	87
	Young Artists Legacy Grant Program Fund	20	20		20
		4,260	**4,589**	**(4,376)**	**212**
O4	**Risk Management**	**1,316**	**1,310**	**6**	**1,316**
O5	**Automated Traffic Enforcement Technology - SOG**	**305**	**296**	**(159)**	**138**
O7	**Children's Festival Fund**	**144**	**144**		**144**
O8	**RCMP Contract Expense Reserve**	**919**	**919**		**919**
O9	**Safety Enhancement Program**	**846**	**864**	**(260)**	**604**
O10	**Election and Census Reserve**				
	Election	419	326	(198)	128
	Census	77	6	70	77
		496	**332**	**(128)**	**205**
Total Operating		**13,264**	**13,467**	**(7,128)**	**6,340**
Capital					
C1	**Internal Financing**	**2,185**	**1,811**	**375**	**2,185**
C2	**Major Recreational Lands & Facilities**				
	Major Recreational Facilities - City Wide Fund	2,060	2,235	(2,190)	45
	Major Recreational Facilities - Neighbourhood Fund	503	501	(488)	13
	Parkland	593	590	3	593
	Dog License Fund	462	374	(17)	358
		3,618	**3,700**	**(2,692)**	**1,009**
C3	**Offsite Levy Recoveries**				
	Offsite Levy Reimbursed Funds	23,745	24,579	(11,038)	13,540
		23,745	**24,579**	**(11,038)**	**13,540**

STATEMENT OF RESERVES (cont'd)
FOR THE PERIOD ENDING MARCH 31, 2017

In Thousands of Dollars

		YTD Balance	Opening Balance	Adjustments	Uncommitted Balance
C4	**Lifecycle**				
	Mobile Vehicle and Equipment	3,810	2,387	(397)	1,990
	Emergency Services Equipment	228	111	60	171
	Office Systems	1,236	752	(36)	716
	Arden Theatre	295	279	(21)	258
	Servus Credit Union	1,603	1,062	121	1,183
	Aquatics Facility	653	474	(328)	146
	Public Art	537	524	(352)	172
	Fire Buildings	349	268	16	284
	City Playgrounds	858	575	(121)	454
	Public Transit	4,162	3,265	500	3,766
	Infrastructure	3,875	3,550	325	3,875
		17,606	**13,247**	**(233)**	**13,015**
C5	**Municipal Land and Facilities**	**741**	**538**	**204**	**741**
C6	**Capital Fund**	**29,341**	**23,967**	**(17,779)**	**6,188**
C7	**Growth Stabilization**	**2,335**	**1,811**	**525**	**2,335**
Total Capital		**79,571**	**69,652**	**(30,638)**	**39,013**
Utilities					
UC1	**Utilities Fund**				
	Water	16,589	16,672	(7,582)	9,090
	Wastewater	8,883	9,320	(4,840)	4,481
	Storm Water	23,998	22,949	(4,260)	18,689
	Solid Waste	(3,945)	(3,253)	331	(2,923)
Total Utilities		**45,525**	**45,688**	**(16,351)**	**29,337**
Outside Agency					
OA1	**Outside Agency Operating**				
	Library - Young Peoples Writing	5	5		5
	Museum Artifacts	26	25	1	26
	Museum Historic Sites	97	89	8	97
	Museum Exhibition	5	5		5
	Library - Edmond and Anna Harder Endowment Fund	50	50		50
		183	**174**	**9**	**183**
OA2	**Outside Agency Capital**				
	Library Book Collection	43	43	0	43
	Library Facilities	251	250	1	251
	NABI Building Fund	50	100	(50)	50
	Food Bank Community Village Fund	50	-	50	50
	Library Computer Replacement	201	204	(3)	201
		595	**597**	**(2)**	**595**
Total Outside Agency		**778**	**771**	**7**	**778**
Total Reserves		**$139,138**	**$129,578**	**$(54,110)**	**$75,468**

As per Policy C-FS-01, Financial Reserves, the City recognizes the need for setting aside funds for emergent financial needs and the replacement of existing equipment, facilities and future projects. This provides stability in property tax, provides contingency funding, and reduces the need for debt financing.

Investments

The City of St. Albert shall invest its funds in a prudent manner, provide optimum investment returns within the prescribed limits, meet the City's cash-flow requirements and maintain capital preservation as per the City of St. Albert's Investment Policy, C-FS-02.

As of March 31, 2017 the City has $161.3 million in cash and investments and earned $827 thousand in investment income, which is 31% of the current budget.

The main objectives of the policy are:

Capital Preservation

The City recognizes its fiduciary responsibility for stewardship of public funds; therefore, the prime objective is to ensure the safety of principal. As illustrated in Table 1.1, the portfolio is split between financial institutions to ensure that sufficient diversification exists.

Maintenance of Liquidity

The City maintains an investment portfolio that sufficiently meets its operating cash flow requirements. As illustrated in Table 1.2, the portfolio is split between investment terms to ensure anticipated short and long term requirements are met.

Rate of Return

The City's investment portfolio is managed to ensure that an optimum rate of return is realized. Table 1.3 compares the City's portfolio performance by term to the Bank of Canada T-Bill and Bond rates to determine whether market yields are being achieved. As illustrated, the rate of return realized from the City of St. Albert's investments is above the Bank of Canada T-Bill and Bond rates.

Table 1.1 Portfolio Allocation

Financial Institution	Portfolio (In Thousands)	Percentage
CIBC	32,081	19.89%
Servus Credit Union	30,335	18.81%
Raymond James	25,232	15.64%
BMO	20,078	12.45%
Toronto Dominion	13,293	8.24%
ATB Financial	15,089	9.35%
CWB	10,082	6.25%
National Bank	10,034	6.22%
RBC Dominion Securities	5,076	3.15%
	$161,300	100%

Table 1.2 Investment by Term

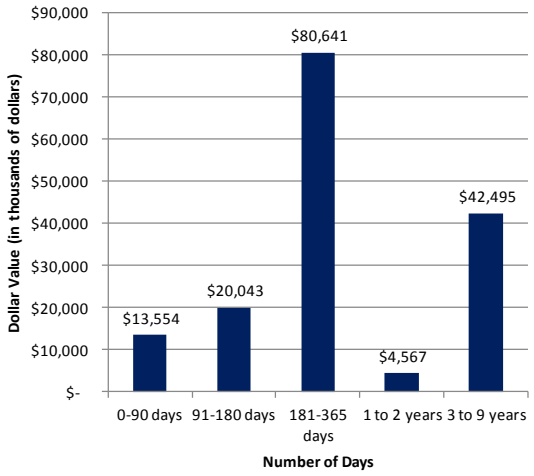


Table 1.3 Rate of Return Comparison

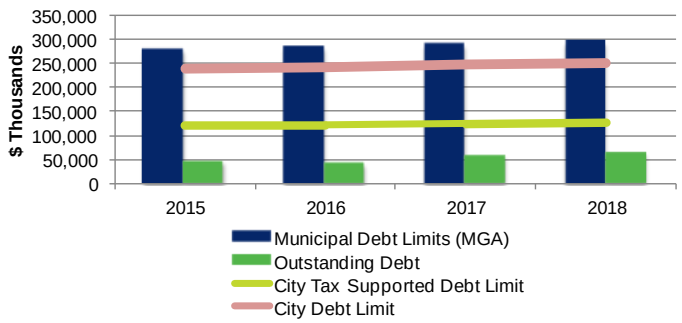
Type	Term	St. Albert Average Portfolio Rate	Bank of Canada Rate
T-bill	0 - 90 Days	0.58%	0.54%
	91 - 180 Days	1.40%	0.55%
	181 - 365 Days	1.65%	0.62%
Bond	1 - 2 Years	2.43%	0.72%
	3 - 9 Years	2.80%	.84% - 1.27%

Debt

The City of St. Albert shall adhere to a debt limit prescribed by the Province and as detailed per the City's Debt Management Policy, C-FS-03.

As of March 31, 2017, the City had $40.6 million debt outstanding, requiring annual servicing of $6.0 million. The debt relates to two significant projects: Servus Place of $20.2 million and Ray Gibbon Drive of $20.4 million. As illustrated in Table 1.4, the City's outstanding debt is significantly lower than the Municipal ceiling. In mid 2016, Council approved additional debt financing of $30.0 million for the Phase 3 North Interceptor which will be secured through 2017 and 2018 as the project progresses.

Table 1.4 Debt Limit Versus Outstanding Debt



CITY OF ST. ALBERT

APPENDIX 1 - MUNICIPAL CAPITAL PROJECTS BY DIVISION

FOR THE PERIOD ENDING MARCH 31, 2017

In Thousands of Dollars

		Project To Date	Project Budget	Forecast	Variance		Project Status	Schedule Status
Division #1000 Council								
415102	Railroad Safety Enhancement	62	762	762	-	0.0%	Construction (<25%)	On Schedule
Total Division #1000 Council		$62	$762	$762	$-	0.0%		
Division #2000 City Manager's Office								
414201	St Albert Seniors Association Building Rehabilitation and Expansion	4,019	4,100	4,100	-	0.0%	Maintenance Period	On Schedule
416808	Civic Building Security	252	253	253	-	0.0%	Construction (>75%)	On Schedule
417808	Facilities Safety & Security	63	278	278	-	0.0%	Construction (>75%)	On Schedule
Total Division #2000 City Manager's Office		$4,334	$4,630	$4,630	$-	0.0%		
Division #2300 Corporate Strategic Services								
413505	Performance Measurement System	-	50	50	-	0.0%	Pre-Tender / RFP	On Schedule
414505	Performance Measurement System	-	50	50	-	0.0%	Pre-Tender / RFP	On Schedule
415506	Smart City Master Plan & Alliance	31	65	75	(10)	-15.4%	In Design	On Schedule
415507	Energy and Water Conservation Audit	139	150	150	-	0.0%	Construction (>75%)	On Schedule
414509	Agenda Management Software	68	110	110	-	0.0%	Construction (>50%)	On Schedule
415504	Council Chambers Upgrade	11	202	202	-	0.0%	In Design	Behind Schedule
415505	Central Records Shelving Upgrade	-	57	57	-	0.0%	Pre-Tender / RFP	Behind Schedule
416505	Columbarium	-	53	53	-	0.0%	Pre-Tender / RFP	Behind Schedule
40940C-11	Corporate GIS Foundation Items	14	32	32	-	0.0%	In Design	On Schedule
414507	Community Sustainability Plan	248	257	257	-	0.0%	Construction (>75%)	On Schedule
414508	PW Former PW Yard Remediation Program	342	500	500	-	0.0%	Construction (>75%)	On Schedule
417504	Solar Photovoltaics (PV) Program	-	505	505	-	0.0%	Pre-Tender / RFP	On Schedule
413503	HR Electronic Recruitment Software	26	50	50	-	0.0%	Contract Awarded	On Schedule
415508	Financial System Software	36	300	300	-	0.0%	In Design	On Schedule
415509	Council Chamber Technology	18	100	100	-	0.0%	Construction (<25%)	On Schedule
416502	IT Office Automation	52	50	50	-	0.0%	Completion (100%)	On Schedule
416503	Recreation Client Management Software	-	200	200	-	0.0%	Contract Awarded	Behind Schedule
416504	Single Window Services	14	200	200	-	0.0%	Construction (<25%)	On Schedule
416508	Financial System Software	-	500	500	-	0.0%	In Design	On Schedule
417501	Office Systems Replacement Plan	107	626	626	-	0.0%	Construction (<25%)	On Schedule
417502	IT Office Automation	8	50	50	-	0.0%	Construction (<25%)	On Schedule
417503	Recreation & Event Management Software Implementation	9	183	183	-	0.0%	Contract Awarded	Behind Schedule
417505	Census - Tablet Procurement	-	35	35	-	0.0%	In Design	On Schedule
417506	AFRRCS Emergency Radio System	-	972	972	-	0.0%	In Design	On Schedule
417510	Municipal Area Network to Core Facilities	5	773	773	-	0.0%	Pre-Tender / RFP	Behind Schedule
Total Division #2300 Corporate Strategic Services		$1,128	$6,069	$6,079	$10	-0.2%		
Division #3000 Community & Protective Services								
415314	Safety Fencing Installation	51	96	96	-	0.0%	Construction (>75%)	Behind Schedule
415334	Akinsdale/Kinex Arena Renovation	12	355	355	-	0.0%	Contract Awarded	Behind Schedule
416305	City Sportfield Rehabilitation Program	-	310	310	-	0.0%	In Design	Behind Schedule
416306	City Parks Infrastructure Replacement Program	-	500	500	-	0.0%	Out For Tender / RFP	Behind Schedule
416307	City Playground Lifecycle Program	134	192	192	-	0.0%	Construction (>75%)	On Schedule
416311	Riel Park Amenities Building	2,114	3,308	3,308	-	0.0%	Completion (100%)	On Schedule
416312	Neighborhood Park Planning and Standards Model	60	400	400	-	0.0%	In Design	On Schedule
416313	Erin Ridge North Park Planning and Standards Model	-	230	230	-	0.0%	Not Yet Commenced	On Schedule
416314	Red Willow Park West - Trail and Park Planning	3	275	275	-	0.0%	Out For Tender / RFP	On Schedule
416325	Everitt Park Development	128	275	275	-	0.0%	Construction (50-75%	Behind Schedule
416326	Lacombe Lake Dog Friendly Park - New Boundary	-	65	65	-	0.0%	In Design	On Schedule
417305	City Sportfield Rehabilitation Program	-	343	343	-	0.0%	Pre-Tender / RFP	On Schedule
417306	City Parks Infrastructure Replacement Program	-	585	585	-	0.0%	Contract Awarded	On Schedule
417307	City Playground Lifecycle Program	-	255	255	-	0.0%	Contract Awarded	On Schedule
417311	Heritage Lakes Outdoor Rink Refurbishment	-	142	142	-	0.0%	Pre-Tender / RFP	On Schedule
417318	Pickleball Line Marking	-	20	20	-	0.0%	In Design	On Schedule
417319	BMX Track Review	-	15	15	-	0.0%	In Design	On Schedule

APPENDIX 1 - MUNICIPAL CAPITAL PROJECTS BY DIVISION (cont'd)

		Project To Date	Project Budget	Forecast	Variance		Project Status	Schedule Status
415302	Aquatics Lifecycle Plan	157	194	194	-	0.0%	In Design	On Schedule
416302	Aquatics Lifecycle Replacement Plan	285	662	662	-	0.0%	In Design	On Schedule
417302	Aquatics Lifecycle Replacement Plan	63	162	162	-	0.0%	In Design	On Schedule
416327	Fountain Park Pool Peninsula Removal Design	12	15	15	-	0.0%	In Design	On Schedule
416322	6th Arena Servus - Design	38	50	50	-	0.0%	In Design	On Schedule
416323	Servus Expansion	27	75	75	-	0.0%	In Design	On Schedule
416324	Servus Place Exterior Improvements	163	180	180	-	0.0%	Completion (100%)	Behind Schedule
417301	Servus Place Lifecycle Replacement Program	9	473	473	-	0.0%	In Design	On Schedule
414305	Sportfield Refurbishment Program	195	220	220	-	0.0%	Pre-Tender / RFP	On Schedule
414310	Erin Ridge / Oakmont Trail Phase 2 Construction	1,021	1,050	1,050	-	0.0%	Maintenance Period	On Schedule
414312	Lacombe Park Master Plan	141	173	173	-	0.0%	Maintenance Period	On Schedule
414313	Campbell Dog-Friendly Park	162	160	160	-	0.0%	Maintenance Period	On Schedule
415305	City Sportfield Rehabilitation Program	82	285	285	-	0.0%	Maintenance Period	On Schedule
415306	City Parks Infrastructure Replacement Program	133	150	150	-	0.0%	In Design	On Schedule
415307	City Playground Infrastructure Lifecycle Program	185	280	280	-	0.0%	Maintenance Period	On Schedule
415309	Northridge Park Development Phase 2	476	500	500	-	0.0%	Maintenance Period	On Schedule
415310	Riel Park Phase 5 - Design	218	275	275	-	0.0%	In Design	On Schedule
415312	Lacombe Park Development - Construction	796	990	990	-	0.0%	Maintenance Period	On Schedule
417309	Lacombe Park Construction	-	183	183	-	0.0%	Not Yet Commenced	On Schedule
417310	Erin Ridge North School Playground and Park Construction	-	505	505	-	0.0%	In Design	On Schedule
417312	Neighborhood Park Construction	29	1,212	1,212	-	0.0%	In Design	On Schedule
417313	Lacombe Lake Park Building & Plaza Concept Plan	-	250	250	-	0.0%	Not Yet Commenced	On Schedule
417327	Joyal Park	-	1,200	1,200	-	0.0%	In Design	On Schedule
414317	Founders Walk Phase 2	586	761	761	-	0.0%	Maintenance Period	Behind Schedule
414318	Heritage Sites Phase 2	1,483	1,526	1,526	-	0.0%	Construction (>75%)	Behind Schedule
415315	Juneau House	601	605	605	-	0.0%	Maintenance Period	On Schedule
415316	SAP Cultural Wayfinding Enhancement & Replacement- Ph 1	16	265	265	-	0.0%	Pre-Tender / RFP	Behind Schedule
415318	Heritage Site Phase 2b	427	2,854	2,854	-	0.0%	Contract Awarded	Behind Schedule
416103	Story Boards	1	15	15	-	0.0%	In Design	Behind Schedule
416108	Healing Garden	4	150	150	-	0.0%	Construction (<25%)	Behind Schedule
416316	Progress Hall Revitalization	238	469	469	-	0.0%	Contract Awarded	Behind Schedule
416317	Founders Walk Phase 3 - Design	-	250	250	-	0.0%	Pre-Tender / RFP	Behind Schedule
416318	Heritage Park - French Canadian Farm - Design	-	216	216	-	0.0%	Not Yet Commenced	On Schedule
416319	Cultural Services Workshop Tool Refurbishment & Replacement	22	25	25	-	0.0%	Construction (>75%)	Behind Schedule
416320	Visual Arts Studio Furniture Replacement	14	44	44	-	0.0%	Construction (25-50%	Behind Schedule
416321	Webstream Audio Console	-	51	51	-	0.0%	Not Yet Commenced	Behind Schedule
417320	Visual Arts Studio Maintenance and Lifecycle	-	16	16	-	0.0%	Not Yet Commenced	On Schedule
416304	Arden Theatre Maintenance and Lifecycle Plan	10	9	9	-	0.0%	Completion (100%)	On Schedule
417304	Arden Theatre Maintenance and Lifecycle Plan	-	99	99	-	0.0%	Pre-Tender / RFP	On Schedule
415303	Emergency Services Equipment Replacement Plan	116	161	161	-	0.0%	Construction (50-75%	On Schedule
415324	Fire CAD Upgrade	16	16	16	-	0.0%	Completion (100%)	On Schedule
415326	Signal Pre-Emption	105	105	105	-	0.0%	Completion (100%)	Behind Schedule
415327	Alberta First Responders Radio Communication System	-	47	47	-	0.0%	Not Yet Commenced	Behind Schedule
415328	Land Acquisition Fire Hall #4	-	350	350	-	0.0%	Not Yet Commenced	Behind Schedule
415330	FS Station 2	524	556	556	-	0.0%	Maintenance Period	On Schedule
416303	Emergency Services Equipment Replacement Plan	239	246	246	-	0.0%	Construction (<25%)	On Schedule
416309	Fire Building Equipment Replacement	-	65	65	-	0.0%	Not Yet Commenced	Behind Schedule
417303	Emergency Services Equipment Replacement Plan	4	9	9	-	0.0%	Construction (<25%)	On Schedule
417314	Fire Station 1 Reconstruction	-	50	50	-	0.0%	Not Yet Commenced	On Schedule
417316	Fire Dispatch ProQA System	-	33	33	-	0.0%	Contract Awarded	On Schedule
417317	Municipal Enforcement Vehicle	-	30	30	-	0.0%	Not Yet Commenced	On Schedule
415308	Community Capital Program	252	252	252	-	0.0%	Contract Awarded	On Schedule
416308	Community Capital Program	98	258	258	-	0.0%	Contract Awarded	On Schedule
417308	Community Capital Program	-	250	250	-	0.0%	Contract Awarded	On Schedule
Total Division #3000 Community & Protective Services		$11,450	$26,391	$26,391	$-	0.0%		

APPENDIX 1 - MUNICIPAL CAPITAL PROJECTS BY DIVISION (cont'd)

		Project To Date	Project Budget	Forecast	Variance		Project Status	Schedule Status
Division #4000 Planning & Engineering Services								
416102	Tache Plane Restoration & Relocation	140	335	335	-	0.0%	Construction (>75%)	On Schedule
416106	Rotary Park Boat Launch	16	25	25	-	0.0%	Completion (100%)	On Schedule
416455	Lacombe Park	975	1,200	1,200	-	0.0%	Maintenance Period	On Schedule
417901	Community Branch Library	1	17,492	17,492	-	0.0%	Not Yet Commenced	Behind Schedule
414401	Arterial Asphalt Overlay Program	1,100	1,100	1,100	-	0.0%	Closed	On Schedule
414412	St. Albert Trail Median and Blvd Enhancement	837	924	924	-	0.0%	Completion (100%)	On Schedule
415401	Arterial Asphalt Overlay Program	1,800	1,800	1,800	-	0.0%	Maintenance Period	On Schedule
415402	Collector Reconstruct Program	1,198	1,200	1,200	-	0.0%	Maintenance Period	On Schedule
415403	Collector/Local Asphalt Overlay Program	3,050	3,050	3,050	-	0.0%	Maintenance Period	On Schedule
415404	Local Reconstruct Program	220	265	265	-	0.0%	Construction (>75%)	Behind Schedule
415406	Red Willow Trail Overlay Program	198	200	200	-	0.0%	Closed	On Schedule
415407	Sidew alk Program	1,189	1,270	1,270	-	0.0%	Maintenance Period	On Schedule
415411	Right of Way (ROW) Study	60	60	60	-	0.0%	Closed	On Schedule
415412	St. Albert Trail Median & Blvd Enhancement	873	967	967	-	0.0%	Maintenance Period	On Schedule
415415	Erin Ridge Traffic Mitigation	-	25	25	-	0.0%	In Design	Behind Schedule
415455	Grandin Pond Bridge & Trail Paving	41	50	50	-	0.0%	Maintenance Period	On Schedule
416104	Paving of Shale Trails	66	251	251	-	0.0%	Maintenance Period	On Schedule
416401	Arterial Asphalt Overlay Program	2,230	2,230	2,230	-	0.0%	Maintenance Period	On Schedule
416402	Local and Collector Road Reconstruct Program	920	2,050	2,050	-	0.0%	Construction (50-75%	Behind Schedule
416403	Local and Collector Asphalt Overlay Program	2,913	4,070	4,070	-	0.0%	Maintenance Period	On Schedule
416404	City Ow ned Parking Lot - Major Rehab	-	100	100	-	0.0%	Not Yet Commenced	On Schedule
416405	Permanent Line Marking Rehabilitation	153	172	172	-	0.0%	Construction (>75%)	Behind Schedule
416406	Trail Overlay Program	601	660	660	-	0.0%	Maintenance Period	On Schedule
416407	Sidew alk Program	480	906	906	-	0.0%	Construction (>75%)	Behind Schedule
416409	Road Rehabilitation	207	250	250	-	0.0%	Maintenance Period	On Schedule
416411	Right of Way (ROW) Study	61	62	62	-	0.0%	Completion (100%)	On Schedule
416412	Bridge Rehabilitation	17	172	172	-	0.0%	Construction (<25%)	On Schedule
416413	St. Albert Trail Revitalization	102	354	354	-	0.0%	Construction (50-75%	Behind Schedule
416414	Arterial and Collector Intersection Enhancement Program	220	909	909	-	0.0%	In Design	On Schedule
416415	Erin Ridge Traffic Mitigation Strategies	1	136	136	-	0.0%	In Design	Behind Schedule
416416	Neighbourhood Traffic Calming Strategies	93	175	175	-	0.0%	In Design	Behind Schedule
416418	Noise Attenuation City Wide Data Collection	-	200	200	-	0.0%	Not Yet Commenced	On Schedule
416419	Perron Street Angle Parking	84	160	160	-	0.0%	Construction (25-50%	Behind Schedule
416420	Safe Journeys to School Safety Implementation Strategies	779	836	836	-	0.0%	Construction (>75%)	Behind Schedule
416421	St. Albert Trail and Boudreau / Giroux Road Corridor Safety Initiative Implementation	137	320	320	-	0.0%	Construction (50-75%	Behind Schedule
416456	Fow ler Way Functional Alignment - Design	3	75	75	-	0.0%	Construction (<25%)	Behind Schedule
417401	Arterial Asphalt Overlay Program	16	2,750	2,750	-	0.0%	Contract Awarded	On Schedule
417402	Local and Collector Road Reconstruct Program	72	3,500	3,500	-	0.0%	In Design	On Schedule
417403	Local and Collector Asphalt Overlay Program	17	4,090	4,090	-	0.0%	Contract Awarded	On Schedule
417404	City Ow ned Parking Lot - Major Rehab	-	250	250	-	0.0%	In Design	On Schedule
417405	Permanent Line Marking Rehabilitation	-	180	180	-	0.0%	Not Yet Commenced	On Schedule
417406	Trail Overlay Program	-	603	603	-	0.0%	Contract Awarded	On Schedule
417407	Sidew alk Program	-	1,100	1,100	-	0.0%	Construction (<25%)	On Schedule
417410	Crack Sealing Program	-	131	131	-	0.0%	Not Yet Commenced	On Schedule
417411	Lane Reconstruction Program	-	1,350	1,350	-	0.0%	In Design	On Schedule
417412	Road Repairs	-	300	300	-	0.0%	Not Yet Commenced	On Schedule
417413	St. Albert Trail Revitalization	-	350	350	-	0.0%	Contract Awarded	On Schedule
417414	Barrier Wall Study & Replacement	-	640	640	-	0.0%	Out For Tender / RFP	On Schedule
417415	Buildings Life Cycle Assessments	-	115	115	-	0.0%	Not Yet Commenced	On Schedule
417416	Neighbourhood Traffic Calming Strategies	-	543	543	-	0.0%	In Design	On Schedule
417418	Infrastructure Inventory Study	41	63	63	-	0.0%	Construction (>75%)	On Schedule
417420	Safe Journeys to School Safety Implementation Strategies	0	700	700	-	0.0%	Not Yet Commenced	On Schedule
417422	Art Gallery Barrier-Free	-	1,089	1,089	-	0.0%	In Design	On Schedule
417315	Traffic Pre-Emption System	-	105	105	-	0.0%	Construction (<25%)	On Schedule
417408	Transportation Systems Mgmt (Signals)	3	785	785	-	0.0%	Construction (<25%)	On Schedule
417409	Transportation Master Plan Implementation	-	495	495	-	0.0%	Contract Awarded	On Schedule
417417	Traffic Signal Maintenance	168	529	529	-	0.0%	Construction (<25%)	On Schedule
417421	St.Albert Trail Corridor Traffic Signal Optimization	-	208	208	-	0.0%	In Design	On Schedule
415414	St. Anne St. Realignment - St. Thomas to Tache St. - Construction	4,116	4,280	4,280	-	0.0%	Maintenance Period	On Schedule
416424	Accessibility Initiatives	-	40	40	-	0.0%	Construction (<25%)	Behind Schedule
416425	Millennium Park- Placemaking and Design Phase 1	224	360	360	-	0.0%	Construction (>75%)	Behind Schedule
417424	Accessibility Initiatives	-	40	40	-	0.0%	Not Yet Commenced	On Schedule
Total Division #4000 Planning & Engineering Services		$25,423	$68,645	$68,645	$-	0.0%		

APPENDIX 1 - MUNICIPAL CAPITAL PROJECTS BY DIVISION (cont'd)

		Project To Date	Project Budget	Forecast	Variance		Project Status	Schedule Status
Division #4500 Infrastructure Services								
417807	Recycling Receptacles	-	12	12	-	0.0%	Construction (>75%)	On Schedule
416801	PW Mobile Equipment Replacement Plan	1,391	1,558	1,558	-	0.0%	In Design	On Schedule
417801	PW Mobile Equipment Replacement Plan	36	1,551	1,551	-	0.0%	In Design	On Schedule
417805	PW Sand Covered Storage	-	2,685	2,685	-	0.0%	Contract Awarded	On Schedule
417806	PW Shop & Yard Equipment Replacement	0	35	35	-	0.0%	In Design	On Schedule
41119A	Bridge Rehabilitation	603	656	656	-	0.0%	Construction (>75%)	On Schedule
416105	Hearing Loop	3	6	6	-	0.0%	In Design	Behind Schedule
416807	Subdivision Entrance Signage	-	30	30	-	0.0%	Not Yet Commenced	Behind Schedule
417807	Recycling Receptacles	11	-	-	-	0.0%		
416812	Park Amenities - Benches & Garbage Cans	46	81	81	-	0.0%	Construction (50-75%	On Schedule
412420	Campbell Road Park & Ride	81	30,000	30,000	-	0.0%	Out For Tender / RFP	On Schedule
414804	Transit Smart Fare & Smart Bus	-	2,652	2,652	-	0.0%	Out For Tender / RFP	Behind Schedule
415803	Grow th Buses	49	3,200	3,200	-	0.0%	Construction (>75%)	Behind Schedule
416802	Transit Bus Lifecycle Replacement	111	405	405	-	0.0%	Construction (>75%)	Behind Schedule
416803	Transit Garage Expansion	612	657	657	-	0.0%	Maintenance Period	On Schedule
417802	Transit Bus Lifecycle Replacement	-	4,392	4,392	-	0.0%	Out For Tender / RFP	On Schedule
417809	Heated Transit Shelters	-	51	51	-	0.0%	Contract Awarded	On Schedule
416804	PW Cemetery Improvements	27	150	150	-	0.0%	Construction (25-50%	On Schedule
417803	SAP Building Envelope Replacement Plan	-	371	371	-	0.0%	In Design	On Schedule
417804	Energy Efficiency Replacement Program	-	125	125	-	0.0%	In Design	On Schedule
415810	SAP Building Envelope Replacement Plan	287	354	354	-	0.0%	In Design	On Schedule
Total Division #4500 Infrastructure Services		$3,256	$48,969	$48,969	$-	0.0%		
Division #6500 Common & Fiscal								
412108	Civic Space Capacity Initiative	280	490	490	-	0.0%	Construction (>75%)	On Schedule
Total Division #6500 Common & Fiscal		$280	$490	$490	$-	0.0%		
	Total Entity #01 St. Albert	**$45,934**	**$155,957**	**$155,967**	**$10**	**0.0%**		

CITY OF ST. ALBERT

APPENDIX 2 - UTILITY CAPITAL PROJECTS BY DIVISION

FOR THE PERIOD ENDING MARCH 31, 2017

In Thousands of Dollars

		Project To Date	Project Budget	Forecast	Variance		Project Status	Schedule Status
Division #7000 Water								
414203	Update Meter Reader Technology - Design	69	100	100	-	0.0%	Out For Tender / RFP	On Schedule
415230	Update Meter Reader Technology - Construction	-	1,000	1,000	-	0.0%	Out For Tender / RFP	On Schedule
417731	Update Meter Reader Technology	-	5,353	5,353	-	0.0%	Out For Tender / RFP	On Schedule
413414	Water Network Level of Service	239	551	551	-	0.0%	Maintenance Period	On Schedule
413417	East Water Supply Main (Phase 2)	4,977	5,077	5,077	-	0.0%	Maintenance Period	On Schedule
413419	Oakmont Pumphouse Upgrades	50	75	75	-	0.0%	Construction (>75%)	Behind Schedule
414430	Water Network Level of Service	-	578	578	-	0.0%	Maintenance Period	On Schedule
415430	Water Network Level of Service	9	800	800	-	0.0%	Contract Awarded	On Schedule
415831	SCADA Upgrades for Water Stations	38	50	50	-	0.0%	Construction (>75%)	Behind Schedule
416430	Water Network Level of Service	8	800	800	-	0.0%	Contract Awarded	On Schedule
416432	Lacombe Reservoir Fill Line Re-alignment	76	1,800	1,800	-	0.0%	Contract Awarded	On Schedule
416835	Water System Infrastructure Rehab	233	440	440	-	0.0%	Construction (25-50%)	Behind Schedule
417430	Water Network Level of Service	-	1,633	1,633	-	0.0%	In Design	On Schedule
417431	Sturgeon Heights Pumphouse Rebuild	-	524	524	-	0.0%	Pre-Tender / RFP	On Schedule
417831	Water SCADA System Upgrades	-	350	350	-	0.0%	Not Yet Commenced	On Schedule
417835	Water System Infrastructure Rehab	32	475	475	-	0.0%	In Design	On Schedule
Total Division #7000 Water		$5,731	$19,606	$19,606	$-	0.0%		
Division #8000 Wastewater								
414442	Wastewater Lift Station Rehabilitation	3,530	3,570	3,570	-	0.0%	Maintenance Period	On Schedule
415442	Rivercrest Lift Station Rehabilitation	-	300	300	-	0.0%	Not Yet Commenced	On Schedule
415841	Wastewater SCADA Upgrades	38	50	50	-	0.0%	Construction (>75%)	Behind Schedule
415845	Wastewater Rehabilitation Program	60	229	229	-	0.0%	Construction (25-50%)	Behind Schedule
416442	Rivercrest Lift Station Rehabilitation	40	4,000	4,000	-	0.0%	Not Yet Commenced	On Schedule
417442	Wastewater Lift Station Studies	-	550	550	-	0.0%	Not Yet Commenced	On Schedule
417841	Wastewater SCADA System Upgrades	-	350	350	-	0.0%	Not Yet Commenced	On Schedule
417842	Wastewater CCTV Equipment Replacement Plan	-	318	318	-	0.0%	Pre-Tender / RFP	On Schedule
415440	Wastewater Collection System Level of Service	55	360	360	-	0.0%	Contract Awarded	On Schedule
415441	Wastewater Main Replacement	264	582	582	-	0.0%	Pre-Tender / RFP	On Schedule
415454	North Interceptor Trunkline Phase 3– Design	1,275	2,157	2,157	-	0.0%	Closed	On Schedule
416440	Wastewater Collection System Level of Service	164	2,640	2,640	-	0.0%	Contract Awarded	On Schedule
416441	Wastewater Main Replacement	6	611	611	-	0.0%	Pre-Tender / RFP	On Schedule
416443	North Interceptor Trunkline Phase 3	756	40,000	40,000	-	0.0%	Construction (<25%)	On Schedule
416845	Wastewater Rehabilitation Program	-	237	237	-	0.0%	Not Yet Commenced	On Schedule
416846	Wastewater Household Service Replacement	181	200	200	-	0.0%	Construction (>75%)	On Schedule
417440	Wastewater Collection System Level of Service	-	436	436	-	0.0%	Pre-Tender / RFP	On Schedule
417441	Wastewater Main Replacement	-	1,153	1,153	-	0.0%	Not Yet Commenced	On Schedule
417845	Wastewater Rehabilitation Program	32	245	245	-	0.0%	In Design	On Schedule
417846	Wastewater Household Service Replacement	6	240	240	-	0.0%	Construction (<25%)	On Schedule
Total Division #8000 Wastewater		$6,406	$58,228	$58,228	$-	0.0%		
Division #8600 Storm								
413423	Stormwater Infrastructure Rehabilitation	1,019	1,050	1,050	-	0.0%	Maintenance Period	On Schedule
414450	Lacombe Park Bank Repairs	706	800	800	-	0.0%	Maintenance Period	On Schedule
414451	South Campbell Stormwater Management Facility	3,400	3,500	3,500	-	0.0%	Maintenance Period	On Schedule
414453	Oakmont Swale Reconstruction	2,495	2,500	2,500	-	0.0%	Maintenance Period	On Schedule
415451	Stormwater Infrastructure Rehabilitation	1,220	1,600	1,600	-	0.0%	Construction (>75%)	Behind Schedule
416451	Stormwater Infrastructure Rehabilitation	105	1,600	1,600	-	0.0%	Construction (>75%)	Behind Schedule
416452	Stormwater Management Level of Service Requirements	78	3,470	3,470	-	0.0%	Construction (<25%)	Behind Schedule
416453	Sedimentation and Erosion Control Plan	49	3,363	3,363	-	0.0%	Construction (<25%)	Behind Schedule
416454	Heritage Lakes Storm System	12	900	900	-	0.0%	In Design	On Schedule
416457	Beaudry Place Storm Drainage Infrastructure Upgrade	30	750	750	-	0.0%	In Design	Behind Schedule
417451	Stormwater Infrastructure Rehabilitation	1	1,984	1,984	-	0.0%	Not Yet Commenced	On Schedule
417452	Stormwater Management Level of Service Requirements	-	2,219	2,219	-	0.0%	Not Yet Commenced	On Schedule
417453	Sedimentation and Erosion Control Plan	-	385	385	-	0.0%	Not Yet Commenced	On Schedule
Total Division #8600 Storm		$9,115	$24,122	$24,122	$-	0.0%		
Division #9000 Solid Waste Management								
412715	Riel Park Redevelopment Phase 3 & 4	5,432	5,482	5,482	-	0.0%	Maintenance Period	On Schedule
417761	Recycle Yard Upgrades	-	25	25	-	0.0%	Pre-Tender / RFP	On Schedule
Total Division #9000 Solid Waste Management		$5,432	$5,507	$5,507	$-	0.0%		
Total Entity #02 Utilities		**$26,684**	**$107,463**	**$107,463**	**$-**	**0.0%**		

APPENDIX 3 – GLOSSARY

Term	Description
Capital Budget	Estimated expenditure and revenues based on approved projects by Council that are related to the support in City's municipal and utility infrastructure.
City Debt Limit	City ceiling which prevents the debt limit from exceeding 85 per cent of the MGA's debt limit on non-tax debt and 50 per cent of the MGA's debt limit on tax supported debt.
Debt Limit	Municipal Government Act (MGA) regulated debt limit; calculated at 1.5 times the revenue of a municipality.
Deficit	Excess of expenditure over revenue.
Divisions/Departments	Part of the City's organizational structure.
Expenditure	The payment of cash on the transfer of property or services for the purpose of acquiring an asset, service, or settling a loss.
Fiscal Year	January 1st to December 31st.
Forecast	The projection of revenues and expenditures for current fiscal year.
Municipal Government Act (MGA)	Provincial legislation that provides authority for municipal expenditure and revenue collection.
Operating Budget	Estimated expenditures and revenues related to current operations approved by City Council for the fiscal year.
Revenue	Sources of income used to finance the operations of the City. It includes such items as tax payments, fees or specific services, receipts from other governments, fines, grants and interest income. Projects approved for funding from a reserve are recognized as revenue as expenses are incurred.
Surplus	The excess of revenues over expenditures.
Utility	The city owns four utilities: water, wastewater (sewer), storm sewer, and solid waste. These utility operations are self-funded through a separate revenue structure.
Uncommitted Balance	The forecasted reserve dollar amount at year end which has not been committed to specific projects.

For More Information:

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