SENIORS/ELDERS SERVICE AWARDS PROGRAM

Purpose

- To recognize the importance of seniors/elders and their valuable contribution to our community, as well as to encourage both formal and informal volunteering, civic participation, and service to seniors in the City of St. Albert.

Criteria for Recognition

- Nominees must reside in St. Albert or have made a significant impact in St. Albert within the last 5 years.
- Nominees shall be recommended based on their extraordinary service or contribution to the City as a Senior or for the benefit of Seniors, which service or contribution is recognized as being remarkable, going 'above and beyond', and a significant dedication of time and talents.
- This could be formal volunteering with an organization and/or service or informal contributions in the community.
- Nominees must be 55 years or older or have served seniors/elders in St. Albert.

Nomination Process

The Seniors Service Awards Program relies on residents or organizations nominating residents who meet the criteria. Nominations can be submitted online, by email or by mail throughout the year.

Annual Award Calendar

- A call for nominations is open year-round, with an annual deadline of March 1.
- The Seniors Advisory Committee shall serve as the selection committee and forward its recommendations to Council in March/April.
- Recommendations will be made to city Council in April/May.
- An award presentation will be held annually in June, corresponding with Seniors Week, if at least one 1 nominee is successful.

Recognition Format

- During Senior’s Week (first week of June) annually, when the Mayor reads the Seniors Week proclamation, the mayor will formally acknowledge the recipients by name and with a token of recognition.
- This recognition could occur during a council meeting or at a community event.

Nomination Form:

1. Use a separate form for each nomination.

Nominee Full Name: _____

Address: _____

Telephone: _____ E-mail: _____

In the event the nominee is deceased, please provide the name, address and phone number of a relative or contact of the deceased:

_____

2. **Which of the following criteria does the nominee fulfill:**

   - ❑ Nominee is a St. Albert senior/elder (55+) resident who has provided extraordinary contributions or service to the community of St. Albert within the last 5 years.
   - ❑ Nominee is a person (under 55) who has provided extraordinary service or has given their time and talents to the benefit of a senior or seniors in St. Albert within the last 5 years.

3. **Please provide a brief introduction of the nominee,** including their background, years of service to the community, and their contributions to the community and/or to seniors in St. Albert. (Up to 300 words)

4. **Describe the impact the nominee has had on the community**. Why do you believe their contribution is deserving of a Seniors Service Award? (Up to 300 words)

Additional pages may be used to complete your submission. Supporting documentation may be attached; However, please DO NOT forward originals. Nominations become the property of The City of St. Albert.

Name of nominator: _____

Address:_____

Telephone:_____ E-mail: _____

Signature:_____

Nomination deadline: March 1 of each year

Please fill out the online form, forward via email or drop off completed nomination forms to:

The City of St. Albert
FCSS, Community Services
fcss@stalbert.ca

Attention: Tricia Boonstra
#5 Anne Street
St. Albert, AB T8N 3Z9