

Neighbourhood Connection Grant

PROGRAM GUIDELINES

Purpose of Program

The Neighbourhood Connection Grant is a way to further engage neighbourhood connection for the community. By providing further low-level granting for various items these important connections can continue through ideas generated by the neighbours for the neighbours without having the barrier of having these costs out of pocket.

Grant Categories Review and Approval Level

Level 1 Grant - the applications will be reviewed at a Family and Community Support Services Strategies Team meeting then recommendations will go to the Director of Community Services.

Grant Intake Date(s)

April 1 through October 31 annually. Reviewed as they are submitted.

Eligible Applicant

Applicants must be a St. Albert resident.

Eligible Project/Event/Activity

Applicants must be residents of the City of St. Albert, and the project/event/activity must be held in St. Albert.



**The recipient receiving the funding must be over 18 years old and will be responsible for signing the application, receiving the funds and completing final reporting*.

- One application per household.
- One application per project/event/activity. Initiatives in the same neighbourhood may be encouraged to share resources and work together.
- Applicants must have no outstanding grant reports due to the City of St. Albert.
- Eligible applicants are individual citizens who are organizing the initiative for their street or greater neighbourhood.
- Businesses are not eligible for funding.
- Church groups are not eligible for funding.
- Community groups are not eligible for funding.
- Grant funds must be used for a public purpose and may not support or promote political activities, private interests, advocacy or proselytizing.
- The event of activity must take place between June 1 – December 31.
- No retroactive funding will be provided for projects/events/activities.
- A brief final report is required upon completion of your event or activity.
- When possible, organizers are encouraged to support local businesses and purchase supplies in St. Albert.

Funding

- There is no requirement for matching funding to be provided by the applicant.
- Maximum allocations are up to $500 per event.
- Grant is provided as one-time funding, with no on-going funding options for this grant program.
- Once approved, all funds up to a maximum of $500 will be awarded to the applicant.
- No more than 20% of the maximum of $500 can be spent on food.



Reporting

- Successful applicants are required to complete the accountability report once the project is complete.
- Recipients of funding will not be eligible for future funding until previously required reporting is completed and submitted.

Grant Acknowledgement

- There is no requirement for grant acknowledgement.

Additional Requirements

- Applicants are encouraged to discuss their project with a staff member from Community Services prior to submission.
- Applicants intending to hold their project/event/activity on public spaces must ensure they have secured the appropriate approvals from the City of St. Albert. Please contact the Neighbourhood Connections Program Coordinator at heyneighbour@stalbert.ca to confirm requirements.