SUMMARY OF EXPENDITURES - CHIEF ADMINISTRATIVE OFFICER

APR - JUN 2024

Name: William Fletcher, Chief Administrative Officer

Date (s)	Activity Description (* indicates receipts required)	Personal Mileage (km)	Mileage amount @0.515/km (Calculated Cell)	Other Transport & Parking *	Accommodation *	Transportation *	Meals*	Per Diems	Registration/ Event Ticket	Misc.	TOTAL
EXPENSE REIMBURSEMENT											
18-Apr-24	Regional CAO meeting catering									$ 154.68	$ 154.68
02-May-24	Parking			$ 12.50							$ 12.50
09-May-24	Admin Professional appreciaton Luncheon						$ 160.23				$ 160.23
03-Jun-24	AB Munis Summer Municipal Leaders' Caucus Registration								$ 115.50		$ 115.50
07-Jun-24	CAMA Conference accommodation				$ 980.34						$ 980.34
10-Jun-24	FCM Conference accommodation				$ 655.92						$ 655.92
24-Jun-24	2024 Alberta Municipalities Convention Registration								$ 698.25		$ 698.25
										Total	$ 2,777.42
Corporate Memberships											
										Total	$ -

Final Accounting:

Item:	Details & Notes:		Total
Total Expenditures			
		TOTAL EXPENDED	**$ 2,777.42**

Authorizations

The above noted expenditures were incurred while conducting business on behalf of the City of St. Albert.
I understand that submitting a fraudulent claim is a very serious matter. All applicable receipts have been attached.

Chief Administrative Officer Signature

17-Jul-24
Date

I have reviewed this claim and am satisfied that all of the expenses listed related to City of St. Albert activities and represent reasonable costs.