CITY OF ST. ALBERT

# CITY COUNCIL POLICY

| NUMBER | TITLE |
|---|---|
| **C-CAO-22** | **Borrowing Bylaw Advertising** |

| ORIGINAL APPROVAL DATE | DATE LAST REVISED |
|---|---|
| September 24, 2018 | June 8, 2021 |

## Purpose

To outline the advertising process for Borrowing Bylaws.

## Policy Statement

Due to the requirements prescribed by *Municipal Government Act* indicating that a Borrowing Bylaw must be advertised twice for two consecutive weeks and that the deadline for a petition is 15 days after the last advertisement date, an initial advertisement shall occur immediately after first reading and the two consecutive weeks of advertising shall be delayed after first reading of the Borrowing Bylaw in order to extend the time frame for a Petition to be submitted.

## Definitions

"*Act*" means the *Municipal Government Act,* R.S.A., 2000 c.M-26 and any amendments thereto.

"Chief Administrative Officer" or "CAO" means the individual appointed by Council to the position of Chief Administrative Officer under section 205 of the *Act* and pursuant to the Chief Administrative Officer Bylaw.

"Borrowing Bylaw" means a borrowing bylaw for the purpose of financing capital property and where the term of financing exceeds 5 years as per s. 258 of the Act.

"Electors" means a person who is eligible to vote in an election as defined in the *Municipal Government Act and Local Authorities Election Act.*

"Petition" means a formal request to Council signed by a required number of Electors.

## Responsibilities

The CAO shall ensure that Borrowing Bylaws are initially advertised immediately after first reading and that the two subsequent consecutive weeks of advertisements are delayed.

## Service Standards/ Expectations

1. Electors shall have a minimum of 60 days from first reading of a Borrowing Bylaw to submit a Petition.

2. A Borrowing Bylaw shall be initially advertised within 10 days after first reading has occurred.

3. Two consecutive weeks of advertisements shall occur no earlier than 40 days and 47 days respectively, after first reading has occurred.

4. As per the Act, a signature to the Petition is valid only if it was signed within 60 days before the Petition was filed with the CAO.

5. As per the Act, second reading of a Borrowing Bylaw can occur only after two consecutive weeks of advertising have occurred.

## Legal References

*Municipal Government Act*

| DATE REVIEWED | NEXT REVIEW DATE | REVISIONS |
|---|---|---|
| **June 2021** | **2025 – Legal and Legislative Services** | **January 21, 2019 – AR-19-003**<br>**June 8, 2021 – POL-21-004** |