

2017

QUARTERLY REPORT EXECUTIVE SUMMARY

SECOND QUARTER

stalbert.ca

City of St. Albert Cultivate Life

2017 QUARTERLY REPORT

SECOND QUARTER EXECUTIVE SUMMARY

The City of St. Albert 2017 Corporate Quarterly Report– Quarter Two is provided to meet Council's need for regular and formal communication from the City Manager. The report provides pertinent information on progress for the quarter ending June 30, 2017 related to City of St. Albert Strategic Plan approved by Council in February 2017 with Council Policy C-CG-02 City of St. Albert Strategic Plan.

The Financial Summary is also part of the Quarter Two Report and an online performance dashboard that can be accessed through the City's website or the following link:

StATRACKER - Performance Dashboard - City of St. Albert

Quarter Two Progress Update

The following section provides an overview of progress made in Quarter Two 2017 towards City of St. Albert Strategic Plan. For a more detailed progress update, please review the 2017 Quarterly Report – City of St. Albert Strategic Plan Project Status Update – Quarter Two.

Pillar of Sustainability: Social



We are a friendly community and inclusive community of passionate equals, where everyone feels a sense of belonging. We believe that community starts with the person next door.

Quarter Two activities include:

- *Homelessness Prevention Strategy in St. Albert and Sturgeon County* - The Temporary Residential Services Committee has re-branded to become the St. Albert Coalition to Prevent Homelessness. The Homelessness report was released and recommendations are underway. One Community & Social Development staff was trained to facilitate the Ready to Rent Program (that provides education and support to tenants and landlords with the goal of healthy tenancies). The next step will be focussing on landlords to understand the Ready to Rent program and facilitate how hard to house tenants can be supported to rent in our community.
- *Community Diversity and Inclusion Initiatives* – Community & Social Development staff developed and facilitated a Welcoming & Inclusive Community workshop for 60 Library staff at their annual professional development day. It Starts With Me Campaign in this quarter covered Ageism, promoted Aboriginal Day, and participated in the St. Albert Pride Event on June 17th. Next steps are the second in the three-part whiteboard animation series anticipated in September and the Diversity & Inclusion Policy being brought forward to Council on September 11th.

Pillar of Sustainability: Economic

We prosper and excel through a strong and diverse economy that is supported by forward-thinking commerce, outstanding local businesses and a dynamic downtown core.

Quarter Two activities include:

- *Lakeview Business District Action Plan (Formerly Employment Lands Action Plan)* – In Quarter Two, Council approved the name "Lakeview Business District" for the lands that were previously referred to as the Employment Lands. Economic Development is designing an outbound push marketing plan than includes advertising in various media, and warm and cold calling to generate awareness and interest in the land assembly opportunity in regional, national and international target markets. The Action Plan is scheduled to be complete by the end of 2017.
- *Shop Local Concept* – Administration is partnering with local businesses to launch a campaign to promote shopping local in St. Albert. Through social media, residents and patrons can use the hashtag "#IGotItHere" to share what great items and services are available for purchase in St. Albert. The campaign launched in April. Nearly 350 local shopping experiences have been shared to date. Three prizes have been awarded and 97 businesses are participating. The campaign is set to wrap up in September 2017.

Pillar of Sustainability: Built Environment

We build our community towards the future to sustain balanced development, with a reverent eye to the past, honouring our unique settlement history and distinct identity.

Quarter Two activities include:

- *Park & Ride Transit Centre Project* - Final design and project management contract was awarded in Quarter Two to Associated Engineering. Project meetings have already begun during Quarter Two. These regularly scheduled meetings will continue through to project completion. It is anticipated that full project construction will start in early 2018, with completion in 2019. As this is early in the design phase, the exact scheduled completion date in 2019 is still undetermined.
- *Whistle Cessation* - Grant applications submitted to Transport Canada were not approved, resulting in lost funding. The applications will be maintained for the 2018 Grant application process for the Rail Safety Improvement Program, with information to be received in Quarter One of 2018 on potential grant funding. Administration will move forward with some work related to the rail corridor protection (fencing) in 2017 with first steps inclusive of site survey work. The completion time frame has been pushed by one year to acknowledge lack of grant funding to move forward on all three applicable projects with this work. This project is set to be completed by November 2020.

Pillar of Sustainability: Natural Environment

We protect, embrace and treasure our deeply-rooted connections with the natural environment through championing environmental action.

Quarter Two activities include:

- *City Facility Energy Conservation Project – Solar Power Retrofits* - The Dez Legget Transit Centre has been selected as the first City facility to have a large scale solar array placed on its roof. The new array will provide approximately 200 kW of energy to the facility and allow for our electric buses to partially be 'run by the sun'. Administration has put out an request for proposal for the construction of the array and hope to have it designed and in place by this fall.
- *Sturgeon River Watershed - Integrated Watershed Management Plan* - The Sturgeon River Watershed Alliance(SRWA) Steering and Technical Committees continued to meet to advocate for watershed protection and advance multiple technical studies. Technical studies are being completed on historical water quantity/hydrology patterns, historical and seasonal water quality assessment, environmental sensitive areas inventory and prioritization and riparian assessments. Grants worth over $550,000 to fund these projects has been received from the Alberta Partnership Grant, Alberta Watershed Resiliency and Restoration Fund and the Canadian Environmental Damages Fund. The SRWA participated in the North Saskatchewan Watershed Alliance (NSWA) Water Quality Forum on April 6th and provided an update at the NSWA annual general meeting on June 22.

Pillar of Sustainability: Culture

We are proud of our storied history that has fed and nurtured our festive and culturally-rich community.

Quarter Two activities include:

- *Canada's 150th Public Art Project* – The Canada 150 Public Art Project is a legacy public artwork and series of public engagement events that celebrate the community of St. Albert in recognition of Canada's 150th Anniversary. Reflecting on people, events and perspectives that shape the fabric of our community, the project aims to spark meaningful conversations that are vital to our present and our future. A series of public engagement events in three phases, have been proposed for the duration of the public art project. Phase 1 – Public Engagement Pop-ups, Outreach & Online Survey (Summer 2017); Phase 2 – Public Engagement 'Artist Proposal Presentations to the Public' (Nov 2017); Phase 3 – Public Engagement by Artist (2018). Unveiling Summer 2018.

Governance Strategy

Council is committed to ensure that the City of St. Albert is a responsive, accountable government that delivers value to the community.

Quarter Two activities include:

- *Advocacy Plan for Ray Gibbon Drive* – The Government Relations, Transportation and Economic Development departments have been working on an advocacy strategy to move the project forward with the Provincial Government now that it has been included on the Ministry of Transportation's unfunded projects list in Budget 2017. This will be presented to Council as part of the September 11 Agenda Report on Ray Gibbon Drive.
- *Annexation Negotiations with Sturgeon County* - An Administrative Steering Committee has been established and a Terms of Reference for the Steering Committee was approved. The Terms of Reference and Project Plan for the Annexation Negotiating Committee were approved by the Inter-municipal Affairs Committee on June 28. Members of Council will be appointed to the Annexation Negotiating Committee following the Municipal Election in October 2017.

Service Delivery Strategy

Council is committed to ensure that the City of St. Albert is a responsive, accountable government that delivers value to the community.

Quarter Two activities include:

- *Election 2017* - All voting facilities are booked, including leased space for Central Election Office/Voting Station. First round of recruitments completed - 61 former election staff are hired to work in 2017 Election. Second round will occur in August for general public applications. The contract is in place for voting tabulators. Some potential candidates have submitted "Intent " forms (Form 3A); names of potential candidates are posted on City website upon receipt of authorization from the potential candidate. The municipal election will be held on October 16, 2017. Nomination Day is September 18, 2017.
- *Service Levels Documentation* - Standards are being documented in partnership with other corporate departments and are anticipated to be documented by the end of 2017 for Customer Service, Programming, Recreation Facilities and Community Group Relations. The standards for Communications, Commercial Services, Events and Parks & Natural Areas have been delayed to align with key foundational work being completed in these areas through 2017. Documented standards will be submitted through the annual review of C-CAO-15: Program and Service Review. This project is scheduled to be complete by December 2018.

Performance Indicators

The online StATRACKER Performance Dashboard (statracker.stalbert.ca) provides residents with a range of performance indicators as part of the City's efforts to increase transparency and inform residents of the overall performance of the City. This tool is reviewed on a regular basis and will continue to evolve as the City's performance measurement program matures.

The StATRACKER Performance Dashboard also includes indicators related to the City of St. Albert Strategic Plan. The purpose of these strategic indicators is to measure change over time in terms of progress toward (or away from) the Community Vision and outcomes described for each Pillar of Sustainability (Social, Economic, Built Environment, Natural Environment and Culture) within the City of St. Albert Strategic Plan. These indicators can be accessed under the "Strategic" heading on the StATRACKER dashboard.

The online dashboard can be accessed on the City's website or via the following link:

StATRACKER- Performance Dashboard - City of St. Albert

The following indicators were updated with new data in Quarter Two:

- Building Construction Value Per Quarter
- City Permanent Employee Retention Rate
- City Revenues Per Capita Per Year
- Criminal Code Incidents Per 1000 Capita Per Quarter
- Drop-in Program Participants Per Quarter
- Financial Reserves as Percent of Total Revenue
- Investment Rate of Return for the City
- Landfill Diversion Rate
- New Business Licences Per Quarter
- Property Tax Revenue as a Percent of Total Revenue
- Registered Participants for Cultural Programs
- Registered Program Participants Per Quarter
- Renovation Construction Value Per Quarter
- Rental and Programmed Hours at Cultural Spaces
- Rental and Programmed Hours at Recreation Spaces

- Resident Interactions with City Employees
- Resident Perception of St. Albert Safety
- Resident Satisfaction with City Services
- Resident's Perceived Value for Tax Dollar
- St. Albert Transit Annual Ridership
- Total Emergency Response Time
- Total Number of 911 Calls Received Per Quarter
- Transit Commuter Ridership per Quarter
- Vehicle Injury Accidents per 1000 Capita Per Quarter
- Visitors to Historic, Cultural & Heritage Sites, Museums

For a more detailed progress update for Quarter Two projects and progress, access the 2017 Quarterly Report, City of St. Albert Strategic Plan Projects Status Update Report.

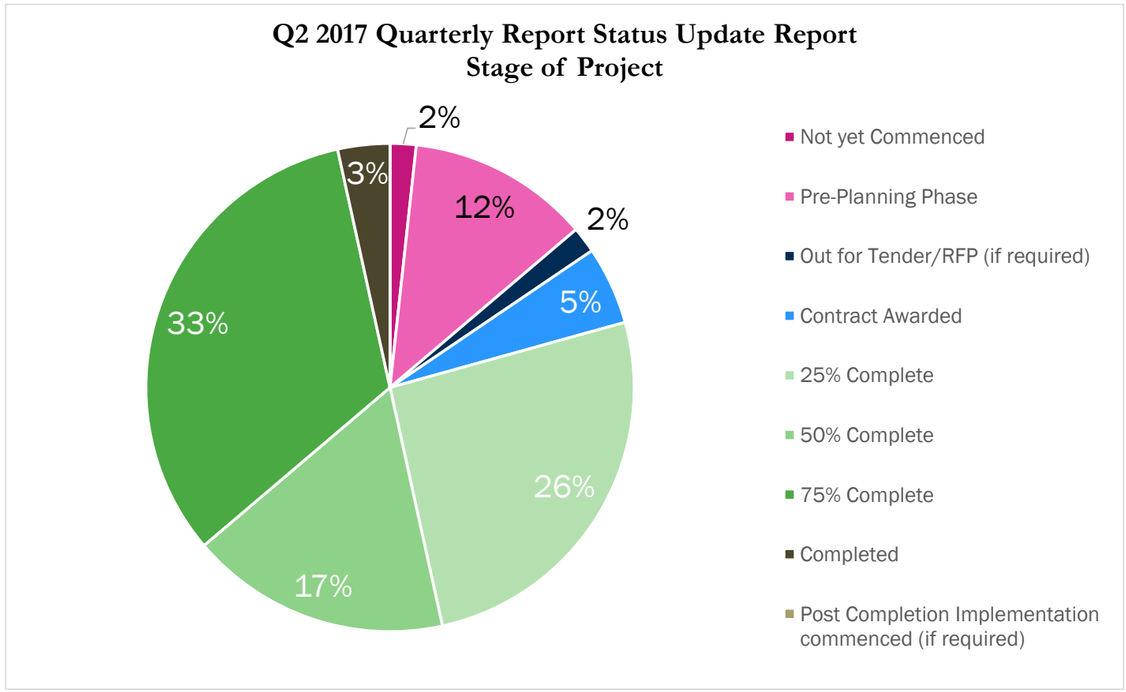


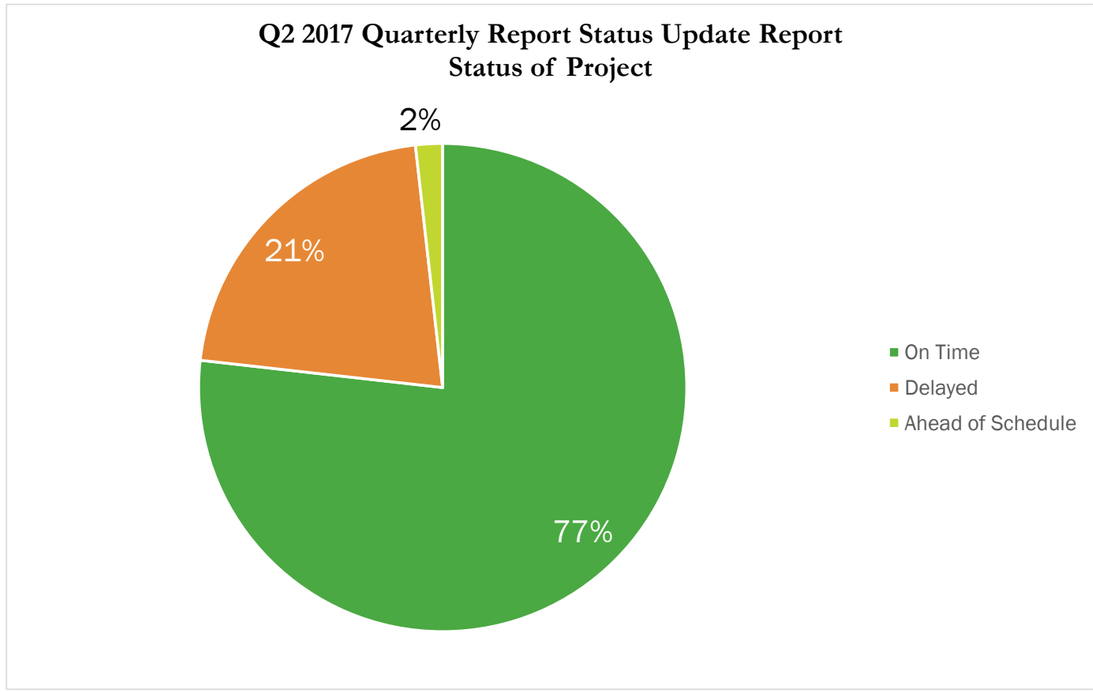
2017

QUARTERLY REPORT
CITY OF ST. ALBERT STRATEGIC PLAN
PROJECTS STATUS UPDATE REPORT

SECOND QUARTER

City of St. Albert Strategic Plan Projects Status Update Report
Quarter Two 2017 Summary





City of St. Albert Strategic Plan Projects
Status Update Report
Quarter Two 2017

Project Name	Project Description	Planned Completion (Month-YYYY)	Anticipated Completion (Month-YYYY)	Stage of Project	Status of Project	Quarter Two Progress Update
SOCIAL PILLAR						
Community Diversity and Inclusion Initiatives	Develop, promote and support community events that embrace diversity and culture.	Dec 2017	Dec 2017	50% Complete	On Time	CSD staff developed and facilitated a Welcoming & Inclusive Community workshop for 60 Library staff at their annual professional development day. It Starts With Me Campaign in this quarter covered Ageism. Promoted Aboriginal Day. Participated in the St. Albert Pride Event on June 17th. Next steps are the second in the 3 part whiteboard animation series anticipated in September and the Diversity & Inclusion Policy being brought forward to Council on September 11th.
Community Wide Bullying Strategy	Support development of a community wide bullying strategy.	Dec 2019	Dec 2019	25% Complete	On Time	It Starts With Me education and awareness campaign incorporates anti-bullying in all of the initiatives. Focus for this quarter has been on becoming an ally to those who are at risk.
Establish a Youth Council	To provide information and advice to Council in relation to issues involving or affecting youth related to policy, initiatives, building relationships with youth focused organizations, education outreach and reporting to Council once a year.	Nov 2016	Oct 2017	75% Complete	Delayed	No update this quarter. Appointments to the Youth Council are anticipated to take place Fall 2017.
Fire Accreditation Project	The fire accreditation process is designed to assist fire and emergency service agencies to achieve an enhanced delivery of their services to their community following international accreditation standards through the Commission on Fire Accreditation International.	Jul 2017	Jul 2017	75% Complete	On Time	Annual compliance report 90% complete with submission for maintaining Accreditation due July 15, 2017. Newly hired Quality Management Coordinator has taken lead in ensuring compliance reporting is complete.
Homelessness Prevention Strategy in St. Albert and Sturgeon County	Research and develop a homelessness prevention strategy	Dec 2016	Dec 2016	75% Complete	On Time	The Temporary Residential Services Committee has re-branded to become the St. Albert Coalition to Prevent Homelessness. The Homelessness report was released and recommendations are underway. One CSD staff was trained to facilitate the Ready to Rent Program. The next step will be focussing on landlords to understand the Ready to Rent program and facilitate how hard to house tenants can be supported to rent in our community.

City of St. Albert Strategic Plan Projects
Status Update Report
Quarter Two 2017

Project Name	Project Description	Planned Completion (Month-YYYY)	Anticipated Completion (Month-YYYY)	Stage of Project	Status of Project	Quarter Two Progress Update
Mental Health Awareness	Mental Health Strategy	Dec 2019	Dec 2019	50% Complete	On Time	In this quarter 43 people were trained in Applied Suicide Intervention Skills. A further 35 were training in Mental Health First Aid and Mental Health First Aid for those who work with Youth. BAM Youth hosted the Caelin Porter Mental Health Awareness Walk, there were 400 attendees and $4,500 was raised for the St. Albert Youth Counselling Fund. Another roundtable with local professionals on Mental Health services in St. Albert. Approximately 70 residents attended a parent information session about children/youth and anxiety and how parents can manage.
Open Payment Fare System Project (Smart Card)	Implement a regional Open Payment fare collection system in partnership with the City of Edmonton and Strathcona County.	Dec 2019	Dec 2019	Contract Awarded	On Time	Negotiations with vendor have completed. Contract signing expected end of Q2 or first few days of Q3. Next phase is development of system.
Policing Committee	Establish a formal policing Committee pursuant to the Police Act	Dec 2017	Dec 2017	75% Complete	On Time	On June 12, 2017 Council passed the Policing Committee Bylaw along with authorizing necessary resources to support the new Committee's work. Council also directed that Administration work towards having the Committee take on its responsibilities in January 2018. Administration's next steps in Q3 and Q4 of 2017, are to recruit for administration support as well as recruit , accept and present Policing Committee membership applications to the new City Council for appointment consideration and decisions.
Poverty Reduction Strategy	Develop a community wide Poverty Reduction Strategy.	Dec 2019	Dec 2019	25% Complete	On Time	Interdepartmental meetings are taking place to address a corporate-wide Poverty Reduction Strategy. The Crisis Fund Policy will be brought forward to Council on September 11, 2017.
Protection of Person's and Property Bylaw Review	Review the Bylaw and report to Council on findings and recommendations if any.	Jun 2017	Sep 2017	75% Complete	On Time	On June 30, 2017 Council gave 1st reading to a new Protection of Person's and Property Bylaw, along with a 1st reading to a Bylaw that would amend the Parks Bylaw. Council directed that prior to 2nd and 3rd reading that Administration accepts public feedback on the proposed changes. The Bylaw is scheduled to come back to Council on September 11, 2017, to get a report from Administration on what public feedback was received as well as consideration of final readings.
Site Options for Affordable Housing.	Advocate for expansion of North Ridge Lodge and identify options for another facility similar to Chateau Mission Court.	Dec 2018	Dec 2018	25% Complete	On Time	Due to organizational structure changes and resource requirements, no further action has been taken. Further work will be completed with finalization of organizational structure and staff assignments.

City of St. Albert Strategic Plan Projects
Status Update Report
Quarter Two 2017

Project Name	Project Description	Planned Completion (Month-YYYY)	Anticipated Completion (Month-YYYY)	Stage of Project	Status of Project	Quarter Two Progress Update
Transit Governance Review	Participate in the Regional Transit Commission Assessment. Business Case analysis for creating a Capital Region Transit Commission is being completed by the CRB, Transit Committee.	Dec 2020	Phase 1 - Oct 2017 Phase 2 - Dec 2019 Phase 3 - Dec 2020	50% Complete	On Time	The Memorandum of Understanding has been created by the Task Force. Council agenda reports are now being developed for Council presentation in Quarter Three.

City of St. Albert Strategic Plan Projects
Status Update Report
Quarter Two 2017

Project Name	Project Description	Planned Completion (Month-YYYY)	Anticipated Completion (Month-YYYY)	Stage of Project	Status of Project	Quarter Two Progress Update
ECONOMIC PILLAR						
Downtown District update in LUB (DARP)	Update Downtown District in LUB to incorporate all of downtown.	Mar 2017	June 2018?	50% Complete	Delayed	Should stay on hold until all Downtown District strategy work is complete, at which time the need for the amendments can be re-assessed.
Downtown Parking Technical Study/Action Plan	Develop a strategy to ensure effective provision and management of parking resources over time for Downtown.	Mar 2017	Mar 2018	75% Complete	Delayed	Council Workshop held May 8. Administration working with CAO to identify "quick wins" to and implement this summer. Anticipate additional parking study in Quarter Three to measure impact. Anticipated to return to Council in Quarter One 2018.
Lakeview Business District Action Plan	Develop a clear and actionable plan for the Lakeview Business District.	Dec 2017	Dec 2017	25% Complete	On Time	In Quarter Two, Council approved the name "Lakeview Business District" for the lands that were previously referred to as the Employment Lands. Economic Development is designing an outbound push marketing plan than includes advertising in various media, and warm and cold calling to generate awareness and interest in the land assembly opportunity in regional, national and international target markets.
Incubation Strategy	A strategy that outlines how the City of St. Albert ensures that local businesses and start and grow	Sep 2017	Sep 2017	50% Complete	On Time	Council approved Strategy June 26, 2017. Anticipated finalization of Implementation Plan with Stakeholder input by end of September 2017. Execution expected to begin October 2017.
Land Use Bylaw Review and Update (Housing)	Review the Land Use Bylaw	Jun 2017	Aug 2018	75% Complete	Delayed	Administration held a Council Workshop on May 8. Comments were received through June. Due to potential lack of meetings to obtain Council approval of amendments, LUB rewrite is on hold until new Council is in place. A workshop with the new Council is anticipated to take place in Quarter One 2018.
Servicing Requirements for Growth (NOW STURGEON COUNTY ANNEXATION)	Explore front-end funding options for the servicing of lands for commercial and industrial development.	Sep 2018	Sep 2018	25% Complete	On Time	Notice of Intent to annex issued June 15, 2017. IAC meeting held June 28, 2017.

City of St. Albert Strategic Plan Projects
Status Update Report
Quarter Two 2017

Project Name	Project Description	Planned Completion (Month-YYYY)	Anticipated Completion (Month-YYYY)	Stage of Project	Status of Project	Quarter Two Progress Update
Shop Local Concept	Help develop, support and promote the concept of Shop Local in St. Albert.	Sep 2017	Sep 2017	75% Complete	On Time	Nearly 350 local shopping experiences have been shared to date. Three prizes have been awarded and 97 businesses are participating.

City of St. Albert Strategic Plan Projects
Status Update Report
Quarter Two 2017

Project Name	Project Description	Planned Completion (Month-YYYY)	Anticipated Completion (Month-YYYY)	Stage of Project	Status of Project	Quarter Two Progress Update
BUILT ENVIRONMENT PILLAR (See the Financial Summary for Capital Project Status Updates)						
Asset Management Framework	Establish a corporate policy for life cycle replacement of assets and ensure documentation is in place to guide Administration's plans and budgets.	Aug 2016	Sep 2018	25% Complete	Delayed	Asset Management Committee will reconvene meetings in September, 2017. No further actions taken within Quarter Two.
Capital Project Estimating and Process Review	This project analyses the actual estimates provides within a 3-year horizon for key growth projects and also examines the process utilized, to determine if process changes will improve the overall result	Dec 2018	Dec 2018	50% Complete	On Time	Implementation Strategy is underway and will be presented to SLT on July 20, 2017.
Corporate Land Strategy Workplan	This on-going project is in place to guide the work required to prepare Council to make decisions related to land to ensure that council priorities that involve land are addressed.	Dec 2017	Dec 2017	50% Complete	On Time	Due to organizational structure changes and resource requirements, no further action has been taken. Further work will be completed with finalization of organizational structure and staff assignments.
Digital Display Update	Review the Land Use Bylaw	Mar 2017	Apr 2017	Completed	Delayed	Council approved Digital Display amendments to LUB April 24, 2017. Implementation date (applications taken) July 14, 2017.
Fixed Network Automated Meter Infrastructure (AMI) Water Meter System	Implement reading of water meters electronically to allow online access to water consumption data. It will also assist with detecting leakage in a timely basis and provide support to consumers in monitoring/reducing water consumption.	Dec 2018	Dec 2018	Out for Tender/RFP (if required)	On Time	Tender evaluation has been completed, moving forward with the City Manager Contract Award and project initiation in Quarter Three 2017.
Growth Areas For Transit Service	Support growth-area transit service to higher density residential areas.	Sep 2017	Sep 2017	75% Complete	On Time	Transit Advisory Committee meetings related to growth areas and local route restructure have concluded. First phase of growth area service plans have been completed. Next phase will be implementation of new plans to coincide with local route restructure.

City of St. Albert Strategic Plan Projects
Status Update Report
Quarter Two 2017

Project Name	Project Description	Planned Completion (Month-YYYY)	Anticipated Completion (Month-YYYY)	Stage of Project	Status of Project	Quarter Two Progress Update
Millennium Park Phase 1, Placemaking Design Concept	Draft ITT and TOR with coordination with Founders Walk, Heritage Walk, and Red Willow Park West projects with Millennium Park Placemaking Phase 1.	Mar 2017	Mar 2018	75% Complete	Delayed	Administration working with consultant to develop cost/scale options for construction of park and cultural/market buildings. Council advisory prepared. Anticipated to present concept plan to Council Quarter One 2018.
New Facility Predictive Assessment Model (Action Plan for expansion of recreational facilities)	Implement an action plan to determine time and population triggers to expand recreational facilities with supporting cost estimates.	Jun 2017	Jun 2018	Pre-Planning Phase	Delayed	Due to organizational structure changes and resource requirements, no further action has been taken. Further work will be completed with finalization of organizational structure and staff assignments.
North Ridge Phase 2 or 3 amendment, 43 City Annex North (City Land)	City owned land background studies and Area Structure Plan amendment.	Sep 2019	Sep 2019	Not yet Commenced	On Time	The Badger ASP work was postponed until 2018 by Council on July 4, 2016.
Park & Ride Transit Centre Project	Develop a park and ride location and plan. Provision of park and ride facility on surplus Transportation Utility corridor lands for St. Albert Transit users aiming to increase ridership.	Dec 2019	Dec 2019	Contract Awarded	On Time	Final design and project management contract was awarded in Quarter Two to Associated Engineering. Project meetings have already begun during Quarter Two. These regularly scheduled meetings will continue through to project completion. It is anticipated that full project construction will start in early 2018, with completion in 2019. As this is early in the design phase, the exact scheduled completion date in 2019 is still undetermined.
Parks and Open Space Guidelines	Update the 1994 Parks & Open Space Guidelines document to align with current and future vision of Parks and Open Spaces in the City of St. Albert	Dec 2017	Dec 2017	50% Complete	On Time	Work on review of the Parks and Open Space Guidelines has begun with review and update of elements within the document underway. The data is currently being analyzed.
Safe Journey to School Program Implementation	Implement recommendations from the Safe Journey to School program.	Nov 2021	Nov 2021	25% Complete	On Time	2017 Program is in progress, with engineering / design work completed for pedestrian crossing improvements and construction scheduled to occur during school's dismissal over the summer.

City of St. Albert Strategic Plan Projects
Status Update Report
Quarter Two 2017

Project Name	Project Description	Planned Completion (Month-YYYY)	Anticipated Completion (Month-YYYY)	Stage of Project	Status of Project	Quarter Two Progress Update
Schedule C Signage Review	Review the Land Use Bylaw	Dec 2016	Sep 2017	75% Complete	Delayed	Presented to SCOW June 19, 2017. Councillor MacKay to provide input on lawn signs. Scheduled to return to Council for public hearing August 21, 2017.
Transit Route Restructure	Local route and service restructuring.	Sep 2017	Sep 2017	75% Complete	On Time	Transit Advisory Committee meetings related to growth areas and local route restructure have concluded. First phase of planning and design of local routes have been completed. Next phase will be implementation of new plans to coincide with growth areas plan. The local route restructure will be a phased plan to coincide with other Transit plans and projects.
Urban Village Guidelines	Update existing Urban Design Guidelines to ensure currency and relevance for upcoming development.	Jun 2017	Apr 2018	75% Complete	Delayed	Community Design Principles postponed to Quarter One 2018 if they occur. Running into issues with non-comprehensive approach to addressing multiple interconnected issues (urban village, TOD, infill, mdp, etc.)
Whistle Cessation	Assess opportunities for whistle cessation to reduce noise pollution within the community.	Nov 2016	Nov 2020	Pre-Planning Phase	Delayed	Grant applications submitted to Transport Canada were not approved, resulting in lost funding. The applications will be maintained for the 2018 Grant application process for the Rail Safety Improvement Program, with information to be received in Quarter One of 2018 on potential grant funding. Administration will move forward with some work related to the rail corridor protection (fencing) in 2017 with first steps inclusive of site survey work. The completion time frame has been pushed by one year to acknowledge lack of grant funding to move forward on all three applicable projects with this work.

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Quarter Two 2017

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NATURAL ENVIRONMENT PILLAR						
City Facility Energy Conservation Project - Solar Power Retrofits	Placement of solar photovoltaic arrays on existing City facilities to provide 15-20% of energy requirements. Grants through the Alberta Municipal Solar Program will be used to reduce the original capital costs and improve the simple payback by 6 to 10 years.	Dec 2017	Dec 2017	Pre-Planning Phase	On Time	The Dez Legget Transit Centre has been selected as the first City facility to have a large scale solar array placed on its roof. The new array will provide approximately 200 kW of energy to the facility and allow for our electric buses to partially be 'run by the sun'. Administration has put out an request for proposal for the construction of the array and hope to have it designed and in place by this fall.
Organic Waste Collection at City Owned Facilities	Coordinate organic waste collection at City owned facilities.	Jul 2017	Jul 2017	Pre-Planning Phase	On Time	Administration is continuing its work with the waste contractor for City-owned Facilities to revise the contract to allow for the pilot of organics collection at several locations.
Sedimentation and Erosion Control Project 2010 - 2021	Complete the Sedimentation and Erosion Control Plan to reduce the accumulation of sediments in the Sturgeon River. The 10-year Capital Plan identifies eight high priority outfall locations for retrofits to control sediment entering the Sturgeon River. Two outfalls have been completed since 2010. In 2015, the project will be reassessed and updates to timelines and budget will be recommended, if necessary.	Dec 2021	Dec 2021	25% Complete	On Time	The new outfall and grit interceptor put in along St. Anne Street is mostly complete, with landscaping and the new fence and grate to be completed before the fall. Depending on the progress of other storm water projects during the summer, the fifth grit interceptor could be constructed at Meadowview Lane before the end of the year.
Sturgeon River Watershed - Integrated Watershed Management Plan	Following recommendation from the State of the Sturgeon River Report (2012), the purpose of this project is to work with the region and establish an inter-municipal taskforce/technical committee to harmonize inter-municipal plans, bylaws and policies related to watershed management issues.	Dec 2020	Dec 2020	25% Complete	On Time	The Sturgeon River Watershed Alliance(SRWA) Steering and Technical Committees continued to meet to advocate for watershed protection and advance multiple technical studies. Technical studies are being completed on historical water quantity/hydrology patterns, historical and seasonal water quality assessment, environmental sensitive areas inventory and prioritization and riparian assessments. Grants worth over $550,000 to fund these projects has been received from the Alberta Partnership Grant, Alberta Watershed Resiliency and Restoration Fund and the Canadian Environmental Damages Fund. The SRWA participated in the North Saskatchewan Watershed Alliance (NSWA) Water Quality Forum on April 6th and provided an update at the NSWA annual general meeting on June 22.
CULTURE PILLAR						
Canada's 150th Public Art Project	Plan and install a public art piece to commemorate Canada's 150 th Birthday.	Aug 2018	Aug 2018	Pre-Planning Phase	On Time	The Canada 150 Public Art Project is a legacy public artwork and series of public engagement events that celebrate the community of St. Albert in recognition of Canada's 150th Anniversary. Reflecting on people, events and perspectives that shape the fabric of our community, the project aims to spark meaningful conversations that are vital to our present and our future. A series of public engagement events in three phases, have been proposed for the duration of the public art project. Phase 1 – Public Engagement Pop-ups, Outreach & Online Survey (Summer 2017); Phase 2 – Public Engagement 'Artist Proposal Presentations to the Public' (Nov 2017); Phase 3 – Public Engagement by Artist (2018). Unveiling Summer 2018.

City of St. Albert Strategic Plan Projects
Status Update Report
Quarter Two 2017

Project Name	Project Description	Planned Completion (Month-YYYY)	Anticipated Completion (Month-YYYY)	Stage of Project	Status of Project	Quarter Two Progress Update
GOVERNANCE STRATEGY						
Advocacy plan for Ray Gibbon Drive	Develop an advocacy plan for the twinning of Ray Gibbon Drive.	Sep 2017	Sep 2017	75% Complete	On Time	The Government Relations, Transportation and Economic Development departments have been working on an advocacy strategy to move the project forward with the Provincial Government now that it has been included on the Ministry of Transportation's unfunded projects list in Budget 2017. This will be presented to Council as part of the September 11 Agenda Report on Ray Gibbon Drive.
Agenda Management Software	Implementation of software to facilitate more efficient processes for agenda report and Council meeting agenda development and distribution as well as management of workflows and tracking of actions resulting from Council Meeting decisions.	Jun 2017	Oct 2017	75% Complete	Delayed	Training on the voting module for staff will occur in Quarter Three. New Council will be trained during orientation. Implementaion of voting module will occur after 2017 election. Boards and Committees module will be implemented in 2018. Workload demands and higher priority initiatives have caused this project to become delayed.
Annexation Negotiations with Sturgeon County	Lead the Annexation Negotiating Committee to an uncontested annexation application to the Municipal Government Board.	Jun 2020	Jun 2020	Pre-Planning Phase	On Time	An Administrative Steering Committee has been established and a Terms of Reference for the Steering Committee was approved. The Terms of Reference and Project Plan for the Annexation Negotiating Committee were approved by the Inter-municipal Affairs Committee on June 28. Members of Council will be appointed to the Annexation Negotiating Committee following the Municipal Election in October 2017.
Capital Region Board Growth Plan Update	Actively participate in the Capital Region Board (CRB) Growth Plan update.	Oct 2017	Oct 2017	75% Complete	On Time	We are still awaiting approval from the Provincial Government of the Growth Plan. The Capital Region Board will not be meeting again until after the Municipal Elections in October 2017.
Capital Region Board Transition	Actively participate in the transition from the Capital Region Board to the new Growth Management Board.	Oct 2017	Oct 2017	75% Complete	On Time	The Capital Region Board approved the Transition Task Force's recommendations at the June 8 Board Meeting. The new Board will determine final details and implementation following the Municipal Elections in October 2017.
Compensation Review	Design, evaluate and establish a total compensation strategy. Incorporate compensation methodology and analysis, and a comprehensive benchmarking survey in order to build competitive pay structures and evaluation methodology.	Jun 2018	Jun 2018	Contract Awarded	On Time	Work continues on the competency development process and the next phase of the compensation review process is scheduled for September/October 2017. This phase will focus on identifying benchmark positions for job evaluation of identified positions.

City of St. Albert Strategic Plan Projects
Status Update Report
Quarter Two 2017

Project Name	Project Description	Planned Completion (Month-YYYY)	Anticipated Completion (Month-YYYY)	Stage of Project	Status of Project	Quarter Two Progress Update
E-Purchasing Cards	Implement e-purchasing card to streamline the payment process and tighten controls in expenditures.	Dec 2017	Dec 2017	25% Complete	On Time	We have rolled out the BMO web portal to the Library group in June 2017. We may add the CMO group in the next few months. Other than that group, we will likely wait to review the credit card module to determine if we would continue using the web portal or switch over to using the credit card module in Agresso.
Facility Safety and Security	Implement facility safety and security initiatives including enhanced facility access controls, staff training, monitoring and internal/external communication measures.	Dec 2017	Dec 2017	75% Complete	On Time	The access control connection to the new Feenics system for Servus Place and Fountain Park has been slightly delayed due to staffing issues at those locations. We expect that this will now take place by the end of July. Final system testing and commissioning awaits those connections. Charter Place access control and alarms are in place and in use. Meetings have been held regarding pro-active security cameras and an enhanced emergency communications system to get input from those departments that may be affected. A formal plan respecting these latter initiatives will progress this fall.
Financial Software Project	Implementation of identified modules and experience packs to enhance our business process and increase our forecast and analysis ability	May 2017	Dec 2019	25% Complete	Delayed	Administration completed the implementation of document archiving and analysis capabilities, and is working on finalizing AR and fixed assets process changes. A follow up and collecting feedback process was deemed necessary to build on the gains of the new implementations and process changes, and so we started the brainstorming and planning to accomplish that. The project is still on time and within budget.
Long Range Financial Capital Plan	Phase I - Develop a long range financial plan for both operating and capital finances (municipal and utility) that that aligns with the strategic framework and supports the City of St. Albert Strategic Plan.	Dec 2021	Dec 2021	Pre-Planning Phase	On Time	No progress to report.
Talent Management Strategy	Develop a Talent Management Strategic Plan	Dec 2018	Dec 2018	25% Complete	On Time	The Talent Management strategy incorporates various initiatives that include competency development, leadership development and performance management. A new performance management tool is planned to be developed to begin in 2018 that will incorporate the leadership competencies identified by SLT. Talent Management is an ongoing process however 2017 and 2018 will launch significant foundational aspects to the program that include competency levelling and expectations as well as performance management tools.

City of St. Albert Strategic Plan Projects
Status Update Report
Quarter Two 2017

Project Name	Project Description	Planned Completion (Month-YYYY)	Anticipated Completion (Month-YYYY)	Stage of Project	Status of Project	Quarter Two Progress Update
SERVICE DELIVERY STRATEGY						
Community Partnership Program	Development of a community group inventory, criteria for community groups and engagement with the community groups to determine current satisfaction levels.	Jun 2018	Jun 2018	25% Complete	On Time	Work continues on this initiative in alignment of the development of the Service Levels for Community Group Relations.
Community Satisfaction Survey	A statistically representative sample of the community is surveyed every two years. Survey results are presented to Council in October, prior to budget deliberations. Survey results are shared with Departments after Council has received them.	Jun 2017	Jun 2017	Completed	On Time	The 2017 Community satisfaction survey results were shared with Council on June 19, 2017. The survey results will be shared internally for business planning purposes and posted on the City's website. The StaTracker Performance Dashboard will be updated to reflect these changes in conjunction with the Q2 Quarterly Report.
Continuous Improvement Project 2016 Purchasing Process Review	The objective of this project is to review various streams used for the purchase of goods and services to identify opportunities for improvements. Review will encompass entire process from need identification to vendor payment and financial coding as well as review and analysis of current and possible new corporate structure as it relates to purchasing.	Dec 2018	Dec 2018	25% Complete	On Time	The purchasing review along with reduced scope definition was ongoing during Quarter Two however hours dedicated to this project are expected to pick up during Quarters Three & Four. The ultimate goal of this project is to streamline and automate Accounts Payable processes through a workflow process.
Election 2017	Prepare for and conduct 2017 Election	Oct 2017	Oct 2017	50% Complete	On Time	All voting facilities booked, including leased space for Central Election Office/Voting Station. First round of recruitments completed - 61 former election staff hired to work in 2017 Election. Second round will occur in August for general public applications. Contract in place for voting tabulators. Some potential candidates have submitted "Intent " forms (Form 3A); names of potential candidates are posted on City website upon receipt of authorization from the potential candidate.
Service Levels Documentation	In alignment with the corporate continuous improvement project, to complete the documentation and development of service standards for all external services.	Dec 2018	Dec 2018	25% Complete	On Time	Standards are being documented in partnership with other corporate departments and are anticipated to be documented by the end of 2017 for Customer Service, Programming, Recreation Facilities and Community Group Relations. The standards for Communications, Commercial Services, Events and Parks & Natural Areas have been delayed to align with key foundational work being completed in these areas through 2017. Documented standards will be submitted through the annual review of C-CAO-15: Program and Service Review.
Transit Bylaw Update	As part of the Transit Long Term Department Plan, the bylaw is being updated to be consistent with the City Code of Conduct.	Dec 2017	Sep 2017	75% Complete	Ahead of Schedule	Final review is being completed. Bylaw is still scheduled to go before Council in July.

City of St. Albert Strategic Plan Projects
Status Update Report
Quarter Two 2017

Project Name	Project Description	Planned Completion (Month-YYYY)	Anticipated Completion (Month-YYYY)	Stage of Project	Status of Project	Quarter Two Progress Update
Wastewater Bylaw Update	The existing wastewater bylaw is due for an update to reflect current operation and existing agreements with external parties such as the Alberta Capital Region Wastewater Commission.	Mar 2018	Mar 2018	50% Complete	On Time	Draft Bylaw submitted to Legal for their review rewrite. Need other department reviews in Quarter Three and presentation to SLT in Quarter Four. To Council in 2018 Quarter One.



2017

QUARTERLY REPORT
FINANCIAL SUMMARY

SECOND QUARTER

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Financial Summary

The City of St. Albert continues to maintain a strong financial position. The first six months of 2017 resulted in a forecasted surplus of $268 thousand. This is primarily due to:

- A decrease in snow removal and photo radar contract.
- An increase in grants received by the city.
- An increase in street light construction recoveries.

The majority of the surplus is driven by an increase in revenue and cost savings primarily driven by external factors identified above.

Municipal

Operating:

- $79.2 million in revenue recognized as of June 30, 2017, which is 51% of forecast.
- $73.6 million has been spent as of June 30, 2017, which is 47% of forecast.
- A breakdown of significant variances by Division is found on page 5.

Capital:

- There are 183 municipal capital projects that have been ongoing and scheduled for 2017.
- To date, $52.1 million has been spent out of a $156 million cumulative budget.

Utility

Operating:

- $18.8 million revenue recognized as of June 30, 2017, which is 48% of forecast.
- $18.8 million has been spent as of June 30, 2017, which is 48% of forecast.
- A breakdown of significant variances by Division is found on page 10.

Capital:

- There are a total of 51 utility capital projects for 2017.
- To date, $31.4 million has been spent out of a $107.5 million cumulative budget.

Investments

The City has $195.5 million in cash and investments and earned $1.6 million in investment income, which is 53% of forecast.

Reserves

The balance as of June 30, 2017 was $139.4 million, with a year end uncommitted balance of $83.5 million.

Debt

The City's outstanding debt as of June 30, 2017 was $39.5 million, which is significantly lower than the municipal ceiling.

CITY OF ST. ALBERT

MUNICIPAL OPERATING SUMMARY BY DIVISION

FOR THE PERIOD ENDING JUNE 30, 2017

In Thousands of Dollars

Division Description	Actual YTD	Budget	Forecast	Variance	
				$	%
Revenue					
Council	$45	$453	$470	$17	3.8%
City Manager's Office	103	1,628	1,628	0	0.0%
Corporate Services	660	1,734	1,752	18	1.0%
Community & Protective Services	15,912	31,637	31,190	(447)	(1.4%)
Infrastructure and Development Service	6,258	13,528	13,736	208	1.5%
Common & Fiscal	56,218	107,664	107,667	3	0.0%
Total Revenue	$79,198	$156,644	$156,443	$(201)	(0.1%)
Expenses					
Council	$384	$1,211	$1,229	$(18)	(1.5%)
City Manager's Office	1,683	5,510	5,535	(25)	(0.4%)
Corporate Services	6,342	14,280	14,186	94	0.7%
Community & Protective Services	33,132	77,903	78,039	(136)	(0.2%)
Infrastructure and Development Service	15,740	38,503	37,254	1,249	3.2%
Capital Financing	12,395	15,413	15,413	0	0.0%
Common & Fiscal	3,956	3,824	4,519	(695)	(18.2%)
Total Expenses	$73,632	$156,644	$156,175	$469	0.3%
Excess of Revenue over Expenses					
Council	$(339)	$(758)	$(759)	$(1)	(0.1%)
City Manager's Office	(1,580)	(3,882)	(3,907)	(25)	(0.6%)
Corporate Services	(5,682)	(12,546)	(12,434)	112	0.9%
Community & Protective Services	(17,220)	(46,266)	(46,849)	(583)	(1.3%)
Infrastructure and Development Service	(9,482)	(24,976)	(23,518)	1,458	5.8%
Capital Financing	(12,395)	(15,413)	(15,413)	-	0.0%
Common & Fiscal	52,262	103,840	103,148	(692)	0.7%
Total Revenue Over Expenses	$5,564	$0	$268	$268	0.0%

*Variance represents the difference between budget and forecast amounts.

Municipal Operating Variance Analysis (In Thousands of Dollars)

Council - $1 thousand higher than budget

Revenue – $17 thousand higher than budget

- $17 higher due to the revenues earned from St. Albert Innovation Summit.

Expense - $18 thousand higher than budget

- $15 higher due to the expenses incurred for the St. Albert Innovation Summit.

City Manager's Office - $25 thousand higher than budget

Revenue – $0 unanticipated variance

Expense - $25 thousand higher than budget

- $106 higher in salaries and wages due to acting pay and legal services staff coverage.
- $80 lower in consulting services related to the IAC Sturgeon County Annexation.

Corporate Services - $112 thousand lower than budget

Revenue - $18 thousand higher than budget

- $33 higher in unbudgeted revenue from WCB/PIR rebate.
- $15 lower in late payment of taxes due to less volume.

Expense - $94 thousand lower than budget

- $112 lower in salary and wages related to staff on gradual return to work and long term disability offset by summer student in Intergovernmental Relations.
- $40 lower in network infrastructure contracted services as some maintenance is being done internally.
- $11 lower in telephones and mobile devices due to a review of user requirements.
- $40 higher in contracted services due to increased Office 365 licenses required.
- $33 higher in transfer to safety reserve for WCB/PIR rebates.

Community & Protective Services - $584 thousand lower than budget

Revenue - $448 thousand lower than budget

- $750 lower in photo radar revenue due to lower tickets issued, more compliance from drivers.
- $75 lower in transit cash fares due to passengers shifting to lower cost per trip options such as passes and tickets.
- $308 higher in unbudgeted grants for Canada 150 celebration (Eco Exonnexions, Tree Canada), Mental Health, RCST, FSEPP and Indigenous Cultural Conservation grants.
- $60 higher due to ambulance contract market adjustment.
- $13 higher in lesson fees due to additional aquatics programs, increased rentals at the Arden offset partially by a decrease in recreation memberships.

Expense - $136 thousand higher than budget

- $436 higher in fire casual wages due to coverage of staff on leave.
- $50 higher in operating/program related to additional trees purchased from the Tree Canada Grants and other supplies offset by Mental Health and RCST grants.
- $45 higher in mobile device charges due to one-time radio repairs in emergency services.
- $235 lower in salary savings due to vacancies.
- $100 lower in photo radar contract due to less tickets issued.
- $67 lower in Gas, Oil, Anti freeze due to lower diesel fuel price forecast.

Infrastructure and Development Services - $1,458 lower than budget

Revenue - $208 thousand higher than budget

- $179 higher due to recovered costs for Fortis street lighting construction recoveries.
- $33 higher in miscellaneous revenues related to TRAVIS (Transportation Routing And Vehicle Information System) truck and municipal permits for large loads.

Expense - $1,249 thousand lower than budget

- $683 lower in salaries and wages, offset by contract staff due to vacancies and recent organization restructuring.
- $434 lower in snow and ice removal for residential areas due to less snowfall during the winter months.
- $127 lower in corporate adjustment for electricity, natural gas and water and wastewater charges.
- $65 lower in less sand, salt, and gravel required.
- $13 lower in Gas, Oil, Anti freeze due to lower diesel fuel price forecast.
- $9 lower in Rentals & Leases as a result of a credit from previous year for bleacher rentals.
- $33 higher in contracted services relating to TRAVIS truck and municipal permits.
- $49 higher in construction, maintenance and materials as a result of LED lighting installations along St. Albert Trail, and the installation of bench dedications.

Common & Fiscal - $692 thousand lower than budget

Revenue - $3 thousand higher than budget

- $3 higher in vendor rebates.

Expense - $695 thousand higher than budget

- $479 higher in employee relations.
- $115 higher relating to contingency transfer of wage settlements to Utilities.
- $80 higher than budget related to the IDP Revenue sharing agreement.

Municipal Capital Summary

Several key indicators relating to the City's capital budget are as follows.

1. Budget vs. Forecast Comparison

A net total of $1.5 million is anticipated to be underspent for the 183 projects. This is a result of:

- Lower than anticipated tendering results.
- Projects on maintenance and warranty, where funds are no longer required.
- Currently known commitment of projects at the end of Quarter 2.

In comparing the capital budget to forecast as illustrated in Table 1 and 2,

- 161 projects are on budget.
- 18 projects are anticipated to be under budget.
- 4 projects are forecasting to be over budget.

Table 1: Expenditure Summary (In Thousands of Dollars)

Year	Actuals To Date	Budget	Forecast	Variance $	Variance %	No. of Projects
2017	3,240	54,767	53,939	828	1.5%	60
2016	17,569	28,523	28,283	240	0.8%	64
2015	19,858	26,692	26,377	315	1.2%	39
Prior	11,471	46,199	46,115	84	0.2%	20
TOTAL	**$52,138**	**$156,181**	**$154,714**	**$1,467**	**0.9%**	**183**

Table 2: Project Budget Trends

Year	No. Of Projects			
	On Budget	Below Budget	Over Budget	Total
2017	53	6	1	**60**
2016	56	7	1	**64**
2015	33	4	2	**39**
Prior	19	1	0	**20**
Total	**161**	**18**	**4**	**183**

2. Project Status

The project status is differentiated by two types, *progress* and *schedule*.

Progress Status – identifies the current progress or stage at which the project is currently in. As shown in Table 3, the majority of projects are currently just in progress as tendering results have been determined, and preparatory work has begun

Schedule Status – Identifies the timeframe or schedule of project. Table 4 indicates that the quarter had 127 projects on schedule, and 50 behind schedule, 1 ahead of schedule, and 5 projects are on hold.

Table 3 Progress Status

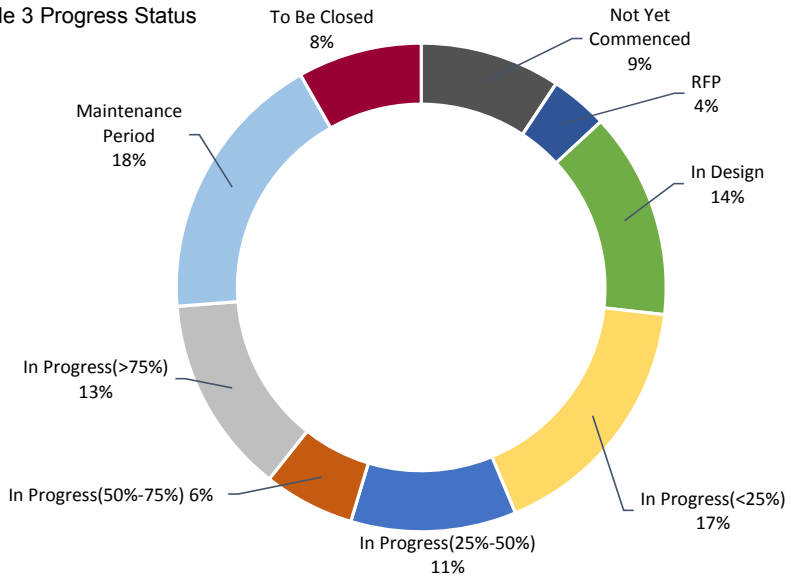


Table 4: Schedule Status

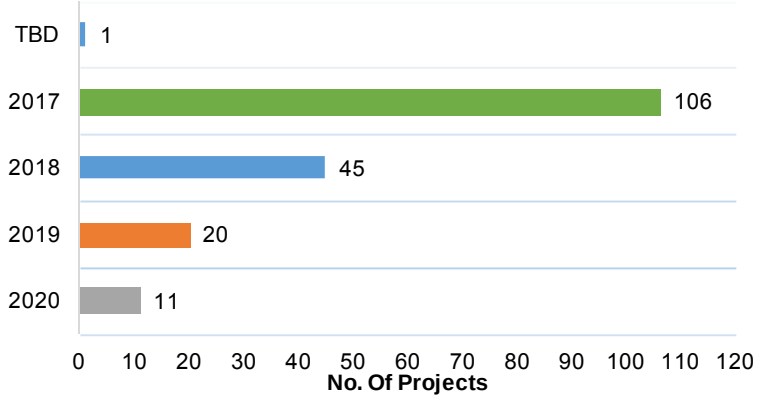
Status	No. Of Projects	%
On Schedule	127	69%
Behind Schedule	50	27%
On Hold	5	3%
Ahead of Schedule	1	1%
Grand Total	**183**	**100%**

3. Estimated Year of Project Closure - Identifies the timeframe of when projects will be closed.

As majority of the City's projects are multi-year in nature, an estimated timeframe of when projects will be closed has been identified. Table 5 indicates that 106 projects will be completed and closed at the end of the year.

The project identified as TBD is the Community Branch Library that awaits Council direction.

Table 5: Estimated Completion Year



4. Municipal Capital Project Highlights

417415 Barrier Wall Study and Replacement

Project kick-off off meeting with Stantec occurred in third week of June. Geotechnical drilling also occurred during third week at two locations on St. Albert Trail; one adjacent to the barrier wall along Deer Ridge and another along the barrier wall adjacent to the Sturgeon Heights neighbourhood. The first in a series of notifications will go out to residents directly affected by the barrier wall replacement will be delivered as soon as internal review and strategization has taken place. Internal review will address developing and clarifying a list of definitions (differences between property types (private/public/utility), encroachments, infrastructure types, etc.) Notification intended to brief residents on upcoming utility replacement project upcoming next year as well along frontage streets of barrier wall homes.

416311 Riel Park Amenities Building

The amenities building has been substantially completed on April 11, 2017. The landscaping is ongoing and is set to be complete by August 25th, 2017. Project has come in under budget and was completed and opened on schedule. The building Grand Opening is set to be in September, date unknown at this time.

For further details on capital projects please refer to Appendix 1 or visit https://stalbert.ca/dev/construction

CITY OF ST. ALBERT

UTILITY OPERATING SUMMARY BY DIVISION

FOR THE PERIOD ENDING JUNE 30, 2017

In Thousands of Dollars

Division Description	Actual YTD	Budget	Forecast	Forecasted Variance	
				$	%
Revenue					
Utility Finance	$99	$319	$319	0	0.0%
Water	6,557	14,239	13,698	$(541)	(3.8%)
Wastewater	5,877	12,780	12,251	$(529)	(4.1%)
Storm	3,063	6,045	6,122	77	1.3%
Solid Waste Management	3,229	6,465	6,497	32	0.5%
Total Revenue	$18,825	$39,848	$38,887	$(961)	(2.4%)
Expenses					
Utility Finance	$99	$319	$319	0	0.0%
Water	5,140	9,440	9,133	307	3.3%
Wastewater	5,363	10,402	10,074	328	3.2%
Storm	841	1,550	1,612	(62)	(4.0%)
Solid Waste Management	3,641	6,349	6,390	(41)	(0.6%)
Total Expenses	$15,084	$28,060	$27,528	$532	1.9%
Transfer to Reserve					
Water	$1,417	$4,799	$4,565	(234)	4.9%
Wastewater	514	2,378	2,177	(201)	8.4%
Storm	2,222	4,495	4,510	15	(0.3%)
Solid Waste Management	(412)	116	107	(9)	7.8%
Total Transfer to Reserve	$3,741	$11,788	$11,359	$(429)	(3.6%)

*Variance represents the difference between budget and forecast amounts.

Utilities Operating Variance Analysis (In Thousands of Dollars)

Utility Finance - $0 net budget

No anticipated variances.

Water - $234 thousand lower than budget

Revenue - $541 thousand lower than budget

- $546 lower in sale of water due to wet weather in May and June, resulting in less revenue earned.
- $85 lower in recovered costs to better reflect anticipated collections based on usage and number of customers, as well as reduction in new development.
- $56 higher in Water Connection Fees as a result of corresponding development permits issued and trend.
- $34 higher in Transfer from Operations to offset wage settlements.

Expense - $307 thousand lower than budget

- $305 lower in water purchase due to wet weather in May and June, resulting in less expenses incurred.
- $38 lower in meter purchase & parts due to new water meter contract resulting in less parts required.
- $26 higher in salaries and wages as a result of wage settlements, offset by Transfer from Operations.
- $8 higher due to corporate adjustment for energy costs as a result of trends and rates.

Wastewater - $201 thousand lower than budget

Revenue - $529 thousand lower than budget

- $572 lower in wastewater charges due to wet weather in May and June, resulting in less revenue earned.
- $43 higher in Transfer from Operations to offset wage settlements.

Expense - $328 thousand lower than budget

- $385 lower in wastewater treatment charges due to wet weather in May and June, resulting in less expenses incurred.
- $46 higher in salaries and wages as a result of wage settlements, offset by Transfer from Operations.
- $10 higher due to corporate adjustment for energy costs as a result of trends and rates.

Storm - $15 thousand lower than budget

Revenue - $77 thousand higher than budget

- $62 higher in Transfer from Operations to offset wage settlements.
- $15 higher in Supplemental Capital Contribution Fee due to higher than anticipated customer count and split (residential/non-residential)

Expense - $62 thousand higher than budget

- $62 higher in salaries and wages as a result of wage settlements, offset by Transfer from Operations.

Solid Waste Management - $9 thousand lower than budget

Revenue - $32 thousand higher than budget

- $31 in Transfer from Operations to offset wage settlements.

Expense - $41 thousand higher than budget

- $22 higher in net salaries and wages as a result of wage settlements and vacancies, offset by Transfer from Operations.
- $18 due to an increase in casual wages to assist in program areas.

Utility Capital Summary

Several key indicators relating to the City's utility capital budget are as follows.

1. Budget vs. Forecast Comparison

A net total of $11.1 million is anticipated to be underspent for the 51 projects. This is a result of:

- A forecasted capital net surplus of $11.1 million mainly due to $10 million lower than anticipated tendering results for project 415454 & 416443 North Interceptor Trunkline – Phase 3.

In comparing the capital budget to forecast as illustrated in Tables 6 and 7:

- 47 projects are on budget
- 4 projects are anticipated to be under budget

Table 6: Expenditure Summary (In Thousands of Dollars)

Year	Actuals To Date	Budget	Forecast	Variance $	Variance %	No. of Projects
2017	270	16,241	16,241	-	0.0%	16
2016	5,653	60,811	49,693	11,118	18.3%	14
2015	3,365	7,128	7,128	-	0.0%	10
Prior	22,086	23,283	23,283	-	0.0%	11
TOTAL	**$31,374**	**$107,463**	**$96,345**	**$11,118**	**10.3%**	**51**

Table 7: Project Budget Trends

Year	No. Of Projects			
	On Budget	Below Budget	Over Budget	Total
2017	16	-	-	**16**
2016	10	4	-	**14**
2015	10	-	-	**10**
Prior	11	-	-	**11**
Total	**47**	**4**	**-**	**51**

2. Project Status

The project status is differentiated by two types, *progress* and *schedule*.

Progress Status – identifies the current progress or stage at which the project is currently in. Table 8 shows that the majority of projects have yet to be commenced and/or currently in the planning stages.

Schedule Status – Identifies the timeframe or schedule of project. Table 9 shows the schedule status indicates that the quarter had 37 projects on schedule, 10 projects behind schedule and 4 projects on hold.

Table 8: Progress Status

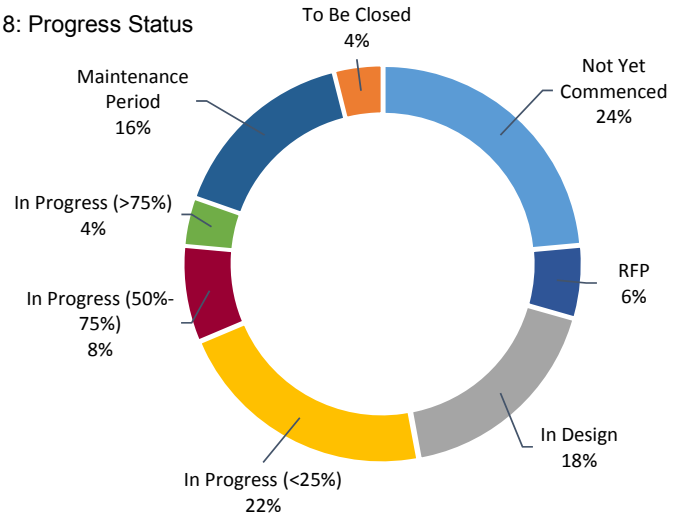


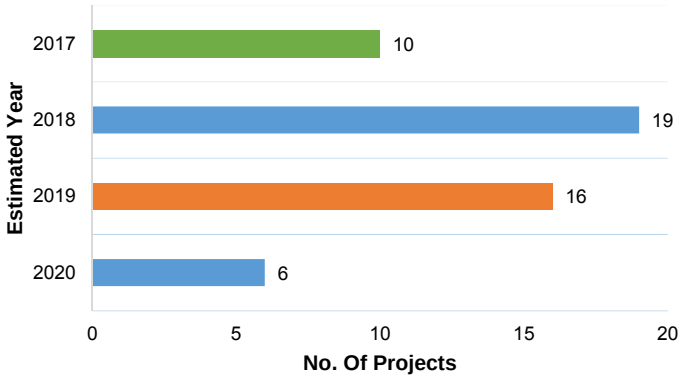
Table 9: Schedule Status

Status	No. of Projects	%
On Schedule	37	73%
Behind Schedule	10	20%
On Hold	4	8%
Grand Total	**51**	**100%**

3. Estimated Year of Project Closure - Identifies the timeframe of when projects will be closed.

As majority of the City's projects are multi-year in nature, an estimated timeframe of when projects will be closed has been identified. At Quarter 2, it is estimated that 10 projects will be completed and closed at the end of the year.

Table 10: Estimated Year of Closure



4. Utility Capital Project Highlights

415451 & 416451 Stormwater Infrastructure Rehabilitation (Forest Lawn)

Grating was installed at inlet and outlets into the open-flow channel. Landscaping to take place in June 2017. Project will be substantially complete and under warranty by Q3

416452 Stormwater Management Level of Service Requirements & 416453 Sedimentation and Erosion Control Plan (Perron Street)

Pipe install has progressed through the parking lot to St. Thomas Street. Closure to take place on north side of St. Thomas commencing on the 25th. Asphalt paving within the SAP parking lot and on St. Anne street (to be completed June 25th). Landscaping repairs to take place in Q3 as well as required concrete work to rehabilitate infrastructure removed during underground installation.

416443 North Interceptor Trunkline Phase 3 (Project 9)

Rivercrest Crescent was closed to traffic May 1 to allow for the installation of the new sewer pipe. Prior to the new sanitary sewer trunk installation there were numerous relocations and replacements of existing utilities within the roadway that were needed to accommodate the alignment of the new trunk sewer. These included removal and replacement of a 150mm Asbestos Cement water main, a new 200mm sanitary main to service Sturgeon Point Villas, St. Albert Shopping Center and Canadian Tire. These have all now been completed. The new trunk installation is approximately 75% complete with an anticipated completion date of August 15th. The road contractor is scheduled to come to site early Q3 to begin pre-grading of the roads followed by subgrade preparation, initial gravel placement, concrete curbs and sidewalk installation, final gravel placement and paving. All is expected to take approximately 20-25 days allowing for the transit relocation back to the center. Shanghai Construction has completed the deep piles on the first shaft and continues to excavate shaft #9.

For further details on other capital projects, please refer to Appendix 2 or visit https://stalbert.ca/dev/constructionn

Investments

As of June 30, 2017 the City has $195.5 million in cash and investments and earned $1.6 million in investment income, which is 53% of forecast.

The main objectives of the City of St. Albert's Investment Policy,
C-FS-02 are:

Capital Preservation

The City recognizes its fiduciary responsibility for stewardship of public funds; therefore, the prime objective is to ensure the safety of principal. As illustrated in Table 11, the portfolio is split between financial institutions to ensure that sufficient diversification exists.

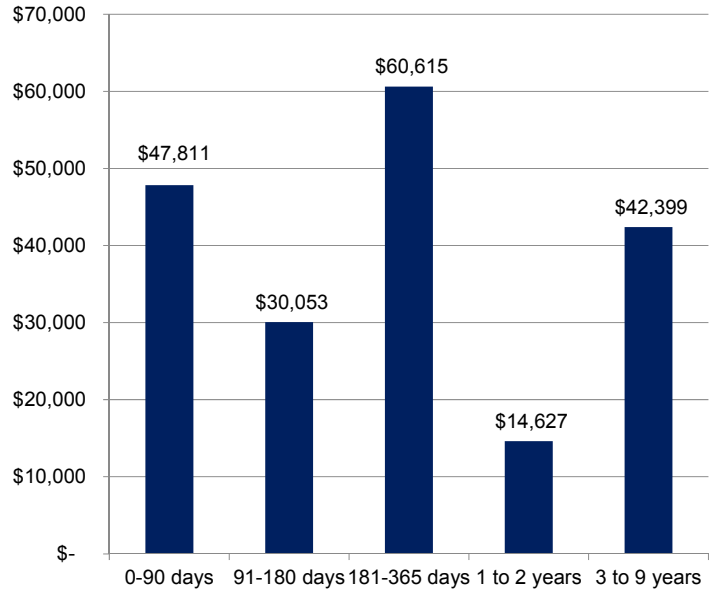
Table 11: Portfolio Allocation (In Thousands of Dollars)

Financial Institution	Portfolio	Percentage
CIBC	32,393	19.89%
Servus Credit Union	20,248	18.81%
Raymond James	25,272	15.64%
BMO	25,097	12.45%
Toronto Dominion	52,180	8.24%
ATB Financial	15,153	9.35%
CWB	15,136	6.25%
National Bank	10,027	6.22%
RBC Dominion Securities	0	3.15%
	$195,505	100%

Maintenance of Liquidity

The City maintains an investment portfolio that sufficiently meets its operating cash flow requirements. As illustrated in Table 12, the portfolio is split between investment terms to ensure anticipated short and long term requirements are met.

Table 12: Investments by Term (In Thousands of Dollars)



Rate of Return

The City's investment portfolio is managed to ensure that an optimum rate of return is realized. Table 13 compares the City's portfolio performance by term to the Bank of Canada T-Bill and Bond rates to determine whether market yields are being achieved. As illustrated, the rate of return realized from the City of St. Albert's investments is above the Bank of Canada T-Bill and Bond rates.

Table 13: Rate of Return Comparison

Type		St. Albert	Bank of Canada
	Term	Average Portfolio Rate	T-Bill and Bond Rates
Cash and Short Term Investments	0 - 90 Days	0.58%	0.65%
	91 - 180 Days	1.44%	0.81%
	181 - 365 Days	1.64%	0.94%
Long Term Investments	1 - 2 Years	2.18%	1.04%
	3 - 9 Years	2.79%	1.12% - 1.43%

Reserves

As per Policy C-FS-01, Financial Reserves, the City recognizes the need for setting aside funds for emergent financial needs and the replacement of existing equipment, facilities and future projects. As illustrated in Table 14, the forecasted year end uncommitted balance of all reserves as of June 30, 2017 is $83.5 million of which:

- 7% for property tax stabilization and contingency funding.
- 57% for replacement of existing municipal equipment, infrastructure and future capital projects.
- 35% for utility rate stabilization and funding of utility infrastructure.

Table 14: Reserve Summary (In Thousands of Dollars)

	YTD Balance	Opening Balance	Adjustments	Uncommited Balance	Uncommited Balance %
Operating	$ 12,703	$ 13,466	($7,520)	$ 5,946	7%
Capital	78,491	69,651	(21,885)	47,766	57%
Utilities	47,503	45,688	(16,569)	29,119	35%
Outside Agencies	752	772	(63)	709	1%
TOTAL	**$139,449**	**$129,577**	**($46,037)**	**$83,540**	**100%**

A detailed listing of each reserve category can be found in Appendix 3.

Debt

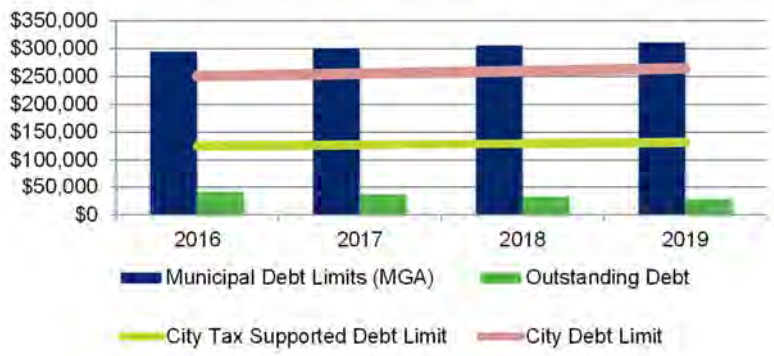
The City of St. Albert shall adhere to a debt limit prescribed by the Province and as detailed per the City's Debt Management Policy, C-FS-03.

As of June 30, 2017, the City had $39.5 million debt outstanding as illustrated in Table 15. The debt relates to two significant projects: Servus Place of $19.8 million and Ray Gibbon Drive of $19.7 million.

The North Interceptor Trunkline debt financing of $30.0 million approved in 2016 will be reflected once the borrowing has been secured.

The Community Branch Library borrowing bylaw approved in 2017 is on hold. The bylaw does not create any obligation for the City to borrow funds.

Table 15: Debt Limit Vs Outstanding Debt (In Thousands of Dollars)



APPENDIX 1 - MUNICIPAL CAPITAL PROJECTS BY DIVISION
FOR THE PERIOD ENDING JUNE 30, 2017

In Thousands of Dollars

		Project To Date	Project Budget	Forecast	Variance		Project Status	Schedule Status
Division #1000 Council								
415102	Railroad Safety Enhancement	65	762	762	-	0.0%	Not Yet Commenced	Behind Schedule
Total Division #1000 Council		$65	$762	$762	$-	0.0%		
Division #2000 City Manager's Office								
414201	St Albert Seniors Association Building Rehabilitation and E>	4,034	4,100	4,100	-	0.0%	Maintenance	On Schedule
414509	Agenda Management Softw are	81	110	110	-	0.0%	In Progress (50%-75%)	Behind Schedule
415504	Council Chambers Upgrade	21	202	52	150	74.3%	In Design	Behind Schedule
415505	Central Records Shelving Upgrade	-	57	57	-	0.0%	In Design	Behind Schedule
416505	Columbarium	-	53	53	-	0.0%	RFP	Behind Schedule
416808	Civic Building Security	253	253	253	-	0.0%	Closed	On Schedule
417808	Facilities Safety & Security	148	278	278	-	0.0%	In Progress (50%-75%)	On Schedule
Total Division #2000 City Manager's Office		$4,535	$5,052	$4,902	$150	3.0%		
Division #2300 Corporate Services								
413505	Performance Measurement System	-	50	50	-	0.0%	RFP	On Schedule
414505	Performance Measurement System	-	50	50	-	0.0%	RFP	On Schedule
415506	Smart City Master Plan & Alliance	31	65	75	(10)	-15.4%	In Progress (25%-50%)	On Schedule
415507	Energy and Water Conservation Audit	139	150	150	-	0.0%	In Progress (>75%)	On Schedule
40940C-11	Corporate GIS Foundation Items	14	32	32	-	0.0%	In Progress (25%-50%)	On Schedule
413503	HR Electronic Recruitment Softw are	26	50	50	-	0.0%	In Progress (50%-75%)	On Schedule
415508	Financial System Softw are	120	300	300	-	0.0%	In Progress (25%-50%)	On Schedule
415509	Council Chamber Technology	43	100	100	-	0.0%	In Progress (25%-50%)	Behind Schedule
416502	IT Office Automation	50	50	50	-	0.0%	Closed	On Schedule
416503	Recreation Client Management Softw are	-	200	200	-	0.0%	In Progress (<25%)	Behind Schedule
416504	Single Window Services	15	200	200	-	0.0%	In Progress (<25%)	On Schedule
416508	Financial System Softw are	-	500	500	-	0.0%	Not Yet Commenced	On Hold
417501	Office Systems Replacement Plan	186	626	626	-	0.0%	In Progress (25%-50%)	On Schedule
417502	IT Office Automation	31	50	50	-	0.0%	In Progress (50%-75%)	Ahead of Schedule
417503	Recreation & Event Management Softw are Implementation	9	183	183	-	0.0%	In Progress (<25%)	Behind Schedule
417505	Census - Tablet Procurement	-	35	35	-	0.0%	Not Yet Commenced	On Schedule
417506	AFRRCS Emergency Radio System	-	972	972	-	0.0%	In Design	On Schedule
417510	Municipal Area Netw ork to Core Facilities	13	773	773	-	0.0%	In Progress (<25%)	Behind Schedule
Total Division #2300 Corporate Services		$677	$4,386	$4,396	$10	-0.2%		
Division #3000 Community & Protective Services								
415314	Safety Fencing Installation	51	96	96	-	0.0%	In Progress (>75%)	Behind Schedule
415334	Akinsdale/Kinex Arena Renovation	64	355	255	100	28.2%	In Progress (50%-75%)	Behind Schedule
416305	City Sportfield Rehabilitation Program	-	310	210	100	32.3%	In Progress (>75%)	Behind Schedule
416306	City Parks Infrastructure Replacement Program	1	500	500	-	0.0%	In Design	On Schedule
416307	City Playground Lifecycle Program	134	192	192	-	0.0%	Maintenance	On Schedule
416311	Riel Park Amenities Building	2,444	3,308	3,308	-	0.0%	In Progress (>75%)	Behind Schedule
416312	Neighborhood Park Planning and Standards Model	105	400	400	-	0.0%	In Design	On Schedule
416313	Erin Ridge North Park Planning and Standards Model	-	230	230	-	0.0%	RFP	Behind Schedule
416314	Red Willow Park West - Trail and Park Planning	4	275	275	-	0.0%	In Design	On Schedule
416325	Everitt Park Development	164	275	275	-	0.0%	In Progress (>75%)	Behind Schedule
416326	Lacombe Lake Dog Friendly Park - New Boundary	-	65	65	-	0.0%	In Design	On Schedule
417305	City Sportfield Rehabilitation Program	3	343	343	-	0.0%	In Progress (25%-50%)	On Schedule
417306	City Parks Infrastructure Replacement Program	5	585	585	-	0.0%	Not Yet Commenced	On Schedule
417307	City Playground Lifecycle Program	3	255	255	-	0.0%	In Progress (<25%)	On Schedule
417311	Heritage Lakes Outdoor Rink Refurbishment	-	142	142	-	0.0%	RFP	On Schedule
417318	Pickleball Line Marking	1	20	20	-	0.0%	In Progress (>75%)	On Schedule
417319	BMX Track Review	-	15	15	-	0.0%	In Progress (<25%)	On Schedule

APPENDIX 1 - MUNICIPAL CAPITAL PROJECTS BY DIVISION (cont'd)

		Project To Date	Project Budget	Forecast	Variance		Project Status	Schedule Status
417321	Akinsdale Arena Press Box	-	85	85	-	0.0%	In Design	On Schedule
415302	Aquatics Lifecycle Plan	158	194	194	-	0.0%	In Progress (<25%)	On Schedule
416302	Aquatics Lifecycle Replacement Plan	285	662	662	-	0.0%	In Progress (<25%)	On Schedule
417302	Aquatics Lifecycle Replacement Plan	71	162	162	-	0.0%	In Progress (<25%)	On Schedule
416327	Fountain Park Pool Peninsula Removal Design	12	15	15	-	0.0%	Closed	On Schedule
416322	6th Arena Servus - Design	49	50	50	-	0.0%	Closed	On Schedule
416323	Servus Expansion	35	75	75	-	0.0%	Closed	On Schedule
416324	Servus Place Exterior Improvements	163	180	180	-	0.0%	Maintenance	On Schedule
417301	Servus Place Lifecycle Replacement Program	202	473	473	-	0.0%	In Progress (25%-50%)	On Schedule
414305	Sportfield Refurbishment Program	195	220	220	-	0.0%	In Progress (25%-50%)	On Schedule
414310	Erin Ridge / Oakmont Trail Phase 2 Construction	1,021	1,050	1,050	-	0.0%	Maintenance	On Schedule
414312	Lacombe Park Master Plan	141	173	173	-	0.0%	Maintenance	On Schedule
414313	Campbell Dog-Friendly Park	162	160	160	-	0.0%	Maintenance	On Schedule
415305	City Sportfield Rehabilitation Program	88	285	285	-	0.0%	Maintenance	On Schedule
415306	City Parks Infrastructure Replacement Program	150	150	150	-	0.0%	Closed	On Schedule
415307	City Playground Infrastructure Lifecycle Program	185	280	280	-	0.0%	Maintenance	On Schedule
415309	Northridge Park Development Phase 2	476	500	482	19	3.7%	Maintenance	On Schedule
415310	Riel Park Phase 5 - Design	255	275	275	-	0.0%	In Design	On Schedule
415312	Lacombe Park Development - Construction	796	990	990	-	0.0%	Maintenance	On Schedule
417309	Lacombe Park Construction	-	183	183	-	0.0%	Not Yet Commenced	On Schedule
417310	Erin Ridge North School Playground and Park Construction	180	505	505	-	0.0%	In Progress (25%-50%)	On Schedule
417312	Neighborhood Park Construction	41	1,212	1,212	-	0.0%	RFP	On Schedule
417313	Lacombe Lake Park Building & Plaza Concept Plan	-	250	250	-	0.0%	In Design	On Schedule
414317	Founders Walk Phase 2	587	761	761	-	0.0%	Maintenance	Behind Schedule
414318	Heritage Sites Phase 2	1,500	1,526	1,526	-	0.0%	In Progress (>75%)	Behind Schedule
415315	Juneau House	601	605	605	-	0.0%	Maintenance	On Schedule
415316	SAP Cultural Wayfinding Enhancement & Replacement- Ph 1	16	265	265	-	0.0%	RFP	Behind Schedule
415318	Heritage Site Phase 2b	499	2,854	2,854	-	0.0%	In Progress (25%-50%)	Behind Schedule
416103	Story Boards	3	15	15	-	0.0%	In Design	Behind Schedule
416108	Healing Garden	20	150	309	(159)	-106.0%	In Progress (50%-75%)	On Schedule
416316	Progress Hall Revitalization	251	469	469	-	0.0%	In Progress (50%-75%)	Behind Schedule
416317	Founders Walk Phase 3 - Design	-	250	250	-	0.0%	In Design	Behind Schedule
416318	Heritage Park - French Canadian Farm - Design	-	216	216	-	0.0%	Not Yet Commenced	On Hold
416319	Cultural Services Workshop Tool Refurbishment & Replacement	22	25	25	-	0.0%	In Progress (>75%)	Behind Schedule
416320	Visual Arts Studio Furniture Replacement	28	44	44	-	0.0%	In Progress (25%-50%)	On Schedule
416321	Webstream Audio Console	-	51	51	-	0.0%	Not Yet Commenced	On Hold
417320	Visual Arts Studio Maintenance and Lifecycle	5	16	16	-	0.0%	Maintenance	On Schedule
416304	Arden Theatre Maintenance and Lifecycle Plan	10	9	9	-	0.0%	Closed	On Schedule
417304	Arden Theatre Maintenance and Lifecycle Plan	26	99	99	-	0.0%	Maintenance	On Schedule
415303	Emergency Services Equipment Replacement Plan	123	161	161	-	0.0%	In Progress (50%-75%)	On Schedule
415324	Fire CAD Upgrade	16	16	16	-	0.0%	Closed	On Schedule
415326	Signal Pre-Emption	105	105	105	-	0.0%	Closed	Behind Schedule
415327	Alberta First Responders Radio Communication System	-	47	47	-	0.0%	Not Yet Commenced	Behind Schedule
415328	Land Acquisition Fire Hall #4	-	350	350	-	0.0%	Not Yet Commenced	Behind Schedule
415330	FS Station 2	528	556	559	(3)	-0.5%	Maintenance	On Schedule
416303	Emergency Services Equipment Replacement Plan	240	246	246	-	0.0%	In Progress (<25%)	On Schedule
416309	Fire Building Equipment Replacement	5	65	65	-	0.0%	In Progress (<25%)	Behind Schedule
417303	Emergency Services Equipment Replacement Plan	4	9	9	-	0.0%	In Progress (<25%)	On Schedule
417314	Fire Station 1 Reconstruction	-	50	40	10	20.0%	In Progress (<25%)	On Schedule
417316	Fire Dispatch ProQA System	26	33	33	-	0.0%	In Progress (>75%)	On Schedule
417317	Municipal Enforcement Vehicle	3	30	30	-	0.0%	Not Yet Commenced	On Schedule
415308	Community Capital Program	252	252	252	-	0.0%	Maintenance	On Schedule
416308	Community Capital Program	191	258	258	-	0.0%	Maintenance	On Schedule
417308	Community Capital Program	-	250	250	-	0.0%	In Progress (<25%)	On Schedule
412420	Campbell Road Park & Ride	86	30,000	30,000	-	0.0%	In Design	On Schedule
414804	Transit Smart Fare & Smart Bus	-	3,992	3,992	-	0.0%	In Progress (<25%)	On Schedule
415803	Grow th Buses	2,034	3,200	3,200	-	0.0%	In Progress (>75%)	On Schedule
416802	Transit Bus Lifecycle Replacement	303	405	405	-	0.0%	In Progress (>75%)	On Schedule
416803	Transit Garage Expansion	612	657	657	-	0.0%	Maintenance	On Schedule
417802	Transit Bus Lifecycle Replacement	140	4,392	4,392	-	0.0%	In Progress (<25%)	On Schedule
417809	Heated Transit Shelters	1	51	51	-	0.0%	In Progress (<25%)	On Schedule
Total Division #3000 Community & Protective Services		$15,881	$67,972	$67,906	$67	0.1%		

APPENDIX 1 - MUNICIPAL CAPITAL PROJECTS BY DIVISION (cont'd)

		Project To Date	Project Budget	Forecast	Variance		Project Status	Schedule Status
Division #4000 Infrastructure and Development Services								
416102	Tache Plane Restoration & Relocation	142	335	335	-	0.0%	In Progress (>75%)	Behind Schedule
416106	Rotary Park Boat Launch	17	25	17	8	32.4%	Maintenance	On Schedule
416455	Lacombe Park	976	1,200	1,200	-	0.0%	Maintenance	On Schedule
417901	Community Branch Library	1	17,492	17,492	-	0.0%	Not Yet Commenced	On Hold
414401	Arterial Asphalt Overlay Program	1,100	1,100	1,100	-	0.0%	Maintenance	On Schedule
414412	St. Albert Trail Median and Blvd Enhancement	836	924	840	84	9.1%	Maintenance	On Schedule
415401	Arterial Asphalt Overlay Program	1,800	1,800	1,800	-	0.0%	Maintenance	On Schedule
415402	Collector Reconstruct Program	1,198	1,200	1,200	-	0.0%	Maintenance	On Schedule
415403	Collector/Local Asphalt Overlay Program	3,050	3,050	3,050	-	0.0%	Maintenance	On Schedule
415404	Local Reconstruct Program	220	265	265	-	0.0%	Maintenance	On Schedule
415406	Red Willow Trail Overlay Program	198	200	200	-	0.0%	Closed	On Schedule
415407	Sidewalk Program	1,189	1,270	1,270	-	0.0%	In Progress (>75%)	Behind Schedule
415411	Right of Way (ROW) Study	60	60	60	-	0.0%	Closed	On Schedule
415412	St. Albert Trail Median & Blvd Enhancement	873	967	887	80	8.3%	Maintenance	On Schedule
415415	Erin Ridge Traffic Mitigation	-	25	25	-	0.0%	In Design	On Schedule
415455	Grandin Pond Bridge & Trail Paving	41	50	50	-	0.0%	Closed	On Schedule
416104	Paving of Shale Trails	66	251	66	185	73.6%	Maintenance	On Schedule
416401	Arterial Asphalt Overlay Program	2,230	2,230	2,230	-	0.0%	Maintenance	Behind Schedule
416402	Local and Collector Road Reconstruct Program	934	2,050	2,050	-	0.0%	In Progress (>75%)	Behind Schedule
416403	Local and Collector Asphalt Overlay Program	2,947	4,070	4,070	-	0.0%	Maintenance	Behind Schedule
416404	City Owned Parking Lot - Major Rehab	-	100	100	-	0.0%	Not Yet Commenced	Behind Schedule
416405	Permanent Line Marking Rehabilitation	153	172	172	-	0.0%	In Progress (>75%)	Behind Schedule
416406	Trail Overlay Program	601	660	601	59	9.0%	Maintenance	On Schedule
416407	Sidewalk Program	480	906	906	-	0.0%	In Progress (50%-75%)	Behind Schedule
416409	Road Rehabilitation	207	250	207	44	17.4%	Closed	On Schedule
416411	Right of Way (ROW) Study	61	62	61	1	0.8%	In Progress (>75%)	Behind Schedule
416412	Bridge Rehabilitation	17	172	172	-	0.0%	In Design	On Schedule
416413	St. Albert Trail Revitalization	102	354	354	-	0.0%	In Progress (25%-50%)	On Schedule
416414	Arterial and Collector Intersection Enhancement Program	227	909	909	-	0.0%	In Design	Behind Schedule
416415	Erin Ridge Traffic Mitigation Strategies	1	136	136	-	0.0%	In Design	On Schedule
416416	Neighbourhood Traffic Calming Strategies	117	175	175	-	0.0%	In Design	On Schedule
416418	Noise Attenuation City Wide Data Collection	-	200	200	-	0.0%	In Progress (<25%)	On Schedule
416419	Perron Street Angle Parking	84	160	160	-	0.0%	In Progress (<25%)	Behind Schedule
416420	Safe Journeys to School Safety Implementation Strategies	779	836	836	-	0.0%	In Progress (>75%)	Behind Schedule
416421	St. Albert Trail and Boudreau / Giroux Road Corridor Safety Initiati	168	320	320	-	0.0%	In Progress (50%-75%)	Behind Schedule
416456	Fowler Way Functional Alignment - Design	4	75	75	-	0.0%	In Progress (<25%)	Behind Schedule
417401	Arterial Asphalt Overlay Program	80	2,750	2,851	(101)	-3.7%	In Progress (25%-50%)	On Schedule
417402	Local and Collector Road Reconstruct Program	143	3,500	3,500	-	0.0%	In Progress (<25%)	On Schedule
417403	Local and Collector Asphalt Overlay Program	49	4,090	3,603	487	11.9%	In Progress (25%-50%)	On Schedule
417404	City Owned Parking Lot - Major Rehab	-	250	250	-	0.0%	In Progress (<25%)	On Schedule
417405	Permanent Line Marking Rehabilitation	-	180	180	-	0.0%	In Progress (<25%)	On Schedule
417406	Trail Overlay Program	3	603	378	225	37.3%	In Progress (<25%)	Behind Schedule
417407	Sidewalk Program	39	1,100	1,100	-	0.0%	In Progress (<25%)	On Schedule

APPENDIX 1 - MUNICIPAL CAPITAL PROJECTS BY DIVISION (cont'd)

		Project To Date	Project Budget	Forecast	Variance		Project Status	Schedule Status
417410	Crack Sealing Program	9	131	131	-	0.0%	Not Yet Commenced	On Schedule
417411	Lane Reconstruction Program	28	1,350	1,350	-	0.0%	In Progress (<25%)	Behind Schedule
417412	Road Repairs	1	300	104	196	65.4%	In Progress (<25%)	On Schedule
417413	St. Albert Trail Revitalization	-	350	350	-	0.0%	Not Yet Commenced	On Schedule
417414	Barrier Wall Study & Replacement	-	640	640	-	0.0%	In Progress (<25%)	On Schedule
417415	Buildings Life Cycle Assessments	-	115	115	-	0.0%	Not Yet Commenced	On Schedule
417416	Neighbourhood Traffic Calming Strategies	-	543	543	-	0.0%	In Design	Behind Schedule
417418	Infrastructure Inventory Study	52	63	52	11	17.1%	In Progress (>75%)	Behind Schedule
417420	Safe Journeys to School Safety Implementation Strategies	256	700	700	-	0.0%	In Design	On Schedule
417422	Art Gallery Barrier-Free	21	1,089	1,089	-	0.0%	In Design	On Schedule
414507	Community Sustainability Plan	253	257	257	-	0.0%	In Progress (>75%)	On Schedule
414508	PW Former PW Yard Remediation Program	342	500	500	-	0.0%	In Progress (>75%)	On Hold
417504	Solar Photovoltaics (PV) Program	5	505	505	-	0.0%	In Design	On Schedule
417807	Recycling Receptacles	11	12	11	1	8.1%	Closed	On Schedule
416801	PW Mobile Equipment Replacement Plan	1,538	1,558	1,558	-	0.0%	In Progress (>75%)	On Schedule
417801	PW Mobile Equipment Replacement Plan	548	1,551	1,551	-	0.0%	In Progress (25%-50%)	On Schedule
417805	PW Sand Covered Storage	52	2,685	2,685	-	0.0%	In Progress (<25%)	On Schedule
417806	PW Shop & Yard Equipment Replacement	-	35	35	-	0.0%	In Design	On Schedule
41119A	Bridge Rehabilitation	603	656	656	-	0.0%	In Progress (>75%)	On Schedule
416105	Hearing Loop	3	6	3	3	55.0%	In Design	Behind Schedule
417315	Traffic Pre-Emption System	100	105	105	-	0.0%	Maintenance	On Schedule
417408	Transportation Systems Mgmt (Signals)	308	785	785	-	0.0%	In Progress (25%-50%)	On Schedule
417409	Transportation Master Plan Implementation	18	495	495	-	0.0%	In Progress (<25%)	On Schedule
417417	Traffic Signal Maintenance	320	529	529	-	0.0%	In Progress (50%-75%)	On Schedule
417421	St.Albert Trail Corridor Traffic Signal Optimization	9	208	208	-	0.0%	In Progress (<25%)	On Schedule
416807	Subdivision Entrance Signage	-	30	30	-	0.0%	Not Yet Commenced	Behind Schedule
416812	Park Amenities - Benches & Garbage Cans	46	81	81	-	0.0%	In Progress (25%-50%)	On Schedule
415414	St. Anne St. Realignment - St. Thomas to Tache St. - Construction	4,116	4,280	4,300	(20)	-0.5%	Maintenance	On Schedule
416424	Accessibility Initiatives	-	40	40	-	0.0%	In Progress (25%-50%)	On Schedule
416425	Millennium Park- Placemaking and Design Phase 1	231	360	360	-	0.0%	In Progress (>75%)	Behind Schedule
417424	Accessibility Initiatives	-	40	40	-	0.0%	Not Yet Commenced	On Schedule
416804	PW Cemetery Improvements	40	150	150	-	0.0%	In Progress (25%-50%)	Behind Schedule
417803	SAP Building Envelope Replacement Plan	92	371	371	-	0.0%	In Progress (25%-50%)	On Schedule
417804	Energy Efficiency Replacement Program	-	125	125	-	0.0%	In Design	Behind Schedule
415810	SAP Building Envelope Replacement Plan	299	354	354	-	0.0%	In Progress (>75%)	On Schedule
Total Division #4000 Infrastructure and Development Services		$30,490	$77,520	$76,258	$1,262	1.6%		
Division #6500 Common & Fiscal								
412108	Civic Space Capacity Initiative	490	490	490	-	0.0%	Closed	On Schedule
Total Division #6500 Common & Fiscal		$490	$490	$490	$-	0.0%		
	Total Entity #01 St. Albert	**$52,138**	**$156,181**	**$154,714**	**$1,467**	**0.9%**		

APPENDIX 2 - UTILITY CAPITAL PROJECTS BY DIVISION
FOR THE PERIOD ENDING JUNE 30, 2017

		Project To Date	Project Budget	Forecast	Variance		Project Status	Schedule Status
Division #7000 Water								
414203	Update Meter Reader Technology - Design	69	100	100	-	0.0%	In Progress (<25%)	On Schedule
415230	Update Meter Reader Technology - Construction	-	1,000	1,000	-	0.0%	In Progress (<25%)	On Schedule
417731	Update Meter Reader Technology	53	5,353	5,353	-	0.0%	In Progress (<25%)	On Schedule
413414	Water Network Level of Service	409	551	551	-	0.0%	Maintenance	On Schedule
413417	East Water Supply Main (Phase 2)	4,977	5,077	5,077	-	0.0%	Maintenance	On Schedule
413419	Oakmont Pumphouse Upgrades	50	75	75	-	0.0%	In Design	Behind Schedule
414430	Water Network Level of Service	-	578	578	-	0.0%	Maintenance	On Schedule
415430	Water Network Level of Service	9	800	800	-	0.0%	In Design	On Schedule
415831	SCADA Upgrades for Water Stations	38	50	50	-	0.0%	Not Yet Commenced	On Schedule
416430	Water Network Level of Service	8	800	800	-	0.0%	In Design	On Schedule
416432	Lacombe Reservoir Fill Line Re-alignment	317	1,800	1,400	400	22.2%	In Progress (50%-75%)	Behind Schedule
416835	Water System Infrastructure Rehab	296	440	440	-	0.0%	In Progress (50%-75%)	Behind Schedule
417430	Water Network Level of Service	27	1,633	1,633	-	0.0%	In Design	On Schedule
417431	Sturgeon Heights Pumphouse Rebuild	4	524	524	-	0.0%	In Design	On Hold
417831	Water SCADA System Upgrades	-	350	350	-	0.0%	Not Yet Commenced	On Schedule
417835	Water System Infrastructure Rehab	37	475	475	-	0.0%	In Progress (<25%)	On Schedule
Total Division #7000 Water		$6,293	$19,606	$19,206	$400	2.0%		
Division #8000 Wastewater								
414442	Wastewater Lift Station Rehabilitation	3,530	3,570	3,570	-	0.0%	Closed	On Schedule
415442	Rivercrest Lift Station Rehabilitation	-	300	300	-	0.0%	Not Yet Commenced	On Hold
415841	Wastewater SCADA Upgrades	38	50	50	-	0.0%	Not Yet Commenced	On Schedule
415845	Wastewater Rehabilitation Program	60	229	229	-	0.0%	RFP	Behind Schedule
416442	Rivercrest Lift Station Rehabilitation	40	4,000	2,000	2,000	50.0%	Not Yet Commenced	On Hold
417442	Wastewater Lift Station Studies	-	550	550	-	0.0%	Not Yet Commenced	Behind Schedule
417841	Wastewater SCADA System Upgrades	-	350	350	-	0.0%	Not Yet Commenced	On Schedule
417842	Wastewater CCTV Equipment Replacement Plan	-	318	318	-	0.0%	In Design	On Schedule
415440	Wastewater Collection System Level of Service	260	360	360	-	0.0%	In Progress (<25%)	On Schedule
415441	Wastewater Main Replacement	270	582	582	-	0.0%	Not Yet Commenced	On Schedule
415454	North Interceptor Trunkline Phase 3– Design	1,470	2,157	2,157	-	0.0%	In Progress (<25%)	On Schedule
416440	Wastewater Collection System Level of Service	164	2,640	2,640	-	0.0%	In Progress (<25%)	On Schedule
416441	Wastewater Main Replacement	6	611	611	-	0.0%	Not Yet Commenced	On Schedule
416443	North Interceptor Trunkline Phase 3	2,377	40,000	32,000	8,000	20.0%	In Progress (<25%)	On Schedule
416845	Wastewater Rehabilitation Program	-	237	237	-	0.0%	In Progress (<25%)	Behind Schedule
416846	Wastewater Household Service Replacement	199	200	200	-	0.0%	Closed	On Schedule
417440	Wastewater Collection System Level of Service	8	436	436	-	0.0%	RFP	On Schedule
417441	Wastewater Main Replacement	11	1,153	1,153	-	0.0%	Not Yet Commenced	On Schedule
417845	Wastewater Rehabilitation Program	32	245	245	-	0.0%	In Progress (<25%)	On Schedule
417846	Wastewater Household Service Replacement	46	240	240	-	0.0%	In Progress (<25%)	On Schedule
Total Division #8000 Wastewater		$8,512	$58,228	$48,228	$10,000	17.2%		
Division #8600 Storm								
413423	Stormwater Infrastructure Rehabilitation	1,019	1,050	1,050	-	0.0%	Maintenance	On Schedule
414450	Lacombe Park Bank Repairs	706	800	800	-	0.0%	Maintenance	On Schedule
414451	South Campbell Stormwater Management Facility	3,400	3,500	3,500	-	0.0%	Maintenance	On Schedule
414453	Oakmont Swale Reconstruction	2,495	2,500	2,500	-	0.0%	Maintenance	On Schedule
415451	Stormwater Infrastructure Rehabilitation	1,220	1,600	1,600	-	0.0%	In Progress (>75%)	Behind Schedule
416451	Stormwater Infrastructure Rehabilitation	439	1,600	1,600	-	0.0%	In Progress (>75%)	Behind Schedule
416452	Stormwater Management Level of Service Requirements	1,246	3,470	3,470	-	0.0%	In Progress (50%-75%)	Behind Schedule
416453	Sedimentation and Erosion Control Plan	426	3,363	3,363	-	0.0%	In Progress (50%-75%)	Behind Schedule
416454	Heritage Lakes Storm System	102	900	900	-	0.0%	In Design	On Schedule
416457	Beaudry Place Storm Drainage Infrastructure Upgrade	32	750	32	718	95.7%	In Design	On Hold
417451	Stormwater Infrastructure Rehabilitation	19	1,984	1,984	-	0.0%	Not Yet Commenced	On Schedule
417452	Stormwater Management Level of Service Requirements	34	2,219	2,219	-	0.0%	RFP	On Schedule
417453	Sedimentation and Erosion Control Plan	-	385	385	-	0.0%	Not Yet Commenced	On Schedule
Total Division #8600 Storm		$11,139	$24,122	$23,404	$718	3.0%		
Division #9000 Solid Waste Management								
412715	Riel Park Redevelopment Phase 3 & 4	5,432	5,482	5,482	-	0.0%	Maintenance	On Schedule
417761	Recycle Yard Upgrades	-	25	25	-	0.0%	In Design	On Schedule
Total Division #9000 Solid Waste Management		$5,432	$5,507	$5,507	$-	0.0%		
	Total Entity #02 Utilities	**$31,374**	**$107,463**	**$96,345**	**$11,118**	**10.3%**		

APPENDIX 3 – STATEMENT OF RESERVES
FOR THE PERIOD ENDING JUNE 30, 2017

In Thousands of Dollars

		YTD Balance	Opening Balance	Adjustments	Uncommitted Balance
O1	**Stabilization Reserve**	**$4,781**	**$5,013**	**($2,617)**	**$2,396**
	Operating Program				
O3	Carry Forward Operating Reserve	3,882	4,396	(4,391)	5
	Preventive Social Services Reserve	109	109	(7)	101
	Games Legacy Reserve	14	23	(19)	4
	Community Significant Event Stimulus Fund	87	41	-	41
	Young Artists Legacy Grant Program Fund	20	20	-	20
		4,111	**4,588**	**(4,418)**	**170**
O4	Risk Management Reserve	**1,322**	**1,310**	**25**	**1,335**
O5	Automated Traffic Enforcement Technology-Speed on Green Reserve	**108**	**296**	**(171)**	**126**
O7	Children's Festival Reserve	**144**	**144**	**-**	**144**
O8	RCMP Contract Expense Reserve	**919**	**919**	**-**	**919**
O9	Safety Enhancement Reserve	**823**	**864**	**(212)**	**652**
O10	**Election and Census Reserve**				
	Election Reserve	419	326	(198)	128
	Census	77	6	70	77
		496	**332**	**(127)**	**205**
	Total Operating	**12,703**	**13,466**	**(7,520)**	**5,946**
C1	**Internal Financing Reserve**	**2,195**	**1,811**	**384**	**2,195**
C2	**Major Recreational Lands & Facilities**				
	Major Recreational Facilities Res.-City Wide	1,958	2,235	(2,182)	53
	Major Recreational Facilities Res.-Neighbrhd	506	501	(487)	14
	Parkland Reserve	596	590	6	596
	Dog License Fund	464	374	(14)	360
		3,523	**3,700**	**(2,678)**	**1,022**
C3	**Offsite Levy Recoveries**				
	Offsite Levy Reimbursed Funds	25,115	24,579	(7,850)	16,729
		25,115	**24,579**	**(7,850)**	**16,729**
C4	**Lifecycle**				
	Mobile Vehicle and Equipment	3,166	2,387	(381)	2,006
	Equipment Replacement Reserve	220	111	61	172
	Office Systems Reserve	1,162	752	(30)	722
	Arden Theatre	294	279	(19)	260
	Servus Replacement and Refurbishment Fund	1,429	1,062	128	1,190
	Aquatics Replacement and Refurbishment Fund	647	474	(325)	149
	Public Art Acquisition, Maintenance, and Restoration Fund	658	524	(151)	373
	Fire Buildings Lifecycle Reserve	346	268	18	286
	City Playgrounds Lifecycle Fund	862	575	(117)	458
	Public Transit	4,041	3,265	519	3,784
	Infrastructure	3,875	3,550	325	3,875
		16,700	**13,247**	**28**	**13,275**

APPENDIX 3 – STATEMENT OF RESERVES (Con't)

		YTD Balance	Opening Balance	Adjustments	Uncommitted Balance
C5	**Municipal Land and Facilities Reserve**	**544**	**538**	**6**	**544**
C6	**Capital Funding**	**27,912**	**23,967**	**(12,467)**	**11,500**
C7	**Growth Stabilization Reserve**	**2,501**	**1,811**	**691**	**2,501**
	Total Capital	**78,491**	**69,651**	**(21,885)**	**47,766**
UC1	**Utilities Fund**				
	Utility Water	17,541	16,672	(7,739)	8,933
	Utility Wastewater	9,710	9,320	(4,999)	4,321
	Utility Solid Waste	(3,398)	(3,253)	305	(2,948)
	Utility Storm Water	23,649	22,949	(4,135)	18,813
	Total Utilities	**47,503**	**45,688**	**(16,569)**	**29,119**
OA1	**Outside Agency Operating**				
	Young People's Writing Reserve	5	5	-	5
	Museum Artifacts Reserve	26	25	1	26
	Museum Historic Sites Reserve	97	89	8	97
	Museum Exhibition Reserve	5	5	-	5
	Edmond & Anna Harder Endowment Reserve	50	50	-	50
	Food Bank Community Village Fund	50	0	-	0
		233	**174**	**9**	**183**
OA2	**Outside Agency Capital**				
	Library Collection Reserve Fund	43	43		43
	Facility Refurbishment Reserve	252	250	2	252
	Business Incubation Building Fund	50	100	(50)	50
	Computer Replacement Reserve	174	204	(25)	180
		520	**598**	**(72)**	**526**
	Total Outside Agency	**752**	**772**	**(63)**	**709**
	Total Reserves	**$139,449**	**$129,577**	**($46,037)**	**$83,540**

APPENDIX 4 GLOSSARY

Term	Description
Capital Budget	Estimated expenditure and revenues based on approved projects by Council that are related to the support in City's municipal and utility infrastructure.
City Debt Limit	City ceiling which prevents the debt limit from exceeding 85 per cent of the MGA's debt limit on non-tax debt and 50 per cent of the MGA's debt limit on tax supported debt.
Debt Limit	Municipal Government Act (MGA) regulated debt limit; calculated at 1.5 times the revenue of a municipality.
Deficit	Excess of expenditure over revenue.
Divisions/Departments	Part of the City's organizational structure.
Expenditure	The payment of cash on the transfer of property or services for the purpose of acquiring an asset, service, or settling a loss.
Fiscal Year	January 1st to December 31st.
Forecast	The projection of revenues and expenditures for current fiscal year.
Municipal Government Act (MGA)	Provincial legislation that provides authority for municipal expenditure and revenue collection.
Operating Budget	Estimated expenditures and revenues related to current operations approved by City Council for the fiscal year.
Revenue	Sources of income used to finance the operations of the City. It includes such items as tax payments, fees or specific services, receipts from other governments, fines, grants and interest income. Projects approved for funding from a reserve are recognized as revenue as expenses are incurred.
Surplus	The excess of revenues over expenditures.
Utility	The city owns four utilities: water, wastewater (sewer), storm sewer, and solid waste. These utility operations are self-funded through a separate revenue structure.
Uncommitted Balance	The forecasted reserve dollar amount at year end which has not been committed to specific projects.

For More Information:

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