SUMMARY OF EXPENDITURES - CHIEF ADMINISTRATIVE OFFICER

JAN - MAR 2024

Name: William Fletcher, Chief Administrative Officer

Date (s)	Activity Description (* indicates receipts required)	Personal Mileage (km)	Mileage amount @0.515/km (Calculated Cell)	Other Transport & Parking *	Accommodation *	Transportation *	Meals*	Per Diems	Registration/ Event Ticket	Misc.	TOTAL
EXPENSE REIMBURSEMENT											
10-Jan-24	Mid-sized Cities Summit Dinner (6 people)						$287.82				$ 287.82
10-Jan-24	The Malcolm Hotel Mid-sized Cities Summit conference				$512.46						$ 512.46
15-Jan-24	Strategic Planning Dinner Mid-size City's Conference (9 people)						$401.44				$ 401.44
19-Jan-24	2024 Economic Outlook Chamber Luncheon						$45.00				$ 45.00
19-Jan-24	Albert Municipalites Leaders' Caucus								$262.50		$ 262.50
24-Jan-24	CAO/DCAO lunch meeting						$42.13				$ 42.13
31-Jan-24	2024 CAMA Annual National Conference registration								$787.50		$ 787.50
06-Feb-24	St Albert Business Breakfast								$38.61		$ 38.61
13-Feb-24	FCM Conference registration								$1,153.95		$ 1,153.95
22-Feb-24	Parking - Infastructure Canada CAO Meeting			$18.00							$ 18.00
24-Mar-24	Hotel reservation first night FCM Conference Sheraton				$257.10						$ 257.10
											$ 3,806.51
										Total	**$ 3,806.51**
Corporate Memberships											
										Total	**$ -**

Final Accounting:

Item:	Details & Notes:		Total
Total Expenditures			
		TOTAL EXPENDED	**$ 3,806.51**

Authorizations

The above noted expenditures were incurred while conducting business on behalf of the City of St. Albert.
I understand that submitting a fraudulent claim is a very serious matter. All applicable receipts have been attached.

Chief Administrative Officer Signature

17 April 2024
Date

I have reviewed this claim and am satisfied that all of the expenses listed related to City of St. Albert activities and represent reasonable costs.