SUMMARY OF EXPENDITURES - CHIEF ADMINISTRATIVE OFFICER

OCTOBER - DECEMBER 2024

Name: William Fletcher, Chief Administrative Officer

Date (s)	Activity Description (* indicates receipts required)	Personal Mileage (km)	Mileage amount @$0.70/km (or $0.64/km for >5000km)	Other Transport & Parking *	Accommodation *	Transportation *	Meals*	Per Diems	Registration/ Event Ticket	Misc.	TOTAL
EXPENSE REIMBURSEMENT											
10-Oct-25	EMRB Parking			$4.00							$ 4.00
10-Oct-25	EMRB State of the Region Ticket								$ 75.00		$ 75.00
25-Oct-25	State of the Region Parking			$ 21.75							$ 21.75
6-Nov-25	Morinville District Chamber of Commerce Luncheon Ticket								$ 40.00		$ 40.00
15-Nov-25	St. Albert Chamber Luncheon Ticket								$ 75.00		$ 75.00
9-Dec-25	EMRB Parking			$ 25.20							$ 25.20
11-Dec-25	Executive & Leadership Team breakfast									$ 444.95	$ 444.95
										Total	**$ 685.90**
Corporate Memberships											
										Total	**$ -**

Final Accounting:

Item:	Details & Notes:		Total
Total Expenditures			
		TOTAL EXPENDED	**$ 685.90**

Authorizations

The above noted expenditures were incurred while conducting business on behalf of the City of St. Albert.
I understand that submitting a fraudulent claim is a very serious matter. All applicable receipts have been attached.

William Fletcher (Jan 22, 2025 09:14 MST)

Chief Administrative Officer Signature

22-Jan-25

Date

I have reviewed this claim and am satisfied that all of the expenses listed related to City of St. Albert activities and represent reasonable costs.